

## Application for Deferred Examinations

*Please read and follow instructions to complete the application*

Students are expected to be available for the duration of the examination period.

### Students are eligible to apply for a deferred examination as outline below:

Reason for Deferral	Supporting Documentation	Application Deadline
Three Exams in 24 hours	Not required (You're only able to select this reason to defer if your schedule constitute as three exams within 24 hours)	(10 business days after the release of the final exam schedule)
Religious Conviction	Provide rationale on comments area of the application. Supporting documentation is not required.	
Illness or Medical Emergency	Provide rationale in comments area of the application.  Supporting documentation is optional	2 business days after the scheduled final exam
	Domestic Affliction	
Other	Supporting documentation may be requested.	

Travel arrangements and misreading of the examinations timetable are not valid reasons for requesting a deferral.

## Application and Approval Process

1. **Application:** Complete the application in full and attach required supporting documentation, if applicable.

**Submit your application(s) and documentation to the Undergraduate Medical Education office.**



## Application for Deferred Examination Cumming School of Medicine (MD Program)

This application is used to request a deferral for examination(s).

### 1. Fill in your contact information in full

Last Name		First Name			U of C Student ID #			
University of Calgary Email				Phone Number(s)				
@ucalgary.ca								

### 2. List the course(s) for which you are requesting a deferral.

Course	Course #	Lecture	Date & Time of Exam
<i>e.g. MDCN</i>	<i>320A</i>	<i>L03</i>	

### 3. Select the reason for your deferral. For more information on the required documents, see page 1.

Reason for absence: (please select one)	Supporting documentation
<input type="checkbox"/> Illness/Medical	Supporting documentation is optional.
<input type="checkbox"/> Domestic Affliction / Compassionate	Supporting documentation may be requested.
<input type="checkbox"/> Religious Conviction	No documentation required.
<input type="checkbox"/> 3 exams within 24 hours/Direct Conflict	No documentation required.
<input type="checkbox"/> Other	Supporting documentation may be requested.

- Have you deferred an exam before?
- Yes
- No

Rationale: (Required, except 3 exams within 24 hours. Include additional information on a separate sheet if necessary)

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- I have attached all supporting documentation to this form.
- I have read and I understand the Deferred Examination guidelines on page 1 and 2.

Student Signature	Date
	m m d d y y y y

Office use	
<input type="checkbox"/> Approved <input type="checkbox"/> Denied	Notes
<input type="checkbox"/> Indicator/comment <input type="checkbox"/> DFE/GP	Approver Signature
	Date
	m m d d / / / /