**Glenda MacQueen Emerging Leader Award**

1. **Name –** The award is named in honor of Dr. Glenda MacQueen for her outstanding contributions to and leadership in the Cumming School of Medicine. Leadership, mentorship and empowering and recognizing female leaders were at the core of her passion for academic medicine.
2. **Purpose -** To recognize a female faculty member on a yearly basis who has made outstanding contribution to the leadership of individuals within the CSM.
3. **Criteria for the Award –** The recipient will be a primary faculty member of the Cumming School of Medicine. This award will be given to an individual who demonstrates leadership within the CSM academic community. The ideal candidate will be a female faculty member who is a leader in their field; who has demonstrated a willingness to go out of their way to mentor students, fellows, junior faculty, and other staff, formally and informally; who demonstrates a dedication to uplifting others; and who acts with humility and integrity.

Applicants must:

* + hold the rank of Assistant Professor, Associate Professor, Assistant Professor (Teaching), or Associate Professor (Teaching)
	+ have held a full time academic or Clinical appointment for the previous 2 years
	+ have held a leadership position at any level across the CSM; and
	+ have a record of academic excellence.
1. **Term of Award –** The award will be for one (1) year based on work done in the past. The award will be presented at the annual CSM awards recognition celebration. The recipient may only receive the award for one (1) term.
2. **Selection Process –** The call for the award will be made at the same time as the other CSM achievement awards.

Application will be made in one of three ways:

1. by the Department Head
2. by peer nominations, or
3. by self-nomination by the individual.

The application shall contain a nomination letter (500 words max.) indicating how the nominee exhibits and/or exemplifies the above qualities, the individual’s curriculum vitae and at least two (2) letters of reference.

Selection will be made by vote by the Dr. Glenda MacQueen Emerging Leadership Award Committee, appointed by the Vice-Dean, Cumming School of Medicine. The family of Dr. Glenda MacQueen will receive and review the shortlist of candidates and provide the committee with their input/comments before the final votes are taken.

1. **Award –** The award will be a permanent framed certificate to recognize the significance of the honor. A prize of $1500 to be used towards leadership training will be provided to the award recipient until all funds have been utilized.

Established: September 20, 2021