



RPCC Meeting **April 19, 2024**

Zoom Meeting: <https://ucalgary.zoom.us/j/96997509716>

Meeting ID: 969 9975 09716

Attendees: Drs. S. Weeks (chair), S. Anderson, G. Bendiak, K. Busche, A. Gausvik, K. Huartson, N. Lear, P. Lee, M. Lee, J. Ornstein, A. Ramaliu, T. Wu, Ms. S. Leskosky, Mr. M. Paget, Mr. M. Sobczak, Ms. D. Jean (admin)

Regrets: Drs. A. Bass, A. Bromley, J. Desy, A. Harvey, M. Mintz, C. Svrcek, Mr. M. Bondok, Ms. S. Facchini, Ms. K. Fu, Mr. S. Ivaturi, Mr. V. Joe, Mr. J. Kreutz, Ms. A. Randhawa, Ms. G. Taneja

Call to Order:

The meeting was conducted via Zoom and was called to order at by Dr. S. Weeks (Chair) at 10:33am. She gave a brief overview of the meeting, the Territorial Acknowledgement and welcomed the members in attendance.

Approval of Agenda

Motion: Dr. K. Busche **Seconded:** Mr. M. Paget
All in favor

Approval of Minutes from April 5, 2024

Motion: Dr. P. Lee **Seconded:** Dr. G. Bendiak
All in favor

STANDING UPDATES

4.1 STUDENT REPORTS

No updates brought as the student representatives were unable to attend.

4.2 UNDERGRADUATE MEDICAL EDUCATION COMMITTEE UPDATE

Dr. Bromley was not in attendance at this meeting and Dr. Weeks indicated that there are no updates at this time.

4.3 CLERKSHIP COMMITTEE UPDATE

Dr. Busche informed the committee that it is a busy time of year as the Class of 2024. There are some students who have remedial and make up time remaining. He indicated that there are many examinations still to come due to defers and rewrites. Dr. Busche indicated that the deadline for the requirements to be met for spring convocation is May 9, 2024, adding that if any student has not completed all requirements by this date but will before residency begins, will be able to start residency in July but will convocate in November. His update included that the second match day is approaching for students who went unmatched in the first round. Students who do not match in the second round, may be able to requet for an extended



clerkship if certain criteria are met. The Class of 2025 is currently doing well in clerkship. Dr. Busche also noted that there are three clerkship director positions open. He will be encouraging applications for those roles. There are early discussions occurring regarding structure changes to clerkship exams.

4.4 STUDENT EVALUATION COMMITTEE UPDATE

Dr. Bendiak updated the committee that there were no updates from the SEC, however the exam team is working to finish Unit 6 examinations grading then shifting focus to assessments for Units 7, 8 and the Block 2 OSCE.

4.5 ACADEMIC TEAM UPDATE

Mr. Paget informed the committee that there was a campus wide outage caused by a domain server issue the day before the Unit 6 exam which lasted over two hours. He explained how it effected the students, campus, faculty and staff and noted that everything was back up in the afternoon, so students were still able to access CARDS to study. He also included that tagging of content is continuing to happen in FreshSheet and going well.

ARISING FROM THE MINUTES

5.1 Review Session Changes

Dr. Weeks reminded the committee of the motion brought forward by Dr. Bass to make the review sessions in the first week of each unit in Block 3 optional. She added that Block 3 is a different structure then the first two blocks. Dr. Weeks encouraged discussion and stated she would reach out to Dr. Bass and ask him to prepare an email, if he chooses, to the committee with his reasoning and options for the meaning behind this motion and present it again at an upcoming meeting.

Dr. Weeks added further discussion from the last meeting regarding the student reports, these included the timing of submission deadlines being standardized during office hours. There was discussion about logistics and how the changes will occur going forward. A 4:00pm deadline was a suggested reasonable time and will be brought back to a future meeting where students are present. She informed the committee that the Task Trainers would not be apart of the Block 2 OSCE given there was not enough time for each student to practice on them. Task Trainers would likely be part of the Block 3 OSCE which would include having them available for the review sessions for Block 3 and possibly for Block 2 review.

The last reminder Dr. Weeks added included the Top 100 Drugs List. Please remind PCEs to complete the weeks medication classes are being covered in the document on the shared drive.

NEW BUSINESS

6.1 Accreditation Update

Dr. Weeks reviewed that feedback mock accreditation in January has been received. This includes flagged items. UME will continue to work on elements as well as updating documents



prior to the full accreditation in the fall. She added that feedback from the Class of 2026 is important – and they will be receiving a mini version of the Independent Student Analysis Survey (ISA) through Qualtrics. Feedback from that class was not part of the initial ISA done before the mock accreditation. Dr. Weeks highlighted there is a change in reporting from the PCC to the RPCC. Reports are required for all the course and blocks using the templates previously provided to ensure the reporting standards for accreditation are being met and provide transparency of process.

6.2 Hold the Date – October 22nd

Dr. Weeks asked the committee to hold the date of October 22nd for the first virtual accreditation site visit. Once a more detailed schedule is available, she will update the committee.

Mr. Paget informed the committee that at the recent International Congress on Academic Medicine (ICAM) conference there was lots of opportunity to show what is being done with the University of Calgary program and how it is working. Dr. Weeks included that there was a lot of student feedback and a great response during these meetings with questions and excitement. Discussion from the committee included different takeaways from these meetings while looking at what can be done to apply things from the other programs to enhance ours.

Dr. Weeks included there have been 13 new tutorial group facilitators hired with 11 of them being family physicians with a wealth of diverse experiences. This will be beneficial to the students and the program. Some of these include returning educators, coming back to the new program. There is still one PCE opening.

Dr. Wu inquired about the recognition and awards for facilitators and educators in RIME and how that will be different than the traditional legacy process. She also asked if there are plans to have a RIME debrief or celebration for all that have been apart of the first year of RIME. Dr. Weeks' response included the new process for awards and recognition is being worked on by Mr. Paget to combine faculty awards differently than before and including objective metrics. Dr. Weeks also included that an in person meeting is a possibility and is open to thoughts and dates for this event.

The meeting was adjourned at 11:18 am

Next meeting – May 10, 2024 at 10:30am

Zoom Link: <https://ucalgary.zoom.us/j/93168693523>

Meeting ID: 931 6869 3523