**Graduate Science Education**

**Field of Study Exam Set-up Package for Community Health Sciences**

**The supervisor is to submit this package to the GPA no later than 3 months before the exam.**

**Questions should be submitted by the supervisor directly to the GPA separately via the Question Form for approval by the GPD.**

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| Student Name: | | UCID: | |
| Specialization: Choose an item. | | Supervisor: | |
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**Components: *All components below must be completed before the Field of Study Exam can proceed.***

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| **Courses Completed: Yes  If not, date that courses will be completed:** Click or tap here to enter text. |
| **Research Integrity Day Completed (Date):** Click or tap here to enter text. |
| **Ethics Approval on file with Grad Program Administrator: Yes** |
| **Thesis Proposal Approval Meeting Date: Click or tap here to enter text.** |

**FOS Oral Exam Information**

*The FOS exam is 2 hours plus time to deliberate after the oral examination. Please remember to book 3 hours with your examiners and the room. The GSE Conference Room can be booked through your GPA. Exams in the GSE Conference Room may not start between 12:00 and 1:15PM.*

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| **Date:**      **Time:** | | **Location:** | |
| **Supervisor:**       **Back up Phone #:** | **How Attending:** Choose an item. | |
| **Co-Supervisor:**       **Back up Phone #:** | **How Attending:** Choose an item. | |
| **Committee Member:**       **Back up Phone #:** | **How Attending:** Choose an item. | |
| **Committee Member:**       **Back up Phone #:** | **How Attending:** Choose an item. | |
| **Committee Member:**       **Back up Phone #:** | **How Attending:** Choose an item. | |
| **Examiner Internal to Program:**        **Back up Phone #:**  Has a well-established research reputation  Is not a close personal friend of the Supervisor  Has not collaborated with the Supervisor in the past five years  Is not closely related to, or worked with the student  *A memo is required if examiner does not meet all of the above criteria* | **How Attending:** Choose an item. | |
| **Examiner External to Program:**        **Back up Phone #:**  Has a well-established research reputation  Is not a close personal friend of the Supervisor  Has not collaborated with the Supervisor in the past five years  Is not closely related to, or has worked with the student  *A memo is required if examiner does not meet all of the above criteria* | | **How Attending:** Choose an item. | |

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|  | **COVID-19 Field of Study Contingency Format:**  **Student/Supervisor/Examiners Participating Remotely**  **This is a retake exam.** | | | | | | |
| ***The purpose of this form is to pre-approve a remote format for an Oral Examination scheduled during the COVID-19 situation. This form is to be used beginning March 16, 2020 and until further notice.***  *Questions about the use of this information should be directed to the FOIP Advisor, Faculty of Graduate Studies, (403) 220-4938.* | | | | | | | |
| **Student Information** | | | | | | | |
| Student: | | | Date: | | | UCID: | |
| Department/Program: | | | | | | | |
| Oral Examination: **Field of Study (FoS)** | | |  | | | | |
| **Telecommunications plan** | | | | | | | |
| In the event of a university closure all examiners and the students will be connected via zoom videoconferencing, with a Zoom teleconference option as a back-up for all examiners.  For the student attending remotely, they have to participate with a video link in order to see them. This satisfies the requirement to verify the student is present in the absence of a proctor. The Graduate Program Administrators and the neutral chair will work together to set up zoom videoconferencing for the examination committee (the university has a site license, <http://elearn.ucalgary.ca/zoom/>). | | | | | | | |
| Date of Examination: | | Time of Examination (student): | | | Place of Examination (Student): | | |
| Time of Examination (Committee): | | | Place of Examination (Committee): | | |
| **Committee** | | | | | | Participating remotely? | Clear of conflict of interest |
| **,** Neutral Chair, Department | | | | | |  | N/A |
| **,** Supervisor | | | | | |  | N/A |
| **,** Co-Supervisor, Department (if applicable) | | | | | |  | N/A |
| **,** Supervisory Committee, Department (if applicable) | | | | | |  | N/A |
| **,** Supervisory Committee, Department (if applicable) | | | | | |  | N/A |
| **,** Internal Examiner | | | | | |  |  |
| , External Examiner | | | | | |  |  |
| , Proctor (if applicable) | | | | | | X | N/A |
| **Student’s Acknowledgement** | | | | | | | |
| **The student’s signature below acknowledges the arrangements for the remote examination.** | | | | | | | |
| Date: | | | | Student’s Signature: | | | |

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| **Program’s Acknowledgement** | | | |
| **The Graduate Program Director's signature below verifies That:**  The student has requested and accepts to take the examination remotely (*Documentation must be kept on file*).  All committee members are aware and agree with the arrangements for the remote examination.  Arrangements have been made for stable and reliable communication during the examination.  The Neutral Chair has been provided with the contact information in case of emergency or unanticipated situations. | | | |
| Date:GPD’s name: | | *GPD’s Signature*: | |
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**Graduate Science Education**

**Field of Study (FOS) Reading List**

Please note that this form must be submitted to the GPA **no later than 3 months before the Field of Study exam date**.

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| Student Name: | UCID: |
| Program: MDCH | Supervisor: |
| Specialization: Choose an item. | |

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| FOS Oral Exam Date:  *The FOS Exam cannot be completed until after the Thesis Proposal Approval Meeting has been successfully completed.* | |
| Thesis Proposal Title: | |
| **A list of 20-25 academic sources for each Candidacy Area must be provided. Sources must be relevant in the discipline and can include books, published peer-reviewed journal articles, etc. and should provide a broader perspective than the thesis proposal reference list. These readings are intended to assist the student in responding to the examination questions to be posed.** | |
| **Candidacy Area 1 – Underlying Theories and Conceptual Frameworks** | |
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| **Candidacy Area 2 – Methods/Methodology – Study of Methods** | |
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| **Candidacy Area 3 – Research Context** | |
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| **Will a mock exam\* be provided for the Student?**  Yes No  *\*NOTE: The supervisor may participate in mock exams, but the examiners and committee may not*.  **If No, What provisions have been made to prepare the student?** | |
| **\*\*\*Additional notes on meeting may be appended.\*\*\*** | |

**Acceptance**

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|  |  | **Date:** |
| **Student Name (Printed)** | **Signature** |
|  |  | **Date:** |
| **Supervisor Name (Printed)** | **Signature** |
|  |  | **Date:** |
| **Co-Supervisor Name (Printed)** | **Signature** |
|  |  | **Date:** |
| **Committee Member Name (Printed)** | **Signature** |
|  |  | **Date:** |
| **Committee Member (Printed)** | **Signature** |
|  |  | **Date:** |
| **Committee Member (Printed)** | **Signature** |

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| GSE OFFIC USE  Graduate Program Director Approval: | |
| Date: |  |
|  | GPD Signature |

**Candidacy Concept Map**

The Candidacy Examination is intended for the student to demonstrate expertise and depth of knowledge in specialization area, and the ability to think critically as well as synthesize and integrate knowledge. It should also assess the student’s potential to conduct research independently.

For a more complete description see:

On the attached form, provide a 1-2 sentence description for each candidacy area, and indicate how it addresses the competencies below. At least one competency must be addressed in each candidacy area. All competencies must be addressed.

<http://www.ucalgary.ca/communityhealthsciences/files/communityhealthsciences/11_CHS_PhD_Candidacy_>

Exam\_Process\_rev\_Aug\_22\_11.pdf

# Competency Descriptions

Competency One: Underlying Theories and Conceptual Frameworks

* What has emerged in these areas that help explain, predict, connect ideas?
* How is study in these areas framed?
* Are there elements of different underlying disciplines?

Competency Two: Methods/Methodology – Study of Methods

* What methods are most prevalent in these fields?
* Are there additional methods relevant to study in this area that the thesis does not focus on? Understanding these would provide the student with a broader base with which to move forward in his/her career.
* What are their strengths and weaknesses?
* Why have these methods developed (or been favored) and not others?
* How do the methods contribute to/hinder further understanding?

Competency Three: Research Context

* History and philosophy of the underlying science for this research area
* How did researchers arrive at tools and methods that are currently in use?
* Historically, who has influenced study in these areas and moved them forward?
* Are there multiple leaders in development of these fields? Have their ideas been divisive, homogenous or synergistic?
* Are there specific historic events that changed the direction or focus of studies, e.g. new legislation, new technology developments, political or social factors driving/hindering this research?
* What implications does your topic have for knowledge translation and exchange?

# Candidacy Area 1 (Must address Competency One: Underlying Theories and Conceptual Frameworks):

Check if area also addresses:

Competency Two: Methods/Methodology – Study of Methods

Competency Three: Research Context

# Candidacy Area 2 (Must address Competency Two: Methods/Methodology – Study of Methods):

Check if area also addresses:

Competency One: Underlying Theories and Conceptual Frameworks Competency Three: Research Context

# Candidacy Area 3 (Must address Competency Three: Research Context):

Check if area also addresses:

Competency One: Underlying Theories and Conceptual Frameworks

Competency Two: Methods/Methodology – Study of