



UNIVERSITY OF CALGARY
CUMMING SCHOOL OF MEDICINE
Indigenous, Local and Global Health Office

Samuel McLaughlin Travelling Medical Education Fund (SML)

2025 Seed Projects

Request for Proposals

This request for proposals for SML Seed Funding is now open for Cumming School of Medicine (CSM) faculty members. For 2025 (and/or projects with travel into 2026), grants up to \$12,500 each will be available on a competitive basis for faculty member-led, global health partnership projects. Applications should align with CSM global health strategic goals of partnership, co-development, bilateral learning, reciprocity, and sustainability with priority given to initiatives which are prioritized within core CSM partnerships.

Note this call is for NEW proposals only and not for project renewal.

Deadline: January 20, 2025, 11:59MST.

Term of award: Up to two years; non-renewable. Renewal is NOT guaranteed, however, there may be opportunity to reapply for a second-time award to extend each project once (i.e. maximum two grants per project) depending on fund availability and progress/spending reports.

Value: Up to \$12,500

Notification: Lead Applicants will be notified of their status within one month of the application deadline.

Co-Lead Applicant Eligibility:

- UC Lead faculty member must have a primary appointment in CSM;
- At minimum, one co-applicant must have a formal faculty appointment at the partner institution;

Partnership Eligibility:

Successful grants reflect priority areas of growth, innovation, or exploration as identified within existing core CSM-GH institutional partnerships or potential new partnerships.

- Applications must involve co-applicants from a partner institution in a low- or low-middle-income country ([World Bank Country Classification Index](#));
- Priority will be given to current core CSM-GH partnerships with existing MOU/joint strategic plans (see list below).
- Applications to pursue activities outside core CSM-GH partnerships must demonstrate a process and plan for the development of a potentially sustainable partnership, departmental commitment, bilateral engagement/interest and clearly explain connection to the ILGHO-GH strategic priorities.
- Activities must be embedded (or show potential future integration) within departments/faculty rather than efforts of individual faculty, staff, or students.

Initiative Alignment/Focus:

Initiatives supported through SML align with the ILGHO-GH strategic plan and priorities, especially related to partnership (including co-development), reciprocity (bilateral learning, sustainability, and embeddedness within CSM programs:

- **Partnership/co-development:** demonstrate fit within shared priorities, idea generation, planning, and budgeting.
- **Reciprocity and bilateral learning:** learning, opportunities, travel flow in both directions.
- **Embeddedness:** demonstrate departmental/unit/program support/commitment in both partner institutions and reach beyond individual relationships. Funds support faculty-led projects, not individual faculty, staff, or student efforts.
- **Sustainability:** leverage other existing funding opportunities, show significant in kind/in cash matching support, articulate actions/commitment towards pursuit of further internal/external funding/program, future planning to continue beyond funding period.

Current Core CSM Partners with active MOU/joint strategic plan:

1. Catholic University of Health and Allied Sciences, Tanzania (CUHAS)
2. Mbarara University of Science and Technology, Uganda ([MUST](#))
3. Patan Academy of Health Sciences, Nepal ([PAHS](#))
4. University of Health Sciences, Laos ([UHS](#))
5. Ateneo de Zamboanga University School of Medicine, Philippines ([AdZU-SOM](#))

Eligible Costs:

- Budgets must adhere to UC T&E expense guidelines as well as ILGH-Global Health travel Standard Operating Guidelines.
- Eligible costs include travel (economy-class, lowest reasonable/direct routing flights), accommodation, ground travel, and associated costs (visas, licenses, insurance) for outgoing (UC) or incoming (CSM-partner) faculty/staff.
- UC student travel (undergraduate, PGME, GSE, UME) is not a priority cost for this fund. Engaged students should seek funding from other sources;
- *Incoming student travel* (i.e. from partner institutions) is eligible only where other sources are not available and where student training is documented as a priority at the department and faculty levels for the partner institution.
- Other eligible costs may include research-related fees or supplies/equipment or meeting costs to meet objectives and should be clearly described in the application and must comply with UC expense requirements.
- Funds for a designated initiative must be used and reported within two years of date of award notification.

Governance and Management:

- The lead CSM applicant will hold funds within a UC account and manage payments for project activities; the project can be set up within ILGHO or their department. Time for project account set up and processing should be considered in workplan.
- Projects should address reciprocity priorities and show good governance and safeguards to reduce power differential and promote balanced partnerships.
- Where applicable, applicants must demonstrate recognition of time, costs, and logistics related to bilateral licensing, immigration, language, research ethics, agreements needed, and housing needs etc. Please contact the GH office for questions related to these processes.
- Projects require a long-term development and potential funding plan.
- Annual and final narrative and financial reports are required.

To Apply:

- Complete the application form and attach supplementary support letters.
- Submit by posted deadline to chris.enns@ucalgary.ca with a cc to globalhealth@ucalgary.ca. The cc must also include the partner institution lead applicant.

For more information or questions: Contact Chris Enns, Senior Manager, Global Health (chris.enns@ucalgary.ca).