

**Graduate Science Education**

**Field of Study Exam Set-up Form**

**Submit this form to your GPA no later than 4 weeks before your exam**

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| Student Name: | | UCID: | |
| Program: Choose an item. | | Supervisor: | |
|  | | | |
| **FOS Oral Exam Information**  *The FOS exam is 2 hours plus time to deliberate after the oral examination. Please remember to book 3 hours with your examiners and the room. The GSE Conference Room can be booked through your GPA. Exams in the GSE Conference Room may not start between 12:00 and 1:15PM.* | | | |
| **Date:** | **Time:** | | **Location:** |
|  | | |  |
| **Supervisor:** | | | **How Attending:** |
| **Co-Supervisor:** | | | **How Attending:** |
| **Committee Members Attending**  *At least two of the committee members must attend.* | | | |
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| **Examiner Internal to Program:**  Has a well-established research reputation  Is not a close personal friend of the Supervisor  Has not collaborated with the Supervisor in the past five years  Is not closely related to, or worked with the student  *A memo is required if examiner does not meet all of the above criteria* | | | **How Attending:** |
| **Examiner External to Program:**  Has a well-established research reputation  Is not a close personal friend of the Supervisor  Has not collaborated with the Supervisor in the past five years  Is not closely related to, or has worked with the student  *A memo is required if examiner does not meet all of the above criteria* | | | **How Attending:** |

***\*\*Note: The Proposal Evaluator may be used as either an Internal or External examiner as long as they meet the criteria.***