

## Undergraduate Student Payments

Student name:  Student email:

Student ID\*:  Student must have SIN & Banking details on their UofC portal - Pls remind student.

Student without UCID: Full postal mailing address required : \_\_\_\_\_

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Department/Faculty:

Award name:  Total stipend amount:

Valid accounting string; sufficient current funds in the project

Start Date*	End Date*	Fund	Dept ID	Project	Activity	Monthly Rate

\*Start and end dates must be the 1<sup>st</sup> and last day of the month, respectively.

Comments:

Supervisor:  I confirm this student is an undergrad:

Contact person Email & Name **(MANDATORY)**:

Please submit completed forms to [jsimoes@ucalgary.ca](mailto:jsimoes@ucalgary.ca)

Please name PDF document: StudentsFirstName Last Name\_(from to Periodof payment), eg: Jack Jone\_1May to 31August 2025

In subject line of email: Include Full name and UCID of the student