

SECTION CHIEF, DENTISTRY AND ORAL HEALTH DEPARTMENT OF SURGERY, CALGARY ZONE AHS

The Department of Surgery, Alberta Health Services–Calgary Zone invites applications for the leadership position of Section Chief, Dentistry and Oral Health. The section chief will oversee members who provide comprehensive oral health services to adult and pediatric patients through hospital dental clinics. They will also coordinate dentistry ambulatory care services in partnership with the Riverview Surgical Centre through its Chartered Surgical Facilities contract. The members provide a valuable service to the hospital, the cancer centre, emergency rooms and multidisciplinary teams in the Calgary zone. The patients served come from some of the most vulnerable health sectors due to their complex medical conditions, unique dental and oral challenges, and social challenges.

The section chief has responsibility for the overall function and structure of the Calgary zone Section of Dentistry and Oral Health. They are responsible through the Zone Clinical Department Head, Surgery for matters within this section.

Responsibilities:

Duties of a Zone Clinical Section Chief according to the AHS medical staff bylaws:

- Recommending medical staff appointments and clinical privileges, as well as changes to the appointments and clinical privileges to the Zone Clinical Department Head, Surgery.
- Developing and implementation of policies, procedures and practices, together with goals and objectives for the zone clinical section which are consistent with the mission, role statement and strategic plans of AHS and the Department of Surgery.
- In keeping with the objectives and goals of AHS, assigning duties and responsibilities to members of the zone clinical section, and to promote and represent the activities of the zone clinical section.
- Supervising the clinical work of all members of the zone clinical section.
- Assisting in the development of AHS-wide criteria for procedures to AHS.
- Promoting educational programs for zone clinical section members and other staff associated with the zone clinical section.
- Developing and promoting departmental and sectional research activities.
- Ensuring that Department of Surgery policies regarding quality of patient care and safety are developed and implemented.
- Performing Triggered Initial Assessments and Triggered Reviews as delegated by the Calgary Zone Clinical Department Head, Surgery pursuant to Part 6 of the AHS Bylaws.
- Assisting the Calgary Zone Clinical Department Head, Surgery in performing periodic reviews for members of the Calgary Zone clinical section pursuant to Part 5 of AHS Bylaws.
- Acting as designate for the Calgary Zone Clinical Department Head, Surgery for those duties assigned to the zone clinical department or designate by the AHS Bylaws or AHS medical staff rules.

- Be accountable for the quality of medical care and services within the zone clinical section in a manner consistent with the operating principles of Alberta Health Services.
- Ensure appropriate utilization of zonal resources by the section members, particularly in the area of beds, operating rooms, ambulatory care, and diagnostic testing and drug utilization.

Other duties designated by the Zone Clinical Department Head:

- Convene regular meetings of members of the zone clinical section, to be held at least quarterly, and minutes recorded
- Supply, at the request of the Zone Clinical Department Head, Surgery such materials from the section as required for departmental reports or for the department website.
- Develop a five-year plan for future AHS development of the Section, in consultation with the members of the section and the Zone Clinical Department Head, Surgery, which is consistent with AHS and Department of Surgery Strategic Plans.
- Participate in the Department of Surgery's strategic planning processes and retreats.

Qualifications:

This position is open to current members of the Section of Dentistry and Oral Health, Department of Surgery, Calgary Zone AHS, who are in good standing and hold active privileges in AHS. If no appropriate candidate is identified, the search will be expanded to external candidates.

The ideal candidate will have a minimum of 5 years of hospital dentistry experience. They will also have leadership experience by holding positions in local, provincial or national groups applicable to Dentistry and Dental Specialties. They will have excellent communication skills and conflict management skills. They will have experience with team building, engaging others and implementing new initiatives. They will reflect the core values of Alberta Health Services in their current practice. They must have College of Dental Surgeons of Alberta Licensure.

FTE and Remuneration:

Estimated 0.15-0.20 FTE
\$40,000/annum

Term:

5 years
Jan 1, 2023 – Dec 31, 2027

Application:

Please send your letter of intent, curriculum vitae and three letters of reference to Elaine Campbell at Elaine.campbell@ahs.ca

Deadline:

November 4, 2022

Information:

For questions regarding this leadership position, you may wish to contact the interim Section Chief, Dentistry and Oral Health, miller.smith@ahs.ca or the outgoing Section Chief, Dentistry and Oral Health, graham.cobb@ahs.ca

You may also contact the Deputy Department Head, Governance and Physician Services, Dr. Frankie Fraulin, Frankie.fraulin@ahs.ca