

**CORE 594  
Practicum I  
Project Proposal, Midterm Evaluation, Final Evaluation**

<b>Student Information:</b>	
Name	
UCalgary Email Address	

<b>Course Instructor Information:</b>	
Name	
Email address/phone	

<b>Site Supervisor Information:</b>	
Name(s)	
Email address(es)/phone	

<b>Practicum Placement Setting:</b>	
Agency	
Program	
Location	

**PROJECT PROPOSAL**  
**500 words total**

Your proposal must include the following:

1. Project Name
2. Background/Rationale
  - Brief overview of project.
  - What need(s) does this project address for your practicum site?
  - In what ways does this project uphold the values/objectives of the CRDS program?
3. Approach/Method
  - Background information will you use to inform your project. (i.e. literature review, secondary data etc.).
  - Approach(es) will you be taking to address your project.
4. Work plan for project completion by December
  - a. Includes the specific deliverables that you intend to meet.
  - b. What specific steps will be involved in the project? Include detailed proposed timelines
5. Projected final product/outcome/deliverable?
  - What the successful completion of the project is envisioned.
  - How your final product will leave a lasting impact with the agency.
  - How you will know your contributions to our practicum placement have been successful.

### PRACTICUM GRADING FORMAT

Grading Scale	
Grading Criteria	Student consistently demonstrates skills related to both expected competencies and personal learning goals. Evaluation should be based on: <ul style="list-style-type: none"> <li>• Creativity and critical thinking,</li> <li>• Analytical and applied skills,</li> <li>• Effective communication skills,</li> <li>• Reflective practice/responds to constructive feedback,</li> <li>• Professional and ethical behavior.</li> </ul>
Grading Options	<ul style="list-style-type: none"> <li>• Exceeds Expectations (EE) - 90-100%</li> <li>• Meets Expectations (ME) – 80-89%</li> <li>• Needs Improvement (NI) – 70 – 79%</li> <li>• Not Meeting Expectations (NM) – Below 69%</li> </ul>

This course requires evaluation of four (4) different course outcomes. Please review these expected student outcomes as they apply to your specific practicum placement. Grading at midterm (50 hours completed) and final (100 hours complete) should follow the options provided above as well as a brief narrative evaluation (found at end of this document).

**IT IS THE STUDENT’S FULL RESPONSIBILITY TO PROVIDE THESE DOCUMENTS TO THEIR SITE SUPERVISOR, IN A TIMELY MANNER, AT THE APPROPRIATE POINTS IN THEIR PRACTICUM.**

**IT IS THE STUDENT’S FULL RESPONSIBILITY TO SUBMIT THESE REPORTS TO THE APPROPRIATE D2L DROPBOX, PRIOR TO THE ASSIGNED DUE DATE (SEE COURSE OUTLINE).**

OUTCOME 1: Know your Practicum Setting		
Objectives: By the end of this practicum, the student is expected to:		
<b>1.1 Explain mandates, programs, services, policies, and procedures congruent with placement</b>	<b>MIDTERM</b>	<b>FINAL</b>
<b>Site Supervisor</b>		
<b>Student</b>		
<ul style="list-style-type: none"> <li>• Review policy/procedure manual or equivalent.</li> <li>• Review website/pamphlets etc.</li> <li>• Review placement standards regarding safety, dress code, and workplace behavior.</li> <li>• Review with staff formal and informal behavioral norms within the practicum setting.</li> <li>• Shadow agency staff to learn identified practicum role.</li> <li>• Identify how agency roles overlap and complement each other.</li> </ul>		
<b>1.2 Identify the specific needs/concerns and requirements of the people served by the placement and how the agency/program responds to those needs</b>	<b>MIDTERM</b>	<b>FINAL</b>
<b>Site Supervisor</b>		
<b>Student</b>		
<ul style="list-style-type: none"> <li>• Demonstrate an understanding of the benefits, strengths, and challenges of programs and services offered by this practicum placement</li> <li>• Identify the process’ undertaken to provide service to this agency’s service population.</li> </ul>		

<b>OUTCOME 2: Function Effectively within a Teaching and Learning Context</b>		
Objectives: By the end of this practicum, the student is expected to:		
<b>2.1 Engage in the practicum as an adult learner as evidenced by independent learning and self-direction.</b>	<b>MIDTERM</b>	<b>FINAL</b>
<b>Site Supervisor</b>		
<b>Student</b>		
<ul style="list-style-type: none"> <li>• Seek learning opportunities by meeting with site supervisor and staff to identify appropriate learning experiences/tasks.</li> <li>• Assume responsibility for own learning</li> <li>• Demonstrate initiative in taking up role as practicum student.</li> </ul>		
<b>2.2 Prepare for and fully participate in activities related for your specified role.</b>	<b>MIDTERM</b>	<b>FINAL</b>
<b>Site Supervisor</b>		
<b>Student</b>		
<ul style="list-style-type: none"> <li>• Prepared for daily tasks within the practicum setting</li> <li>• Engage fully with staff and service recipients in a manner congruent to your site expectations.</li> </ul>		
<b>2.3 Work effectively as a member of the team.</b>	<b>MIDTERM</b>	<b>FINAL</b>
<b>Site Supervisor</b>		
<b>Student</b>		
<ul style="list-style-type: none"> <li>• Seek guidance and assistance when necessary.</li> <li>• Observe, develop and adopt communication approaches with both staff and service recipients that reflect expectations of site.</li> </ul>		

<b>OUTCOME 3: Function with Appropriate Self-Awareness</b>		
Objectives: By the end of this practicum, the student is expected to:		
<b>3.1 Utilize reflective thinking and relate knowledge derived from personal experiences to practice situations.</b>	<b>MIDTERM</b>	<b>FINAL</b>
<b>Site Supervisor</b>		
<b>Student</b>		
<ul style="list-style-type: none"> <li>Demonstrate an appreciation for how personal, social, and cultural experiences impact your practice</li> </ul>		
<b>3.2 Critically reflect on personal strengths and address areas for growth</b>	<b>MIDTERM</b>	<b>FINAL</b>
<b>Site Supervisor</b>		
<b>Student</b>		
<ul style="list-style-type: none"> <li>Reflect on and explore with site supervisor your personal beliefs and values that impact your ability to build and maintain effective relationships</li> <li>Strategize with site supervisor how to address challenges</li> </ul>		
<b>3.3 Participate in the work of the field setting/community in an ethical and effective manner using a social justice/disability studies lens.</b>	<b>MIDTERM</b>	<b>FINAL</b>
<b>Site Supervisor</b>		
<b>Student</b>		
<ul style="list-style-type: none"> <li>Be able to discuss how they integrate principles of social justice and inclusion into practice.</li> <li>Demonstrate ethical practices throughout all aspects of the practicum</li> </ul>		

<b>OUTCOME 4: Student Specific Learning Goals, Practice &amp; Project work</b>		
Objectives: By the end of this practicum, the student is expected to:		
<b>4.1 Apply theories/approaches consistent to <u>assigned practicum project</u></b>	<b>MIDTERM</b>	<b>FINAL</b>
<b>Site Supervisor</b>		
<b>Student</b>		
<ul style="list-style-type: none"> <li>Select and apply theories/approaches to be used in specific interventions</li> <li>Obtain feedback from site supervisor/staff on the integration of theory and practice</li> <li>Implement project at least twice in accordance to your work plan</li> <li>Critically reflect upon the interventions, including theories/approaches used</li> <li>Provide practicum site with details of your implementation project.</li> </ul>		
<b>4.2 Demonstrate growth and accomplishments within the identified <u>personal learning goals</u> listed by the student (see below).</b>	<b>MIDTERM</b>	<b>FINAL</b>
<b>Site Supervisor</b>		
<b>Student</b>		
<ul style="list-style-type: none"> <li>Articulate where and how you will achieve set learning goals</li> <li>Seek guidance and feedback towards meeting identified learning goals</li> </ul>		

### MIDTERM EVALUATION

(To be completed by Field Instructor/student during the sixth week of the practicum)

**List goals to be achieved between midterm and the end of the field practicum: TO BE COMPLETED BY STUDENT**

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**Do you have any concerns about the student's values, knowledge, skill, performance and professional suitability? Please elaborate. TO BE COMPLETED BY SITE SUPERVISOR**

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**Is the student at risk of failing?**

**Yes**

**No**

If **Yes**, please clearly describe where the student is encountering problems in any of the five outcome areas, what the problems are, and what the student must do to meet or exceed expectations.

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**The number of hours completed to date:**

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**FINAL EVALUATION**  
 (To be completed by Field Instructor during the last week of the practicum)

Final summary of student learning and areas for growth, including recommendations for second practicum.
STUDENT SUMMARY
SUPERVISOR SUMMARY

<b>The number of hours completed:</b>	
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<b>Has this final evaluation been read by the student?</b>	<b>Yes</b>		<b>No</b>	
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**Electronic Signature Page**

<b>Learning Contract</b>		
	<b>Name</b>	<b>Date</b>
Student		
Site Supervisor		

<b>Midterm Evaluation</b>		
	<b>Name</b>	<b>Date</b>
Student		
Site Supervisor		

<b>Final Evaluation</b>		
	<b>Name</b>	<b>Date</b>
Student		
Site Supervisor		