Purpose

1 Create an UME policy which outlines the amount of time per week that students spend in required learning activities during the first two years of the MD curriculum.

Scope

2 This policy applies to all Pre-Clerkship students curriculum.

Definitions

3 In this policy:
   a. UME means the Undergraduate Medical Education program with the University of Calgary, Cumming School of Medicine.
   b. Approval Authority means the office or officer responsible for approving Undergraduate Medical Education policy and procedures.
   c. Implementing Authority means the office and officer responsible for implementing Undergraduate Medical Education policies and procedures.
   d. Pre-Clerkship means medical students in their first and second years in the MD Program.
   e. PCC – Pre-Clerkship Committee.
   f. OSLER account: UME Learning Management System, student account.

Policy Statement

4 Amount of time Pre-Clerkship students spend in required learning activities.

Special Situations

5

Responsibilities

6 UME will ensure adherence to this policy

Appendices

7
Procedures

8 Pre-Clerkship Supervisor creates a master timetable for Year 1 and Year 2 Curriculum. Master timetable is found on link:

http://www.ucalgary.ca/mdprogram/current-student/timetables-0

The timetable is approved in the Fall of each year at Preclerkship Committee (PCC). Timetables are changed throughout the year so for the most up-to-date information related to a course, students are instructed to please log onto their OSLER account (osler@ucalgary.ca) for detailed curriculum schedule or check the master timetable link.

As per the UME “goals, objectives and operating philosophy” document:

- The school will maintain over 25% of pre-clerkship time in small group, interactive learning.
- The school will provide 30% of weekly scheduled time for student independent study time.

Instructions/Forms

9

Standards

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Approved: Dr. Sylvain Coderre, Associate Dean - UME
UME Management

History

15 Approved by UMEC November 21, 2014

Effective: November 21, 2014