



RPCC Meeting September 28, 2023

Zoom Meeting:

Attendees: Drs, S. Anderson, A. Bass, A. Bromley, K. Busche, A. Gausvik, K. Huartson, M. Lee, P. Lee, M. Mintz, C. Svrcek, S. Weeks (Chair), T. Wu, Ms. S. Sullivan (Admin), S.A Facchini, J. Holms, G. Taneja, Mr. J. Kreutz, M. Sobczak, V. Joe

Regrets: Drs, G. Bendiak, J. Desy, R. Kachra, C. Naugler, J. Ornstein, T. Wu, Mr. M. Bondok, M. Paget, Kathy Fu, S. Leskosky, T. Killam, A. Randhawa, J. Young

Call to Order:

The meeting was conducted via Zoom and was called to order at by Dr. S. Weeks (Chair) at 12:38pm. Welcome everyone, territorial acknowledgement and a brief overview of the meeting.

Approval of Agenda

Motion: Mr. V. Joe

Seconded: Dr. A. Gausvik

All in favor

Approval of Minutes from August 18, 2023

Motion: Dr. P. Lee Seconded: Dr. K. Busche

All in favor

STANDING UPDATES

4.1 STUDENT REPORTS

Class of 2026: Mr. Joe reported to the committee the new VP Academics, Jessica Young and Alam Randhawa were unable to attend today's meeting. He reported in their absence and informed the committee they will be holding a townhall to gather feedback on the RIME curriculum. The main issues amongst the Class of 2026 include: shadowing, content delivery, tutorial group timing and CARDS. They are scheduled to meet with Mr. Paget on October 17th to discuss how CARDS.

Class of 2025: They informed the committee that the Psych exam is taking place on September 29th. Mr. Joe and Mr. Kreutz are working with CFMS and meeting with MCC today. The MCC will have their annual meeting in Ottawa and will be discussing six topics pertinent to all healthcare organizations amongst stakeholder organizations (AFMC, RCPSC, CMA). Mr. Joe gathered information regarding international medical graduates, future of physician assessment and national registry of physicians. Mr. Kreutz reported that both him and Mr. Joe



will be meeting with other students in preparation for the Western Dean's Conference in late October. They are currently focusing on Course 7.

4.2 UNDERGRADUATE MEDICAL EDUCATION COMMITTEE UPDATE

Dr. Weeks reported in Dr. Naugler's absence. UMEC meeting took place on September 15th. The revised attendance policy was approved by UMEC and will be on the website. The annual report of the Student Evaluation Committee was presented by Dr. Harvey and approved. The Big 10 Graduate Objectives were reviewed by the Strategic Education Committee and feedback was provided. Questions arose around whether the wording was inclusive of all the critical components of graduate objectives. A subcommittee will review before bringing it back to UMEC and before sending to the Strategic Education Committee.

4.3 CLERKSHIP COMMITTEE UPDATE – Dr. K. Busche

Class of 2024 is moving through clerkship and are approaching CaRMS. They have had sessions about CaRMS and how it works. SAWH will also have a series of workshops on documentation preparation and preparing for interviews.

Class of 2025 is a large class. They have had booking issues with home visiting electives. He reported that a request was made for all clerkships to increase their capacity. There will be a number of clerkship blocks where some rotations are at capacity, which will decrease flexibility. Dr. Busche is meeting with the president and CEO of the AFMC tomorrow. The OBGYN clerkship decreased clerkship length to 4 weeks, instead of 4 +2 weeks.

The clerkship lottery ran successfully (special thanks to the academic technologies team), ~100% of our students got their first two choices of rotations before the MSPR cut off.

Class of 2026: UME is looking at incorporating 2-4 week of selective rotations in areas that are often under utilized in their clinical capacity. This would serve the purpose of helping to decant students from other rotations at any given time but also to potentially expose students to areas they would not see through their core rotations or electives. He thanked the UME and clerkship team for all their hard work and dedication to the program. He informed the committee that a Masters of Physician Assistant Program will also be opening up which will increase capacity challenges.

4.4 STUDENT EVALUATION COMMITTEE UPDATE

Dr. Weeks reported in Dr. Desy's absence. Unit one exams have been completed and results have been released to the students. There is not an MPL for this exam but students are offered extra support based on performance. Feedback on the exam was positive and they are exploring the possibility of piloting some different questions on a future exam that would be more formative.

4.5 ACCREDITATION UPDATE

Dr. Mintz reviewed a diagram of the UME Accreditation Calendar to the committee and reported that the data collection elements are almost complete. Ten elements are still to be



completed with some significant revisions required, partly related to the RIME curriculum. The next steps are the medical school self-study. The independent student analysis has been completed. She reported that the ISA sub-committee, led by the Class Presidents and a few other students have done an amazing job putting together all the information. This will be circulated to the student body for comments and Mr. Eddie Guo will finalize those details. She thanked the students for their contributions.

Dr. Mintz informed the committee that she reached out to CACMS regarding the Class of 2026 survey and that for the ISA 11 questions were not analyzed. The pre review will take place on January 24 -25, 2024 and she will be meeting with Gretchen Greer to plan the schedule further. For the medical school self study, Dr. Mintz reported that a number of people have been asked to review 95 elements and the ISA. She still has 10 spots available and would appreciate it if any faculty could sign up to help out.

Action - Shelly to circulate the unfilled MSS elements for review.

NEW BUSINESS

5.1 Unit 1 Student Feedback

Dr. Weeks reported in Dr. Adrian Harvey's absence. There have been some major changes with RIME in terms of how we are going to ask for feedback of students and faculty. The surveys were shortened. A decision was made that not every student would get a survey due to survey fatigue and low response rate, however there was a 98.3% response rate to this unit. The surveys will not be reported for every single unit. They will be reported on every other unit (every ~12 weeks). A third of the class will get the survey and there will be an opportunity for students who are not part of that third of the survey to participate. Dr. Harvey has put some processes in place to make sure that this is clear to the students.

A huge thank you to everyone for all their hard work and dedication in this process.

Large Group Feedback/plan: ask for consent and record one of these sessions for faculty development so other educators planning large group sessions can reviews. Strong need to be careful not to misgender or misrepresent anyone as it can be harmful to those in the audience. Providing scripts and close captioning for podcasts and high contrast slides that are no more than 10 minutes.

Dr. Weeks shared a slide on what the student ratings were based on which is attached for your review.

5.2 Recruitment Feedback

Dr. Weeks informed the committee there is one PCE role still needing to be filled and she is meeting with someone on Friday, September 29th. Dr. Pin Li, General Internist has been hired as Physical Exam Lead for Clinical Skills. Dr. Jodie Ornstein, Clinical Skills Director will be taking an LOA and Dr. Weeks will be taking over as Director of Clinical Skills in her absence.



Dr. Weeks reported there have been tutorial group leaders not showing up and she has been reaching out to them personally. Both her and Dr. Sarah Anderson have been working together trying to recruit resident teachers for anatomy, with the help of new surgery Clerkship Director, Drs. Caleb Zavitz and Surgical Education Lead Dr. Steve Lopushinsky.

5.3 Pharmacology

Dr. Weeks informed the committee there are two documents, *Top 100 drugs for Clerkship* and the *Pharmacology Handbook* designed to help the students with the pharmacology content. The updated copy will be sent out to the students.

The meeting was adjourned at 2:30pm.

Next meeting – Friday, October 20th @ 1230pm