

**Departmental Policy**

**IMMUNIZATION REQUIREMENTS - UME STUDENTS**

<p>Classification <b>Operations</b></p>	<p>Table of Contents</p> <p>Purpose 1</p> <p>Scope 2</p> <p>Definitions 3</p> <p>Standard/Practice 4</p> <p>Responsibilities 5</p> <p>Instructions/Forms 6</p> <p>Related Information 7</p> <p>History 8</p>
<p>Approval Authority <b>Associate Dean, UME</b></p>	
<p>Implementation Authority <b>Manager, UME</b></p>	
<p>Effective Date <b>April 12, 2018</b></p>	
<p>Latest Revision <b>May 23, 2023</b></p>	

**Purpose**

- 1** The purpose of this operating standard is to:
  - a) ensure compliance with the Faculty’s contractual obligations with various practice partners by verifying that all UME Students have received the necessary vaccinations and tests.
  - b) ensure the safety of Students and clients/patient.
  - c) ensure that students meet the immunization requirements for visiting electives across Canada.

**Scope**

- 2** This operating standard applies to all UME Students.

**Definitions**

- 3** In this operating standard:
  - a) “Faculty” means the Cumming School of Medicine, Undergraduate Medical Education (UME) at the University of Calgary.
  - b) “Student” means UME Student within the Cumming School of Medicine at the University of Calgary.
  - c) “Immunizations” refer to the immunizations required for health care

workers/students as set out in the AHS document “Standard for Immunization of Post-Secondary Health Care Students and Students in Other High Risk Occupational Programs”. As well as those outlined in the “AFMC Student Portal Immunization and Testing Form”.

- d) “Tests” refer to specific tests required for health care workers as set out in the AHS document “Standard for Immunization of Health Care Workers”. As well as those outlined in the “AFMC Student Portal Immunization and Testing Form”.
- e) “Alberta Health Services (AHS)” Alberta Health Services (AHS) is Canada’s first and largest province wide, fully-integrated health system, responsible for delivering health services to the over four million people living in Alberta, as well as to some residents of Saskatchewan, B.C. and the Northwest Territories.
- f) “Association of Faculties of Medicine of Canada (AFMC)” represents Canada's 17 faculties of medicine and is the voice of academic medicine in this country.

**Standard/Practice 4 4.1** In accordance with the Faculty’s contractual obligations with practice partners, Students are required to have the following Immunizations and Tests completed.

**Immunizations**

- Tetanus
- Diphtheria
- Pertussis
- Polio
- Measles
- Mumps
- Rubella
- Hepatitis B
- Varicella (if needed)
- Influenza <sup>1</sup>
- COVID-19 <sup>2</sup>

**Tests**

- Mantoux
- Hepatitis B blood test
- Varicella (if needed)
- Chest x-ray (if needed)

**4.2** If Alberta Health Services or AFMC guidelines change, throughout the Student’s program, Students may require updated or additional Immunizations and Tests.

**4.3** Accommodations may be made for valid, documented medical and/or religious reasons.

<b>Responsibilities</b>	<p><b>5 5.1</b> The Immunization Specialist will:</p> <ul style="list-style-type: none"> <li>a) meet yearly with Communicable Disease (AHS) to ensure that no changes have been made to the Standard.</li> <li>b) as a member of the AFMC Immunization working group ensure that students are meeting any updated immunization requirements of other provinces.</li> <li>c) update Immunization Worksheet and requirements as necessary.</li> <li>d) verify that each new Student has submitted the immunization worksheet and supporting documents, following-up with any Students who has outstanding requirements.</li> <li>e) enter proof of Immunizations and Tests into spreadsheet.</li> <li>f) complete the AFMC immunization form for each student prior the students being able to apply for electives and scan the new forms to students.</li> <li>g) notifies the Associate Dean, UME, if a Student is deficient any required Immunizations or Tests.</li> <li>h) tracks proof of seasonal influenza immunizations.</li> <li>i) provides reports and data in the event of an outbreak.</li> </ul> <p><b>5.2</b> It is the Student's professional and ethical responsibility to:</p> <ul style="list-style-type: none"> <li>a) submit proof of Immunizations and Tests to the Immunization Specialist prior to the start of classes.</li> <li>b) arrange for any Immunizations or Tests that they are deficient and submit proof of completion to the Immunization Specialist.</li> </ul> <p><b>5.3</b> The Associate Dean, (or Designate) will:</p> <ul style="list-style-type: none"> <li>a) meet with any Student who is non-compliant to discuss implications pertaining to ongoing clinical activities.</li> </ul>
<b>Instructions/Forms</b>	<p><b>6</b> Medical Student Immunization Worksheet Student Immunization/N95 Acknowledgement and Consent</p>
<b>Related Information</b>	<p><b>7</b> AHS Immunization Program Standards Manual, Immunization of Special Populations, Standard for Immunization of Post-Secondary Health Care Students and Students in Other High-Risk Occupational Programs. <a href="http://www.albertahealthservices.ca/assets/info/hp/cdc/if-hp-cdc-ipsm-std-imm-post-sec-stud-08-302.pdf">http://www.albertahealthservices.ca/assets/info/hp/cdc/if-hp-cdc-ipsm-std-imm-post-sec-stud-08-302.pdf</a></p>

AFMC Student Portal Immunization and Testing, Key Messages, Immunization Form, Guidelines and FAQs <https://www.afmcstudentportal.ca/immunization>

Student Placement Agreement (July 30, 2013) – The Board of Governors of the University of Calgary and Alberta Health Services.

University of Calgary Calendar, <http://www.ucalgary.ca/pubs/calendar/>, University Calendar, Faculty of Medicine, 5. Doctor of Medicine, 5.5 Faculty Regulations, Immunization Requirements

University of Calgary, Archives and Special Collections, Student Academic Files, Faculty of Medicine- Undergraduate <https://asc.ucalgary.ca/marrs/undergraduate-medicine>

**History**

**8** *Approved by:* UME Management, May 23, 2023

Created in consultation with Alberta Health Services Communicable Disease Department.