

ALBERTA CHILDREN'S HOSPITAL PEDIATRIC DENTAL CLINIC DIRECTOR

DATES

June 1, 2025 – May 31, 2028 (Three Years)

QUALIFICATIONS

This leadership position is open to current active members of the Section of Dentistry and Oral Health, Department of Surgery, Calgary Zone AHS. In addition, they must be either a pediatric dentist, or a dental specialist, who works at the Dental Clinic in the Alberta Children's Hospital. The ideal candidate will have demonstrated an interest in surgical leadership and will have a respected profile in the dental community. They will have effective communication skills and a track record of engaging their team members.

Deliverables

They will provide leadership of all dentists and dental specialists that work in the clinic. They represent pediatric dentistry at ACH.

Clinical:

- Establish inclusion and exclusion criteria for pediatric dental patients to be seen in the clinic, following best practices guidelines.
- Provide direct patient care in ACH Dental Clinic on a routine basis. Treat special needs children both in clinic and in the ACH OR.
- Responsible for the quality of work of the other staff dentists and specialists working in the clinic with a goal of providing quality, efficient, evidence-based clinical care to all patients served.

Management:

- Collaborate with Division Chief, Pediatric Dentistry and Section Chief, Dentistry and Oral Health.
- Pediatric dentist's meetings: Collaborate with Division Chief to prepare agenda, and minutes (Quarterly).
- Receives allocation of Main OR time from Division Chief Pediatric Dentistry and assigns the OR time for clinic pediatric dentists.
- Responsible for scheduling of ACH dental clinics for pediatric dentists, orthodontists, and oral and maxillofacial surgeons.
- Develops/reviews and updates clinical protocols and procedures for the ACH Dental Clinic.
- Organization of dental supplies and equipment, etc. for the ACH Dental clinic in collaboration with professional and support staff.
- Collaborate with ACH administration in management of dental clinic; includes unit manager, patient care manager, ambulatory care executive director, OR manager, etc.
- Provides input on dental support staff performance.

- Collaborate with dental clinic coordinator on the utilization of staff, scheduling templates, and booking.
- Participates in recruitment and selection of dental support staff.
- Works with the clinic manager to assure quality and patient oriented clinical activities.
- Attend meetings with the dental clinic coordinator, unit manager, patient care manager, Division Chief, and Section Chief to review ACH Dental clinic operational status and general direction. (Quarterly)
- Determine, evaluate, and interpret key performance metrics in collaboration with the operations team and Division and Section chief.
- Collaborate with cleft palate clinic director and team as required.
- Responsible for preparation of the Pre-Survey documentation for the accreditation of the ACH dental clinic.

Education:

- Prepare and give presentations on dental and oral health to various audiences, including dental and other health professionals and educators with Alberta Health Services.
- Supervise GPR residents during ACH rotations.
- Collaborate with GPR director to assist in the provision of educational materials (Lectures, workshops) to GPR residents.

FTE and STIPEND

0.05 FTE Medical Affairs Honorarium

APPLICATION

Please send your letter of intent, curriculum vitae and names of three referees to Dr. Adham Fares via email at Adham.fares@ahs.ca

DEADLINE

February 28, 2025

INFORMATION

For questions regarding this leadership position, please contact Dr. Adham Fares, Section Chief Dentistry and Oral Health (Adham.fares@ahs.ca)