

SECTION CHIEF VASCULAR SURGERY DEPARTMENT OF SURGERY, CALGARY ZONE AHS

The Department of Surgery, Alberta Health Services–Calgary Zone invite applications for the leadership position of Section Chief, Vascular Surgery. The Section Chief reports to the Zone Clinical Department Head of Surgery.

Responsibilities:

Duties of a Zone Clinical Section Chief according to the AHS medical staff bylaws:

Recommend medical staff appointments and clinical privileges, as well as changes to the appointments and clinical privileges to the Zone Clinical Department Head, Surgery.

- Development and implementation of policies, procedures and practices, together with goals and objectives for the zone clinical section which are consistent with the mission, role statement and strategic plans of AHS and the Department of Surgery.
- In keeping with the objectives and goals of AHS, assigning duties and responsibilities to members of the zone clinical section and to promote and represent the activities of the zone clinical section.
- Supervise the clinical work of all members of the zone clinical section.
- Assist in the development of AHS-wide criteria for procedures to AHS.
- Promote educational programs for zone clinical section members and other staff associated with the zone clinical section.
- Develop and promote departmental and sectional research activities.
- Ensure that Department of Surgery policies regarding quality of patient care and safety are developed and implemented.
- Perform Triggered Initial Assessments and Triggered Reviews as delegated by the Calgary Zone Clinical Department Head, Surgery pursuant to Part 6 of the AHS Bylaws.
- Assist the Calgary Zone Clinical Department Head, Surgery in performing periodic reviews for members of the Calgary Zone clinical section pursuant to Part 5 of AHS Bylaws.
- Act as designate for the Calgary Zone Clinical Department Head, Surgery for those duties assigned to the zone clinical department or designate by the AHS Bylaws or AHS medical staff rules.
- Be accountable for the quality of medical care and services within the zone clinical section in a manner consistent with the operating principles of Alberta Health Services.
- Ensure appropriate utilization of zonal resources by the section members, particularly in the area of beds, operating rooms, ambulatory care, and diagnostic testing and drug utilization.
- Perform other duties designated by the Zone Clinical Department Head.

Other duties designated by the Zone Clinical Department Head:

- Convene regular meetings of members of the zone clinical section, to be held at least quarterly, and minutes recorded
- Supply at the request of the Zone Clinical Department Head of Surgery, such materials from the section as required for departmental reports or for the department website.
- Develop a five-year plan for future AHS development of the Section, in consultation with

the members of the section and the Zone Clinical Department Head, Surgery, which is consistent with AHS and Department of Surgery Strategic Plans.

- Participate in the Department of Surgery's strategic planning processes and retreats.

Qualifications:

This position is open to current members of the Section of Vascular Surgery, Department of Surgery, Calgary Zone AHS, who are in good standing and hold active privileges in AHS.

The ideal candidate will have leadership experience by holding positions in local, provincial or national groups applicable to Vascular Surgery or positions in AHS or the Cumming School of Medicine. They will have excellent communication skills and conflict management skills. They will have experience with team building, engaging others and implementing new initiatives. They will reflect the core values of the Department of Surgery, Alberta Health Services and the Cumming School of Medicine in their current practice.

Administrative Assistant Support:

This position is eligible for 0.20 FTE administrative assistant support through the Department of Surgery.

FTE and Remuneration:

0.20 FTE, Medical Affairs Honorarium Grid \$54,300.00 per annum

Term:

5 years

July 1, 2025 – June 30, 2030

Application:

Please address your letter of intent to Dr. Kevin Hildebrand, Zone Clinical Department Head of Surgery, Calgary Zone and send your letter of intent, curriculum vitae and three letters of reference to Maggie at surgeoncontracts@albertahealthservices.ca

Deadline:

April 23, 2025

Information:

For questions regarding this leadership position, you may wish to contact the current Deputy Head.

You may also contact the Zone Clinical Department Head of Surgery, Calgary Zone, Dr. Kevin Hildebrand: kevin.hildebrand@albertahealthservices.ca