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**Samuel McLaughlin Travelling Medical Education Fund (SML)**

**2025 Seed Projects**

**Application Form**

# Guiding Principles:

* SML Traveling Medical Education Funds support travel and associated costs for CSM global health partnership initiatives with CSM partner institutions. The funds are intended for advancing medical education/co-learning, strengthening research capacity/scholarship, increasing clinical care strength, and initiating co-service projects/innovations with clear linkages to increasing health equity globally.
* Project funds may help launch new initiatives or extend reach/scope/scale of existing initiatives
* Funding will preferentially support priority areas of growth, innovation, or exploration as identified within existing core CSM-GH institutional partnerships
* Funding will preferentially support projects aligned with the ILGHO-GH strategic plan partnership priorities, especially regarding reciprocity, bilateral learning, sustainability, co-development and program embeddedness. Projects address reciprocity priorities and show good governance and safeguards to reduce power differential and promote balanced partnerships.
* All funded projects require support from the relevant faculties, departments, sections/divisions at UCalgary and the partner institution.
* The lead Canadian applicant must have a primary faculty appointment within CSM and be actively involved throughout the project period.
* Projects demonstrate a long-term development plan including willingness to pursue other future funding opportunities if relevant to stated goals.
* For full details regarding eligible projects, see the Request for Proposals posted at <https://cumming.ucalgary.ca/community/engage-us/resources/mclaughlin-travelling-medical-education-fund>

Submit applications by **January 20, 2025** at 11:59 MST to [chris.enns@ucalgary.ca](mailto:chris.enns@ucalgary.ca) with a cc to [globalhealth@ucalgary.ca](mailto:globalhealth@ucalgary.ca). The cc must also include the partner institution lead applicant.

**For more information or questions:**Contact Chris Enns, Senior Manager, Global Health (chris.enns@ucalgary.ca).

## **SECTION 1: KEY PROJECT INFORMATION**

**PROJECT TITLE:**

**PARTNER INSTITUTION AND COUNTRY:**

**CSM LEAD APPLICANT**

Name:

Position:

Department:

Email:

**PARTNER APPLICANT LEAD**

Name:

Position:

Department:

Email:

### **SECTION 2: PROJECT DETAILS** (Summarize the following areas, 3 pages maximum)

* Background (partnership, co-development/planning, fit within institutional priorities, needs addressed)
* Main Objectives
* Key Activities/travel
* Expected Outputs/Outcomes/Deliverables (both institutions)
* Reciprocity/Bilateral Learning Opportunities
* Team Members and expected roles (UC, Partner Institution)
* Embeddedness (departmental/unit/program engagement/commitment, alignment with bilateral activities and goals)
* Sustainability (how other funding will be sought/obtained, expected in cash/in kind support, expectations to maintain momentum beyond funded period)

### **SECTION 3: BUDGET**

Please provide an estimated cost breakdown for your project, with a maximum SML contribution of $12,500. Eligible costs are mainly those associated with travel. Use the table below and add additional rows if needed.

Also please indicate other resources your team may commit in kind or in cash during the project period. Also note any other funding avenues currently being pursued that could leverage SML project funds.

**Budget (add extra rows if needed):**

|  |  |
| --- | --- |
| **Expense Details:** | **Amount:** |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
| **TOTAL:** |  |

Other resources your team may commit in kind or in cash:

Please indicate other funding you have available or have applied for:

### **SECTION 4: SUPPORT LETTERS**

Please attach any supporting documentation to demonstrate your collaboration with the partner institution for this initiative, including the following:

* + Support letter from CSM Department/Unit/Program Head
  + Support letter from Partner Institution Department/Unit/Program Head
  + CV of CSM lead applicant