

Department Council Meeting

May 18, 2018



**UNIVERSITY OF
CALGARY**

Department Head Report

Dr. Brenda Hemmelgarn

Fabiola Aparicio-Ting

2018 University of Calgary
Teaching Award



Elizabeth Oddone Paolucci

GSA Excellence Award for
Excellence in Administrative
Support (Senior
Administrators)



Kirsten Fiest

Health System Impact
Fellowship (HSIF)
Coordinator



Bonnie Lashewicz

Graduate Education Program
Student-Supervisor Advisor

Bonnie will serve in a role to support the Graduate Program Director in overseeing and managing issues related to graduate student and supervisor relations.



- Mandatory Training Requirements as of September 1, 2018
- In accordance with Health Canada and FDA regulations and NIH requirements, the University of Calgary will implement the following training requirements for researchers and support staff involved in clinical research:
 - **Good Clinical Practice Training** will be required for all researchers and support staff involved in an interventional clinical research study;
 - **Health Canada Division 5 Training** will be required for all researchers and support staff involved in a clinical research study that uses a drug as an intervention (FAQ's available, contact Mariko).

From the office of the AVP (Health Research)

- **Online CITI Training:**
- The University research community is able to access GCP and Health Canada Division 5 online courses free of charge through CITI Canada <http://www.citicanada.org>.
- **Benefits of Mandatory Training:**
- Training certificates will be available on the IRISS system, which will assist research coordinators with compiling regulatory documentation.
- IRISS will track expiry of training certificates thus ensuring that regulatory requirements are met.
- **Next Steps:**
- 1. Complete the required training before September 1, 2018.
- 2. Upload the completed training certificate(s) to your researcher profile in IRISS.
- 3. If you are a Principal Investigator, ensure that all study team members have completed the above noted training courses.
- Any questions can be directed to the Quality Assurance and Regulatory Compliance Specialist at linda.longpre@ucalgary.ca

Faculty Association Department Representative

- As per the Faculty Association's By-Laws, a Department of Community Health Sciences Representative must be elected annually as Department Representative to the Faculty Association
- If interested, please email Dr. Hemmelgarn by Friday, May 25th

Faculty Meetings with Department Head

- Annual meetings for non-tenured faculty to be scheduled with your Department Head. Brenda Green will contact you to set up an appointment
- Tenured faculty are also welcome to set up meetings, if desired

FNIGC is pleased to introduce: "Fundamentals of OCAP®"

The First Nations Information Governance Centre (FNIGC) is pleased to introduce the *"Fundamentals of OCAP®"*, a new online training course developed in partnership with Algonquin College.

This comprehensive overview of the First Nations principles of OCAP® (Ownership, Control, Access and Possession) is a result of the requests we have received in recent years from First Nations, students, researchers, academics, federal officials and other interested individuals – nationally and internationally who are looking to gain a better understanding of OCAP® and how it pertains to principled research, data sovereignty, and information governance that respects First Nations.

Enroll online now!

<http://fnigc.ca/training/fundamentals-ocap.html>

Enrollment deadline: the 20th of each month

Enrollment Fee: \$249 (+ tax)

The AFNIGC (Alberta First Nations Information Governance Centre) is willing to provide a debrief session following completed online modules. For more information on the debriefing session, please contact Mariko Roe at mnroe@ucalgary.ca



FNIGC | CGIPN

First Nations Information Governance Centre
Le Centre de gouvernance de l'information des Premières Nations

Sophie Hu, CHSSE Co-Chair

- CHSSE Update

Jamie Day

Administrative Director

Important 2018-2019 Dates

May 25, 2018

The 26th Annual CSM
Symposium

June 26, 2018

Retirement Celebration
(Drs Henderson, Lockyer,
Musto and Sauve)

Public Health and Preventive Medicine Residency Program

Admissions

PHPM successfully matched both positions in CaRMS second iteration. Dr. Nikita Arora (McMaster University) and Dr. Alyssa Ness (University of Alberta and more recently W21C) will start residency on July 1st.

Accreditation

On May 11, PGME held an accreditation launch event to present the new accreditation standards, process for mid-cycle reviews, and the roles and responsibilities for all parties involved in the process. The internal review process will occur 2019/2020.

Curriculum

To facilitate the transition to Competency By Design (CBD) which will require an increased resident initiated assessment, a self tracking tool (for both Entrustable Professional Activities (EPAs) and Academic Half Day curriculum) has been developed.

The World Health Organization has formalized intake process for all interns. This may affect the ability of PHPM residents to access the historical opportunity for an elective rotation with the Strategic Advisory Group of Experts on Immunization (SAGE).

Bachelor of Health Sciences Health and Society Program

June Convocation

We have wrapped up another successful academic year and are preparing for Convocation on June 4, 2018. We in the process of determining whom the Silver Medallion winner for Health & Society will be. Stayed tuned!

Bachelor of Health Sciences (BHSc) program review update

The BHSc program is close to wrapping up a curriculum and program review, as required by the Office of the Provost. We are currently working to draft the final report, which will be submitted to the Provost's office in June 2018, for later public release. Thank you to all HSOC course coordinators and instructors for providing the data necessary for the curriculum review, and for all of your contributions to the BHSc program.

2018/2019 Honours thesis and practicum projects

Senior students are currently actively seeking thesis research opportunities. Faculty who are willing to supervise an honours thesis project are asked to please forward a brief description to Fabiola Aparicio-Ting (feaparic@ucalgary.ca) or contact her if you are interested in further details.

Faculty who may have a third year practicum project and are willing to supervise an HSOC student in this capacity, or would like more information about this opportunity, please contact Fabiola Aparicio-Ting (feaparic@ucalgary.ca) for further details.

Bachelor of Health Sciences Health and Society Program

Student summer research

We extend our gratitude to all CHS faculty who have opened up opportunities for HSOC students within their research teams this summer. Many of our students were successful in securing funding for their summer research from a variety of sources, including PURE, Markin and O'Brien studentships. Thank you all for your continued support and research engagement with our students.

Graduate Student Annual Progress Reports (APRs) – May 1st

Thesis-based graduate students registered during the winter term **MUST** complete an Annual Progress Report (APR). This online report is an opportunity for students and supervisors to review and comment on the student's achievements during the past twelve months. Topics covered include: courses completed, grades received, scholarships, research progress, publications, conferences, and academic plans for the upcoming year. New sections have been added to see if expectations and understandings between students, supervisors, and co-supervisors are aligned. A self-assessment section for students that duplicates the supervisor's assessment fields has been included, as well as an additional question to both students and supervisors in regard to whether the student is meeting milestones. Three new boxes have been added to allow entry of information regarding the student's plans for professional development as well. Detailed instructions in the form of a PDF document are available to help students complete the online form through the Student Centre. Supervisors and Graduate Program Directors will review and evaluate reports submitted by their students. All unsatisfactory evaluations will be reviewed by an Associate Dean in the Faculty of Graduate Studies and an action plan to best help the student will be agreed upon.

The APR is NOT intended to replace regular meetings and feedback from your Supervisor and Committee, but rather to provide a structured opportunity for assessment of the student's academic progress together with planning for the next year. We would be grateful if all supervisors could prompt their students to complete their APR prior to the end of May.

Celebration of Successful Defense!

The Alumni Office and the Graduate Science Education Office are inviting all students and supervisors to celebrate the successful completion of thesis defenses at TGIF on **May 25 at 4pm** in the HRIC Atrium. RSVPs to andrea.chidley@ucalgary.ca are required by today, as an Alumni goodie bag and choice of champagne bottle or sparking juice will be provided.

PhD Guaranteed Funding Policy – UPDATE

The Faculty of Graduate Studies approved a funding policy. Each program is being supported in developing a funding policy that is transparent so that students know where their funding is coming from. The CSM will implement a **single funding policy** for our graduate programs and MDCH will be given a transition period. It is expected that the new policy (likely effective September 2019), may include minimum and maximum stipend amounts (TBD), and criteria about GATs. Our Associate Dean – GSE presented at our last Departmental Council meeting and responded to questions from our CHS faculty. Thank you for your participation and sharing your voice as this policy is developed.

Student-Supervisor Relationships

The graduate student-supervisor relationship is outlined in the Supervisor Regulations of the Graduate Calendar. It is the responsibility of each student and supervisor to know and understand these expectations. There are a number of resources available to support students and supervisors (e.g., *Graduate Student Best Practices*, *Student-Supervisor Checklist*, *Intellectual Property*, and *Conflict Resolution Guide*). Should tensions or conflicts arise that could benefit from mediation, students and/or supervisors are encouraged to seek support through the Graduate Program Administrator and Director.

Neither students nor supervisors can simply terminate their relationship, which the Faculty of Graduate Studies views as a contract. Under special conditions, and only after consultation with the Director, can a change in supervision be requested and approval sought at the levels of the Program, GSE, and FGS.

Fall 2018 Term

The Fall 2018 term begins on **August 27th** this year, with Block Week running from August 27th through to August 31st. The earlier start reflects the addition of a week-long break from November 11th to 17th. Please refer to the Academic Schedule for all important dates.

Thank you!

As the summer months approach, I would like to wish you all a restful and well-deserved break, as well as to thank everyone (faculty, staff, and students) for your time, talent, and expertise this academic year. Your ideas, input, and enthusiasm have made a huge difference, and your active participation, dedication, and continued support have assisted in making valuable improvements to our graduate program. Thank you for your many contributions! Have a happy, safe, and restful summer.

BCR Admission F/W 2018/19 Updates:

You@Ucalgary Event held April 28 on main campus was very successful –approximately 40 students and some parents attended; many thanks to the 4 BCR students assisted in the event

Spring 2018 - 2 courses offered

BCR Applications: 164% increase in the number of applicants for upcoming year.

Admitted Fall 2018: 135 students

Spring Convocation: 38 students; 12 graduating With Distinction (GPA 3.6 or higher)

Planning Fall Orientation for Sept 5, 2018: inviting Alumni and senior BCR students to join this event.

Nominating 3 students for Samaritan Club Scholarship award for \$2000- TOR students who work with special needs and/or families or related profession serving this population.

We continue collaboration with Social Work, Education and Arts Faculties regarding Digital Learning proposal to expand online undergraduate courses available at UofC.

CRDS Graduate Program

Spring Convocation: 1 MDCS graduate -congratulations to Marilyn Louis

CRDS completed focus groups (March) with community partners – input useful to review of course content and practicum partnerships.

CRDS Program:

CRDS program retreat to be held May 24. Purpose: timetable course offerings and teaching assignments for Fall 2018/Winter 2019; develop course content to address merging of material in course content and practicum delivery as approved by curriculum review process for implementation in Fall 2018.