

Residents

<u>Core Family Medicine Residency Program</u> <u>Guidance for Residents on finding Professionalism Field Notes</u> (PFNs) in the Family Medicine electronic Curriculum & Assessment <u>Platform (FMeCAP)</u>

- Professionalism Field Notes (PFNs) can **only** be triggered by preceptors. <u>You can ask your</u> preceptor to trigger one for you.
- This PFN is tagged to the residents' dashboard and can be found under 'skill dimension' **SD5** (professionalism).

How to Log into Elentra/FMeCAP:

- 1. Navigate to <u>https://ucalgary.elentra.cloud</u>
- 2. Log in using your IT username (the "name" part of your email) and Password

How to find PFNs in Elentra/FMeCAP:

1. Once logged in, you will land on your 'Learner Dashboard', make sure you have 'CBME Progress' tab selected.

CBME Progress	My Event Calendar

2. Scroll down to 'Skill Dimensions' section, click on the drop down arrow to expand the section if collapsed.







Learn	er Dashbo	ard 🗲	_						
							🛱 My Meetings	Start Assessment/Evaluat	tion
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Overview	Assessments (49)	Assessments Items	Trends	Comments	Pins				
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Date Filter	s								^
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3. Click on 'Professionalism Field Note' to find your aggregated data.

SD5 Profess	sionalism	● ≡ ●
Current Assessr	ments	
4 Profession	alism Field Note	N/A
2 Field Note		1100
Archived Assess	sments	
15 Assessments	a 🖬 0 Archived Assessments	^

4. Click on the tabs to expand and see the aggregated data for each item on the Field Note. You can also export the aggregated report as a PDF file by clicking on 'Download PDF' at the top right corner.





		🛓 Download CSV	🛓 Download
. Professionalism Field Note	(2022-01-04)		
Assessor Name	Assessor Email	Assessment Attempts	
		2	
		1	
teres (Seconda)		1	
1. Setting			~
			~
2. Competencies			
2. Competencies 3. Narrative			Y

