



RIME Meeting April 21, 2023

Zoom Meeting

Attendees: S. Weeks, M. Lee, C. Naugler, T. Wu, J. Ornstein, S. Anderson, A. Bromley, R. Kachra, A. Brown, G. Bendiak, P. Lee, S.A Facchini, S. Leskosky, S. Sullivan (Admin), M. Paget, S. Steil, M. Cheshire

Guests: Dr. Pam Roach, Sage Runner

Regrets: Drs A. Bass, A. Gausvik

Call to Order:

The meeting was conducted via Zoom and was called to order at by Dr. S. Weeks (Chair) at 10:02am. Welcome everyone, territorial acknowledgement and a brief overview of the meeting.

Approval of Agenda

Motion: Dr. Jodie Ornstein **Seconded:** Dr. Patrick Lee

All in favor

Approval of Minutes from March 20 ,2023 via electronic vote

Motion: Dr. Patrick Lee **Seconded:** Dr. Jodie Ornstein

All in favor

UPDATES

.1 UME Update – Dr. Weeks and Ms. Sue-Ann Facchini

-Dr. Weeks informed the committee that Sue-Ann Facchini has been working hard in her UME Manager role in addition to her previous supervisor role which will be posted soon.

-The PCE Ethics role has been filled with Dr. Amanda Roze des Ordons and Dr. Preet Sandhu has accepted the Pediatric Consultant position.

-Three PCE vacant roles have been filled by Drs. Ernst Hoppenbrower, Katie Boone and Lindsay Stockdale. Another PCE role has been vacated. This work will be redistributed in the interim before deciding if the role needs to be reposted.

-Ms. Facchini reported that OSLE events have been created and adjustments to the uploaded spreadsheets are being. Schedules will be released to the all the tutorial group facilitators and tutorial group sessions. She reported that tutorial group recruitments are full for July and August with the exception of a few spots.



.2 DIRECTOR UPDATES

Review Director - Dr. Patrick Lee

-Dr. Lee reported he has played several decks of CARDS and has listened to all the podcasts. Just waiting on more cards to be set up

Director of Assessment - Dr. Bendiak

-Dr. Bendiak reported CARDS are coming along and thanks for Mike Paget for all his hard work with this. They continue to run twice weekly CARDS workshops

-A couple of adjustments have been made with the upcoming blocks to address challenges. Dr. Wu has created a list of deadlines. Deadlines are currently a major challenge with CARDS not submitted on time. Another challenge includes creation of CARDS for the non MCC presentations and understanding on how to integrate. Murray and Amy have come up with some strategies to create CARDS for that content.

-The team has met with a CSM lawyer to discuss assessment policies.

-The plan includes the regular mandatory decks of CARDS, plus the end of Unit MCQs, Block OSCE and a competency meeting per Block. They are looking at timepoints where identified students will need to meet with Dr. Patrick Lee. They are also looking at how to formalize this through reappraisal and appeal policies. Once policies are written and put into course outlines adding additional assessments and additional projects is limited.

-Dr. Bendiak is meeting with Dr. Amy Bromley next week and the CEL team shortly thereafter to discuss this further.

-They will start creating Q2 weekly card decks and MCQs for the courses now that unit one content is almost complete.

Director of Clinical Skills - Dr. Jodie Orstein

-Dr. Orstein reported she has ideas on incorporating indigenous health cases into Communications. Dr. Roach informed her that Ms. Runner would be the best first person to contact for support.

-Clinical skills is going well although there have been struggles with the development of Physical Exam content.

-She has seen all the initial drafts for the unit one cases.

-They are working to incorporate elements including trauma-informed care.

-Dr. Orstein will be meeting with Dr. Theresa Killam, Student Christine Gibson and student Keira Prince.

Director of Professional Role – Dr. Amy Bromley

-Dr. Amy Bromley she has spent the last six weeks understanding the structures of the PR Course.

-She has been meeting with the consultants over the past few weeks and one of the biggest challenges is the lack of understanding of what the roles of the consultants is and has spent a lot of time trying to understand how those conclusions were drawn.



-Dr. Bromley has been communicating to the PCEs as much as possible about how to weave the PR ideas through the patient presentations.

Director of Anatomy - Dr. Sarah Anderson

- Dr. Anderson reported she will be meeting with Mr. Paget to discuss Freshsheet and follow up on anatomy content in terms of existing CARDS as well as Dolphin content.
- She will meet with block one captains to verify content - making sure there are no gaps.
- Thanked Dr. Wu for sending out the schedule and link for Block Two and offered to attend any meetings where she can be of any support.
- There will be some follow up conversations around assessment with Dr. Bendiak and Mr. Paget based on conversations she had at a recent conference.

Director Block 1 - Dr. Murray Lee

- Dr. Lee reported timelines and processes are currently one of the biggest concerns and there is a lot of inconsistency and uncertainty amongst the teams. He will meet with Theresa and Adam to get systems in place that are more logical.
- He is concerned that there is a lack of consistency in the workload for PCEs. He reported the attrition of non-contributors has been beneficial and would encourage that a process be brought in to continue with active attrition. If PCEs who bring good value are overloaded with work, then there is the concern that they could leave. This requires action by Block Directors to help identify those that require a FTE adjustment and let them know about that process.
- Integration has been a persistent challenge. Structures in place in RIME that are not conducive to integration make it challenging to build properly integrated weeks. Dr. Lee would like to figure out how to build these structures with what they have and make cohesive integrated weeks to make things easier.

Director Block 2 - Dr. Theresa Wu

- Dr. Wu reported everything is coming together with Block One and trying to get the content going.
- She is trying to relax timelines compared to Block One.
- She thanked Shelly and Sue-Ann for setting up weekly team meetings for Block Two and they are in the process of starting to meet to have initial conversations.
- She has set up deadlines along with a task tracker.
- She did mention it would be great to have a coordinator for each week and have them join weekly meetings
- Dr. Wu is hoping to discuss with Mike Paget, Mike Cheshire and Scott Steil how to flag the tasks when completed and ready to populate into Freshsheet.

- Ms. Facchini reported they assigned a coordinator to each weekly captain, to be aware of what was being discussed. They are not assigned weeks to be responsible for. Each coordinator portfolio will be event based. Two coordinators are assigned to tutorial groups, two to large groups and two to anatomy to make workload a little more consistent for everyone.
- Mr. Paget reported that himself and Mr. Cheshire will be uploading content to Freshsheet.



Director Block 3 - Dr. Adam Bass

Nothing to report as Dr. Bass was unable to attend.

.3 Academic technologies update

-Mr. Mike Paget did show a FreshSheet preview detailing content for a Tutorial Group Session. This featured an overview, a patient including EMR content, and preceptor notes.

-He reported that both Dr. Bendiak and himself have been working on the CARDS content and unit one is now complete.

-Dr. Bendiak is concerned that they have not received many CARD decks for unit two. Block directors recently had a meeting to review unit one and trying to come up with strategies on how to get CARDS that have not yet been received

New Business

.1 Indigenous Health Curriculum – Dr. Pam Roach, Ms. Sage Runner

-Dr. Roach, PhD is an Assistant Professor in the Departments of Family Medicine and Community Health Sciences and Director of Indigenous Health Education. Ms. Runner started in January as Research and Education coordinator within the ILGH Office.

-Dr. Roach reported scheduling is a challenge with such limited resources for Indigenous health teaching and that some flexibility with the CEL or Professional Role times would be appreciated. There was unanimous agreement.

.2 Orientation Update – Dr. Weeks

Dr. Weeks reported there will be weekly RIME meetings taking place every Friday from 9 – 10am. If you are unable to attend these meetings to please submit anything you would like discussed. Calendar invites will be sent out for those meetings on Fridays. Since the meeting this time has become unavailable. Hopefully Mondays at 9-10am will work for most.

The meeting was adjourned at

Next meeting – May 15th, 2023 (2 – 4pm)