

Protocol for Injuries, Incidents and Exposures – UME Students

Seek Immediate and Appropriate Medical Attention and/or First Aid

City of Calgary

Outside Calgary (rural, urban or out of province)

Ensure that you notify your preceptor/immediate supervisor and seek assistance from them

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At AHS

On Campus

Non-AHS Agency

- Call Incident Reporting Line for blood and body fluid/communicable disease exposure **1-855-450-3619 ext 4**

- Report all **other injuries**, **MySafetyNet**
<https://mysafetynet.albertahealthservices.ca/prd/portalregistration/login.rails?language=English>
 If you are having access issues you may need to have your preceptor/immediate supervisor assist you

- Call Campus Security **403 220-5333**
- **FROM 0900 - 1600**
 Call the Wellness Centre **403-210-9355** to notify them you are on your way and that you received a school/work related exposure/injury

- **FROM 1600-0900**
 Call Health Link **at 811** and follow directions

- Connect with OH&S in the agency and follow directions given by them. If agency doesn't have OH&S work with preceptor/immediate supervisor and find out agency's policy/procedure to deal with Injury, incident and/or exposure
- If agency doesn't have a procedure to deal with this report to the nearest urgent care or emergency department if medical care is needed

- Connect with Agency's Occupational Health and Safety (OH&S) and follow directions given by them. If agency doesn't have OH&S work with preceptor/immediate supervisor and find out agency's policy/procedure to deal with injury, incident and/or exposure
- If agency doesn't have procedure to deal with this report to the nearest urgent care or emergency department if medical care is needed

- Ensure that you indicate to all Health Care Professionals that you are in contact with, that this is a work related incident (students in Alberta are considered workers for WCB purposes)
- Ensure you receive copies of any paperwork and reports that are filled out
- Ensure that you have received appropriate counselling and had all questions and concerns addressed
- Ensure you know --- WHEN, WHERE and with WHOM to follow up with
- **Follow up (within 24 hours of the incident) with UME – Immunization Specialist immunization@ucalgary.ca so that appropriate U of C and WCB paperwork can be completed**