FOOTHILLS MEDICAL CENTRE
ZONE CLINICAL DEPARTMENT OF SURGERY SITE CHIEF
(FMC SURGERY SITE CHIEF)

DATES
April 1, 2024 – Mar 31, 2029 (Five Years)

QUALIFICATIONS
This leadership position is open to surgeons currently working at the Foothills Medical Centre. The ideal candidate will have demonstrated an interest in surgical leadership and will have a respected profile in the physician community. They will have effective communication skills and a track record of engaging their team members. They will have demonstrated success in areas of clinical practice and either education, research, quality improvement or leadership.

Overview and Reporting
The Surgery Site Chief plays an important role in supporting the mission of the Department of Surgery.

Together with their dyad partner, the Executive Director of Surgery, they are responsible for daily operational issues and matters pertaining to the operating rooms at the designated site.

The Surgery Site Chief will report to the Zone Clinical Department Head of Surgery and, together with the Executive Director of Surgery, will advise the Site leadership (Facility Medical Director and Senior Operating Officer or their designates) regarding surgical issues related to patient volume, patient acuity, patient safety, resources, or infrastructure.

Committees and Representation
Chair of the Site’s Operating Room or Surgical Services committee.

Surgery representative of the Site on the Department of Surgery executive committee.

Surgery representative of the Site at the Department of Surgery annual retreat.

Surgery representative on Site ad hoc committees related to site physical planning, workforce planning, disaster planning, or other issues related to site resource utilization.

Duties and Responsibilities
They will work collaboratively with the Department of Surgery Site Section Leads, leaders from other Surgical Departments, site Anesthesia leaders, Operating Room and Post Anesthetic Care Unit Nursing leaders, leaders in related health disciplines, and site leadership.
They will be responsible for the implementation and follow-up of action items from the Site’s Operating Room or Surgical Services committee.

They will collaborate with other Calgary zone leaders to develop, implement and evaluate new and innovative models of care that support more efficient utilization of O.R. resources, or improved service delivery, or improved patient satisfaction.

They will support activities of the site and zone quality assurance committees and any applicable safety initiatives.

They will support quality improvement initiatives and participate in site and Department of Surgery initiatives arising from NSQIP data.

They will support activities of research and education arising from the offices of the Department of Surgery.

They will work with site leadership and section leadership regarding recruitment and workforce plans. They will support the onboarding and orientation of new surgeons to their site.

They will work with site leadership and Department of Surgery section leadership to address concerns that arise regarding surgeon behavior.

**ADMINISTRATIVE SUPPORT**
This leadership position is supported by a 0.25 administrative assistant in the Department of Surgery

**FTE and STIPEND**
0.2 FTE Medical Affairs Honorarium
$51,300 per annum

**APPLICATION**
Please send your letter of intent, curriculum vitae and names of three referees to
Surgeoncontracts@ahs.ca

**DEADLINE**
Feb 9, 2024

**INFORMATION**
For questions regarding this leadership position, please contact Dr. Don Buie, current Surgery Site Chief or Dr. Frankie Fraulin, Deputy Department Head Physician Services and Governance.
donald.buie@ahs.ca
Frankie.fraulin@ahs.ca