

## MDGI | MDIM | MDMI

### Travel Funding Application

This award is to **reimburse** student travel to national and international conferences between April 1<sup>st</sup>, 2019 and March 30, 2020.

To be eligible for this award, students must:

- Be presenting an oral presentation or poster on their research at the conference
- Provide confirmation of their oral or poster presentation
- Provide confirmation of their attendance (registration email OR certificate of attendance)

***Awards will be up to \$1500 each and receipts must be received before an award payment can be made. Students who wish to attend a high profile conference but will not be presenting will be considered on a case-by-case basis. Priority will be given to senior students, students who do not hold studentships, and students who have not recently received program travel funding.***

Student Name			
UCID			
Name of Conference			
Dates of Conference			
Purpose of Conference (benefit to attendance)			
Type of presentation (Poster, workshop, seminar, panel, etc)			
Abstract Title			
Abstract Attached			

**Reminder that receipts are required to complete payments.**

**Please highlight any costs that your supervisor covered**

			Currency (CAD, USD, etc)
Item	Date	\$	
Conference Registration Fee			
Flight/Travel			
Accommodation			
<b>total</b>		<b>\$</b>	

**SIGNATURES & APPROVALS**

---

Student's Name	Signature	Date
----------------	-----------	------

**GPD Approval**

I approve that the above listed student attend the listed conference and receive award reimbursement when receipts have been received by the GPA.

---

Graduate Program Director/ Co-Director's Name	Signature	Date
--	-----------	------

---

Ensure a copy of your abstract is attached to this form and submit it to the Graduate Program Administrator. Receipts will be required to verify the payment request and need to be submitted after the conference travel date.

**GSE Office Use**

Program Requirements up to date: Yes / No (Email student about requirements – no payment until up to date)

Receipts Received: Yes / No (email student about receipts – no payment until received)

Payment Amount:

Date of Payment Processing: