**Field of Study Exam Set-up Package for Community Health Sciences**

**Submit this package to your GPA no later than 3 months before your student’s exam.**

**Exam Questions should be submitted by the supervisor directly to the GPA separately via the Question Form.**

**Candidacy information is available on the** [**GSE website**](https://cumming.ucalgary.ca/gse/current-students/student-forms) **and in the** [**Academic Calendar.**](https://www.ucalgary.ca/pubs/calendar/grad/current/gs-k.html)

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| ***Student Name:***       Back up Phone #:       | ***UCID***:  |
| ***Specialization***: Choose an item. | ***Supervisor***:       |
| ***Date***: Click or tap to enter a date. |  | ***Old or current policy***: Choose an item. |

***Components*: *All components below must be completed before the Field of Study Exam can proceed.***

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| 1. ***Courses Completed:*** *Yes* [ ]  If not, date that courses will be completed: Click or tap here to enter text.
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| 1. ***Research Integrity Day Completed (Date):*** Click or tap here to enter text.
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| 1. ***Ethics Approval on file with Grad Program Administrator:*** Yes [ ]
 |
| 1. ***Thesis Proposal Approval Meeting Date***: Click or tap here to enter text.
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1. ***Student has received both Supervisory Committee and final GPD approval for concept map and reading list 3 months prior to the proposed exam date.*** Yes [ ]  No [ ] If no, the student needs to send an email to chsgrad@ucalgary.ca indicating that they are in agreement with proceeding with the exam, even though there is less than 3 months.

**FOS Oral Exam Information**

*The FOS exam is 2 hours plus time to deliberate after the oral examination. Please remember to book 3 hours for the exam.****NOTE****: Currently all exams are held using Zoom, until further notice from the Faculty of Graduate Studies.* ***TUITION &******FEES:*** *Remember that PhD students who have a successful candidacy examination between May 1-Aug 31 are eligible to have their tuition fees reduced to a continuing rate in following Fall term; September 1 to December 31, for the following winter term; and January 1 to April 30, for the following spring/summer term.*

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| **Date:**      **Time:**       | **Location:** Zoom |
| **Supervisor:**       Back up Phone #:       | Email:       |
| **Co-Supervisor:**       Back up Phone #:       | Email:       |
| **Committee Member:**       Back up Phone #:       | Email:       |
| **Committee Member:**       Back up Phone #:       | Email:       |
| **Committee Member:**       Back up Phone #:       | Email:       |
| **Examiner Internal** to **Program:**       Back up Phone #:      [ ] Has a well-established research reputation[ ]  Has expertise in the area of the student’s research[ ] Has experience in evaluating theses at the graduate level[ ] Has experience in supervising to completion at the graduate level[ ] Has not collaborated with the Supervisor in the past five years [ ] Is not closely related to, or worked with the student [ ] Is not a close personal friend of the Supervisor*A memo is required if examiner does not meet all of the above criteria* | Email:       |
|  **Examiner External** to **Program:**       Back up Phone #:      [ ] Has a well-established research reputation[ ]  Has expertise in the area of the student’s research[ ] Has experience in evaluating theses at the graduate level[ ] Has experience in supervising to completion at the graduate level[ ] Has not collaborated with the Supervisor in the past five years [ ] Is not closely related to, or worked with the student [ ] Is not a close personal friend of the Supervisor*A memo is required if examiner does not meet all of the above criteria* | Email:       |

**Field of Study (FOS) Reading List**

**Please note: This form must be submitted to the GPA no later than 3 months before the Field of Study exam date.**

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| Student Name:       | UCID:  |
| Program: MDCH | Supervisor:       |
| Specialization: Choose an item. |

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| FOS Oral Exam Date:        *The FOS Exam cannot be completed until after the Thesis Proposal Approval Meeting has been successfully completed.* |
| Thesis Proposal Title:  |
| **A list of 20-25 academic sources for each Candidacy Area must be provided. Sources must be relevant in the discipline and can include books, published peer-reviewed journal articles, etc. and should provide a broader perspective than the thesis proposal reference list. These readings are intended to assist the student in responding to the examination questions to be posed.**  |
| **Candidacy Area 1 – Underlying Theories and Conceptual Frameworks**  |
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| **Candidacy Area 2 – Methods/Methodology – Study of Methods** |
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| **Candidacy Area 3 – Research Context** |
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| **Will a mock exam\* be provided for the Student?**[ ]  Yes [ ] No*\*NOTE: The supervisor may participate in mock exams, but the examiners and committee may not*. **If No, what provisions have been made to prepare the student?**      |
| **\*\*\*Additional notes on meeting may be appended.\*\*\***  |

**Acceptance**

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|       |  | **Date:**       |
| **Student Name (Printed)** | **Signature** |
|  |  | **Date:**       |
| **Supervisor Name (Printed)** | **Signature** |
|  |  | **Date:**       |
| **Co-Supervisor Name (Printed)** | **Signature** |
|       |  | **Date:**       |
| **Committee Member Name (Printed)** | **Signature** |
|       |  | **Date:**       |
| **Committee Member (Printed)** | **Signature** |
|       |  | **Date:**       |
| **Committee Member (Printed)** | **Signature** |

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| GSE OFFIC USE Graduate Program Director Approval: |
| Date:  |  |
|  | GPD Signature |

**Candidacy Concept Map**

The Candidacy Examination is intended for the student to demonstrate expertise and depth of knowledge in specialization area, and the ability to think critically as well as synthesize and integrate knowledge. It should also assess the student’s potential to conduct research independently.

For a more complete description see:

On the attached form, provide a 1-2 sentence description for each candidacy area, and indicate how it addresses the competencies below. At least one competency must be addressed in each candidacy area. All competencies must be addressed.

<http://www.ucalgary.ca/communityhealthsciences/files/communityhealthsciences/11_CHS_PhD_Candidacy_>

Exam\_Process\_rev\_Aug\_22\_11.pdf

# Competency Descriptions

Competency One: Underlying Theories and Conceptual Frameworks

* What has emerged in these areas that help explain, predict, connect ideas?
* How is study in these areas framed?
* Are there elements of different underlying disciplines?

Competency Two: Methods/Methodology – Study of Methods

* What methods are most prevalent in these fields?
* Are there additional methods relevant to study in this area that the thesis does not focus on? Understanding these would provide the student with a broader base with which to move forward in his/her career.
* What are their strengths and weaknesses?
* Why have these methods developed (or been favored) and not others?
* How do the methods contribute to/hinder further understanding?

Competency Three: Research Context

* History and philosophy of the underlying science for this research area
* How did researchers arrive at tools and methods that are currently in use?
* Historically, who has influenced study in these areas and moved them forward?
* Are there multiple leaders in development of these fields? Have their ideas been divisive, homogenous or synergistic?
* Are there specific historic events that changed the direction or focus of studies, e.g. new legislation, new technology developments, political or social factors driving/hindering this research?
* What implications does your topic have for knowledge translation and exchange?

# Candidacy Area 1 (Must address Competency One: Underlying Theories and Conceptual Frameworks):

Check if area also addresses:

Competency Two: Methods/Methodology – Study of Methods

 Competency Three: Research Context

# Candidacy Area 2 (Must address Competency Two: Methods/Methodology – Study of Methods):

Check if area also addresses:

Competency One: Underlying Theories and Conceptual Frameworks Competency Three: Research Context

# Candidacy Area 3 (Must address Competency Three: Research Context):

Check if area also addresses:

Competency One: Underlying Theories and Conceptual Frameworks

Competency Two: Methods/Methodology – Study of