



The Department of Physiology & Pharmacology Post-doctoral Scholar Conference Travel Award

Rationale: It is important for post-doctoral scholars (PDS) to present their work at scientific conferences, which helps them develop a network of contacts and promotes positive exposure for the Department. Thus, the Department of Physiology & Pharmacology will provide a limited subsidy to enable PDSs to attend and present at scientific meetings.

Eligibility:

- The applicant's supervisor must have a primary appointment in the Department of Physiology & Pharmacology.
- Applicants must be considered an official Postdoctoral Scholar as per the University's guidelines:
 - Within 5 years of receiving Ph.D.
 - Or a VPR-approved extension beyond the 5-year post-PhD term
- 10 awards of up to \$500 CDN per applicant will be awarded each academic year*
- One award will be allowed per applicant over the course of their tenure in the Department.
- Applicant must be presenting original work submitted as an abstract (poster or oral presentation) at either a national or international scientific conference.

*Subject to the availability of funds

Application Process:

- Applications will be accepted twice yearly – September 1st and March 1st. PDSs can apply for funding in advance of conference travel, or within 2 months following completion of the conference.
- Applications will be assessed for merit and need by the Departmental Executive.
- Applicants must provide the following (as outlined on the attached form):
 - A list of additional funding sources applied for, including conference-related travel bursaries
 - A statement outlining the impact/career benefit for attending the conference
 - A copy of the submitted abstract

- Applications are to be submitted to the department at physphar@ucalgary.ca
- Successful applicants will receive a Notice of Award from the Department Head, with the requisite accounting string required for reimbursement. This Notice of Award must be appended along with all other necessary supporting documentation when submitting your expense claim, as per University Travel and Expense Regulations.
- Awardees will be asked to recognize the Department for supporting conference travel during presentations.



Physiology & Pharmacology Post-doctoral Scholar Travel Award Application

Name of supervisor: _____

Name of applicant: _____

Conference: _____

Abstract Title (append abstract; proof of acceptance and conference attendance will be required for final reimbursement):

Current salary support coverage: Fellowship or Supervisor's Grant

Additional sources of funding sought (50 words):

How will presenting/attending this conference impact the applicant's career development?
(100 words):

Signature of applicant

Signature of supervisor

Date