

CSM STAFF EXCELLENCE AWARDS
CATEGORY: SERVICE TO PEOPLE AND PARTNERS AWARD

INDIVIDUAL AWARD

Description: The CSM Service to People and Partners Individual Award recognizes outstanding personal contributions to the Cumming School of Medicine.

Qualification Criteria:

Demonstrates exceptional initiative or influence by taking advantage of opportunities for a leadership role within current role and/or championing innovative initiatives that support vision, mission and/or values reflected in the Cumming School of Medicine's Strategic Plan.

Fosters a collegial and motivating work environment that supports the professional development of their staff or colleagues and leads to the realization of outcomes that align with the priorities of the Cumming School of Medicine. Or proactively and enthusiastically takes advantage of professional development opportunities that lead to the realization of outcomes that align with the priorities of their unit and the larger faculty.

Offers exceptional quality of service to CSM students, faculty or staff that results in more efficient, effective, or impactful research, administrative or educational outcomes for CSM.

Makes a contribution of excellence that exceeds the employee's role at the Cumming School of Medicine and creates a positive work environment for all staff.

Develops partnerships and contributes to an environment of collaboration by sharing knowledge, ideas, and solutions.

Creates, runs, or participates in initiatives that implement quality improvements aimed at enabling CSM colleagues or students to function more efficiently and effectively. This may include training, mentorship, or skill development programs.

Resources: [Recommendation for writing nomination letter](#)
[Suggestions for writing a nomination](#)
[Avoiding gender bias in letter of reference](#)

CSM STAFF EXCELLENCE AWARDS
CATEGORY: SERVICE TO PEOPLE AND PARTNERS AWARD

TEAM AWARD

Description: The CSM Service to People and Partners Team Award recognizes excellence in collaborative achievements and outstanding team contributions to the Cumming School of Medicine.

Qualification Criteria:

Provides outstanding achievement through collaborative efforts to support the vision, mission and/or values reflected in the Cumming School of Medicine's Strategic Plan.

Fosters a collegial and motivating work environment that supports the professional development of their colleagues and leads to the realization of outcomes that align with the priorities of the Cumming School of Medicine.

Works collaboratively to offer exceptional quality of service to CSM students, faculty or staff that results in more efficient, effective, or impactful research, administrative or educational outcomes for CSM.

Makes a contribution of excellence that exceeds the employee's role at the Cumming School of Medicine and creates a positive work environment for all staff.

Develops partnerships and contributes to an environment of collaboration by sharing knowledge, ideas, and solutions with various stakeholders.

Creates and/or runs initiatives that implement quality improvements aimed at enabling CSM colleagues or students to function more efficiently and effectively. This may include training, mentorship, or skill development programs.

Resources: [Recommendation for writing nomination letter](#)
[Suggestions for writing a nomination](#)
[Avoiding gender bias in letter of reference](#)

CSM STAFF EXCELLENCE AWARDS
CATEGORY: SERVICE TO PEOPLE AND PARTNERS AWARD

1. CSM Staff Excellence Nomination Form for:

- Service to People and Partners – Individual Award AUPE MaPS
 Service to People and Partners – Team Award

2. Nominee Information

First and Last Name(s):

Position Title(s):

Unit(s):

Email(s):

3. Nominator Information

First and Last Name(s):

Position Title(s):

Unit(s):

Email(s):

Relationship to Nominee:

Does the individual nominee or any members of the team nominee identify as a member(s) of an under-represented equity-deserving group including women, Indigenous Peoples, racialized persons, persons with disabilities, LGBTQ2S+ (as defined by UofC).

- Yes No Don't know

CSM STAFF EXCELLENCE AWARDS

CATEGORY: SERVICE TO PEOPLE AND PARTNERS AWARD

In the nomination letter, please indicate how the individual/team exemplifies one or more goals towards achieving Service to People and Partners.

For teams awards, at least two nomination letters by individuals **outside** of the team should be submitted. Team managers or members **should not** nominate their own team.

Resources: [Best practices for letters of recommendation.](#)