



## Checklist for Transfer from MSc to PhD

As stated in the Faculty of Graduate Science Calendar “Program Heads **may** recommend **outstanding** Master’s students for transfer to the doctoral program. Such recommendations must be endorsed by the proposed doctoral Supervisor and accompanied by the names of members of the proposed doctoral supervisory committee. The transfer must be approved by the Dean of Graduate Studies”. In addition, “transfers from Master’s to doctoral programs must be completed within twenty-four months of the student’s initial registration in the Faculty of Graduate Studies”.

**Therefore, in order for students to transfer from the Master’s program into the PhD program, the graduate program Director or his/her delegate will chair the supervisory committee meeting in which the student is requesting this program change.**

Student Name: \_\_\_\_\_ Program: \_\_\_\_\_

### Evaluation of the student requesting the transfer

	Unsatisfactory	Satisfactory	Very Good	Excellent
<b>1. Critical Thinking</b>				
<b>2. Lab Skills (Ability to function in a research environment)</b>				
<b>3. Ability to design and interpret experiments</b>				
<b>4. Understanding of the project</b>				

5. The student has completed the following course requirements and has obtained an average grade of \_\_\_\_\_

**List Courses:**



6. The committee has reviewed the written research proposal and confirms that it is at the level of doctoral degree.

YES

NO

7. Recommendation for transfer.

YES

NO

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Supervisor Signature & Date

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Committee Member & Date

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Committee Member & Date

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Committee Member & Date

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Committee Member & Date

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Program Director & Date