

**PROVIDERS OF HEALTH AND PSYCHIATRIC/PSYCHOLOGICAL  
SERVICES TO MEDICAL STUDENT**

Classification Operations	Table of Contents Purpose 1
Approval Authority Associate Dean, UME	Scope 2
Implementation Authority Manager, UME	Definitions 3
Effective Date May 1, 2015	Policy Statement 4
Latest Revision February 6, 2020	Responsibilities 5
	Procedures 6
	History 7

- Purpose** 1 Create a UME policy that specifies that providers of health and psychiatric/psychological services to a medical student will have no involvement in the academic assessment of or in decisions about the promotion of that student.
- Scope** 2 This policy applies to all students and preceptors in UME at the Cumming School of Medicine, University of Calgary.
- Defintions** 3 In this policy
- a. UME means the Undergraduate Medical Education program with the University of Calgary, Cumming School of Medicine
  - b. Approval Authority means the office or officer responsible for approving Undergraduate Medical Education policy and procedures
  - c. Implementing Authority means the office and officer responsible for implementing Undergraduate Medical Education policies and procedures.
  - d. PreClerkship are 1<sup>st</sup> and 2<sup>nd</sup> year medical students of the MD Program
  - e. Clerkship are 3<sup>rd</sup> year medical students of the MD Program
  - f. Preceptors are faculty members overseeing students' educational experience and evaluation
- Policy Statement** 4 All reasonable efforts will be undertaken to ensure that students are not taught, evaluated or have their promotion affected by a faculty member or resident who also acts (or has acted) as one of their health care providers.

- Responsibilities** 5 UME will ensure adherence to this policy.
- Procedures** 6
- Prior to the beginning (or during) the rotation, if such a conflict of interest is identified by faculty and/or student, either or both parties should notify the appropriate leadership to ensure that it may be addressed promptly and appropriately. Leadership contacts can include Assistant/Associate Dean UME, Director of Student Advising and Wellness, Course Chair/Clerkship Director, or Discipline-specific site leader.
  - If a conflict is noted, students will be granted an alternate placement.
  - In situations where conflict is unavoidable (e.g. emergency situations) both parties should be aware of the existence of a dual relationship and the potential for bias. UME leadership will also be made aware of this dual relationship.
  - Faculty having been, or currently involved in the health care delivery of a medical student will recuse themselves from any assessment activity or promotions discussion involving the student.
  - If the conflict does not become apparent until the end of the rotation, the current clerkship ITER offers the option for faculty to opt out of the evaluation based on the conflict. This is flagged for the Assistant Dean, who will contact the faculty member, as well as the appropriate Course Chair/Clerkship Director, to determine an appropriate evaluation option. This could result in the need for a student to be reassessed by a different preceptor.
  - Students may, in the interest of their own education, request an exception to this policy, if application of this policy will adversely affect the quality of their educational experience. This will need to be approved by the supervising faculty member and the Assistant or Associate Dean UME.
  - Issues related to the health of a family member will be considered on a case-by-case basis for reassignment.
  - The UME will not maintain health records of medical students with the exception of a summary of their immunization records related to their ability to work in the healthcare field. Student can review their immunization records at any time, upon request. Medical information submitted to UME is confidential and separated from the student's academic record, as per the UME student file policy.
  - Students will be made aware of this policy via the MD program website and during orientation. Faculty will be made aware of this policy via a link provided with each In-training Evaluation Report (ITER).

**History** 7 *Approved:* UME Management, May 1, 2015  
 UMEC, February 18, 2016