

PROMOTION AND GRADUATION STANDARDS

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Purpose 1 Create an UME policy regarding the standards for promotion and graduation.

Scope 2 This policy applies to medical students in the MD Program.

Definitions 3 In this policy:

- a. UME means the Undergraduate Medical Education program with the University of Calgary, Cumming School of Medicine.
- b. MD – Medical Doctor program.
- c. Approval Authority means the office or officer responsible for approving Undergraduate Medical Education policy and procedures.
- d. Implementing Authority means the office and officer responsible for implementing Undergraduate Medical Education policies and procedures.
- e. Medical Student means students who have been admitted to the MD Program.
- f. Student Academic Review Committee (SARC).

Policy Statement 4 **PROMOTION:** As per the Student Academic Review Committee (SARC) Terms of Reference – the Committee will promote those students who are satisfactory in all phases of the evaluation process at the end of the Year 1 and 2.

A student can be conditionally promoted to the next year only if approved by the Student Academic Review Committee (SARC). A student must be declared satisfactory on all courses in the previous year to be fully

promoted. In the event that a student is conditionally promoted to the next year (ie. deferred exam, rewrite exam, pending confirmation of an assessment, pending completion of required remedial work or awaiting a decision regarding an appeal or reappraisal), all required components of a course, including exams, must be satisfactory within 8 calendar weeks into the next year of learning. A student who is not satisfactory on all mandatory requirements for a course for the previous year at the 8 week timeline, will be required to appear before SARC.

GRADUATION: The Competency Committee (CC) will be the disparate group of individuals who will recommend students for graduation to the Associate Dean and the Student Academic Review Committee. The committee will review all of the available academic data on a student, ensuring that a student is ready for reactive supervision when performing each of the core entrustable professional activities (**EPAs**) of a graduating medical student. Students who are not recommended for graduation by the Competency Committee, or when a consensus is not possible, will be referred to SARC for individual recommendations. For those who are not recommended for graduation, SARC will establish appropriate remediation requirements that must be fulfilled in order for students to obtain the standing of satisfactory performance. These remediation requirements may include repeating one or more rotations, one or more entire courses, or the entire year. For those where consensus is not possible, SARC can decide to graduate these students or can establish appropriate remediation requirements.

Responsibilities	5	UME will ensure adherence to this policy
Procedures	6	This policy is monitored by the Manager, UME.
Reference	7	SARC TOR https://cumming.ucalgary.ca/mdprogram/about/governance/reports
History	8	<i>Approved:</i> UME Management April 14, 2022