

UCMG Helios Advanced Training Award

PREAMBLE

This TOR replaces the previous version dated July 8, 2024. The Helios Medical Education Fund, established in 2012 by the Helios Wellness Centre, has successfully provided awardees an opportunity to enhance their clinical and academic expertise to the long-term benefit of the broader Calgary community. The expanded Helios UCMG (University of Calgary Medical Group) Fellowship Training Awards (the Helios – UCMG Awards) build on the success of awards from the Helios Medical Education Fund and recognize a need and opportunity to expand post residency training by providing advanced Fellowship opportunities to gain additional clinical and/or academic skills in recognized centres of excellence.

The Helios – UCMG Awards will provide bridging salary support for clinical Fellowship trainees who have successfully completed postgraduate medical training, and who now plan to pursue advanced clinical or academic training in a recognized centre of excellence.

The Helios-UCMG Awards are funded by contributions from the UCMG (via the Clinical Faculty Renewal Fund (CFRF)), by generous funding supported by the River Fund at the Calgary Foundation, and via The Cumming School of Medicine and its departments.

Award recipients are expected to remain or return to Calgary upon completion of their advanced Fellowship training, and to assume a full-time or clinical faculty appointment, on the assumption that such a position is available in the relevant Department, and be a member of the University of Calgary Medical Group (UCMG).

The Helios UCMG Awards are a prestigious program, recognizing the best and brightest resident physicians. Recipients of the award are encouraged to be ambassadors of the Helios - UCMG Awards program within the Calgary medical community upon completion of their advanced fellowship training.

1. The funding of the Helios-UCMG Awards will be shared equally between 5 sources:

I. UCMG via the CFRF

II. The Helios Wellness Centre, through the existing Helios Education Fund

III. The Calgary Foundation through the River Fund

IV. The nominating Department: *Department contributions not to exceed \$24,000.00 per recipient per program year.*

V. CSM through the Faculty Support Fund

2. The maximum individual award is \$120,000 annually. The total value of each award will take into consideration other sources of funding the applicant has or is expected to receive.
3. Funds not allocated in a year will be held in a project account and carried forward for future awards.

TERMS OF REFERENCE

Eligibility

- 1.1. Residents at the University of Calgary who are registered in an accredited Royal College or the College of Family Physicians of Canada training program and who are in their final year of training are eligible to apply for this award.
- 1.2 Applicants must successfully complete their current training program prior to commencement of advanced fellowship training.
- 1.3. At the time of accepting the award, the applicant must be enrolled in an accredited training program.

2. Applications

2.1. Applications will include:

2.1.1 Candidate letter of intent outlining the proposed advanced training, impact on the CSM and community and intent to return.

2.1.2 Candidate curriculum vitae in UCalgary format.

2.1.3. A letter of support from the respective Department Head, which should specifically include:

2.1.3.1. the stated intent to recruit the applicant to their department as a faculty member on completion of the Advanced Fellowship training, providing that such a position is available within the department at the time of the completion of the awardee's advanced fellowship training

2.1.3.2 a commitment to fund one fifth of the total amount of funding requested, and

2.1.3.3 an indication of whether the applicant will be able to earn medical revenue for clinical services during the period of advanced fellowship training.

2.2. Applicants must declare all other sources of funding already secured or applied for to fund their advanced training, which will be considered in deciding the award amount.

2.3. Applications are to be submitted to the Senior Associate Dean, Education, Cumming School of Medicine by January 14th each year. A call for applications will be advertised at least two months prior to the submission date.

2.4. Applications will be considered and administered by a selection committee comprised of:

2.4.1 Co-Chair of the UCMG Executive Committee (Co-Chair)

2.4.2 . Senior Associate Dean, Education (Co-Chair)

2.4.3 Maximum of 2 UCMG Executive Committee members

2.4.4 Senior Associate Dean, Health Research

2.4.5 Senior Associate Dean, Faculty Affairs

2.4.6 AHS Zone Medical Director or delegate

2.4.7 Representative of the Helios Wellness Centre – The River Fund

3. Criteria for Selection

In adjudicating applications, priority will be given to those that focus on a clinical need and are based on academic merit; priority will also be given to those applicants without alternative sources of funding.

The selection committee will consider applications using a score sheet; awardees will be notified by March 1st.

Applicants will be assessed on the following criteria:

3.1. Strength of training and alignment with the Cumming School of Medicine mission statement, which is, “*Creating the future of Health*” and with the clinical needs of AHS.

3.2. Quality of proposed training environment. An opportunity that provides support for academically informed clinical care, translational or health outcomes research and training not available in Calgary.

3.3. Likelihood that training will positively impact future clinical and scholarly activity at the Cumming School of Medicine and in the broader community.

3.4. Academic and leadership potential of candidate.

4. Award Terms

4.1. Individual awards are made annually and for a maximum of 2 years.

4.2. The Helios UCMG Fellowship Awards are intended to be used as bridge funding and aid in covering expenses such as tuition, travel, living expenses and educational materials.

5. Payment of the Award:

Payment to the award recipient is initiated 30 days prior to the start of the training period. Award recipients can opt for payment via one of the following:

5.1. Directly to the award recipient: This is considered income from a CRA perspective. Award recipient will be issued a T4A for income tax purposes. Award recipient should discuss with their accountant eligible expenses that can be deducted against this income. U of C will not provide personal tax guidance.

5.2. The Helios-UCMG award is directed to the awardee's non-U of C training program/institution. The external institution will pay the award recipient directly and issue the appropriate tax forms. U of C does not provide personal tax guidance, and the award recipient should discuss personal tax implications with their accountant.

6. Review and Reporting

6.1. Award recipients will provide a final written report to the Helios UCMG Post Fellowship Awards office within 3 months of the end of the award. Recipients receiving a two-year award will be required to provide an interim report within 1 month of the end of at the first year for two-year awards); all reports should include summary of budget expenditures.

6.2. The UCMG Executive Council will review the Helios UCMG – Awards Terms of Reference annually.

6.3. The Senior Associate Dean, Education, will report annually to the UCMG Executive, Helios Wellness Centre, the Calgary Foundation, and the CSM on the program and awards.

Appendix to the University of Calgary Medical Group Clinical Faculty Renewal Fund Guidelines Dated
August 14, 2020, Terms of Reference Updated: October 27th, 2025