

# Protocol for Injuries, Incidents and Exposures – UME Students

**Seek Immediate and Appropriate Medical Attention and/or First Aid**

Ensure that you notify your preceptor/immediate supervisor and seek assistance from them

At AHS

On Campus (U of C)

Non-AHS Agency

Away Rotations

- Call Incident Reporting Line for blood and body fluid/communicable disease exposure **1-855-450-3619 ext 4**

- Report all **other injuries**, **MySafetyNet**  
<https://mysafetynet.albertahealthservices.ca/prd/portalregistration/login.rails?language=English>

If you are having access issues you may need to have your preceptor/immediate supervisor assist you

- Call Campus Security **403 220-5333**
- **FROM 0900 - 1600**  
Call the Wellness Centre **403-210-9355** to notify them you are on your way and that you received a school/work related exposure/injury

- **FROM 1600-0900**  
Call Health Link **at 811** and follow directions

- Connect with OH&S in the agency and follow directions given by them. If agency doesn't have OH&S work with preceptor/immediate supervisor and find out agency's policy/procedure to deal with Injury, incident and/or exposure

- If agency doesn't have a procedure to deal with this Call Health link **at 811** and follow directions

- Connect with Agency's Occupational Health and Safety (OH&S) and follow directions given by them. If agency doesn't have OH&S work with preceptor/immediate supervisor and find out agency's policy/procedure to deal with injury, incident and/or exposure

- If agency doesn't have procedure to deal with this and you are in Alberta call Health Link **at 811** and follow directions. If you are outside of Alberta report to the nearest urgent care or emergency department

- Ensure that you indicate to all Health Care Professionals that you are in contact with, that this is a work related incident (students in Alberta are considered workers for WCB purposes)
- Ensure you receive copies of any paperwork and reports that are filled out
- Ensure that you have received appropriate counselling and had all questions and concerns addressed
- Ensure you know --- WHEN, WHERE and with WHOM to follow up with
- **Follow up (within 24 hours of the incident) with UME – Immunization Specialist [immune@ucalgary.ca](mailto:immune@ucalgary.ca) so that appropriate U of C and WCB paperwork can be completed**