



**RPCC Meeting**                      **April 5, 2024**

**Zoom Meeting:**                      <https://ucalgary.zoom.us/j/93587166233>

Meeting ID:                              935 8716 6233

**Attendees:** Drs. S. Weeks (chair), G. Bendiak, A. Bromley, K. Busche, J. Desy, A. Gausvik, N. Lear, M. Lee, P. Lee, M. Mintz, L. Willetts, Ms. S. Facchini, Mr. S. Ivaturi, Mr. V. Joe, Ms. S. Leskosky, Mr. M. Paget, Ms. A. Randhawa, Mr. M. Sobczak, Ms. G. Taneja, Ms. D. Jean (admin)

**Regrets:** Drs. S. Anderson, A. Bass, A. Harvey, K. Huartson, J. Ornstein, A. Ramaliu, C. Svrcek, T. Wu, Mr. M. Bondok, Ms. K. Fu, Mr. J. Kreutz

---

**Call to Order:**

The meeting was conducted via Zoom and was called to order at by Dr. S. Weeks (Chair) at 10:35am. She gave a brief overview of the meeting, Territorial Acknowledgement with an introduction to the Making of Treaty 7 Artist Group and welcomed the members in attendance.

**Announcements:**

Dr. Weeks informed the committee that Dr. Melanie Sohn has accepted the Professional Role Position and will start in this role on April 8, 2024.

**Approval of Agenda**

Dr. Weeks informed the committee that there has been a new item added under New Business: Review Session Changes an item added by Dr. Bass.

**Motion:** Dr. P. Lee                      **Seconded:** Mr. V. Joe

**All in favor**

**Approval of Minutes from February 23, 2024**

**Motion:** Dr. P. Lee                      **Seconded:** Dr. J. Desy

**All in favor**

**STANDING UPDATES**

**4.1      STUDENT REPORTS**

**Class of 2026**

Ms. Randhawa updated the committee that the Class of 2026 is approaching their Unit 6 exam followed by a week of vacation before they begin Unit 7. Ms. Randhawa proposed having a standard deadline (11:59pm as an example), for all forms, Q2 weekly exams and other items set to the same time to have some consistency and less confusion for the students. Dr. Weeks



informed the committee that there can be a review done to find a common possible time but would still be for business/working hours where trouble shooting and questions could be handled should a student need to reach out. Ms. Randhawa added that the students are awaiting their Career Development Week placements which included that some students were unsure about the choices they could make when selecting in terms of the different discipline restrictions. Ms. Facchini informed the committee these placements will be sent out to the students towards the end of April, and the placement selection includes having equal access to placements for all students. Dr. Sohn will be meeting about selection guidelines when she begins her position. Ms. Randhawa inquired about the new Flex Day Policy change from three full days to six half days beginning on April 1, 2024 and how this effects the students who have taken flex time or already approved dates. Mr. Sobczak explained that any preapproved flex days can be converted to half days if the request meets the requirements. Flex days already used will remain as full days. Students are looking for a way to provide Community Engaged Learning (CEL) feedback. Dr. Gausvik included that she has spoken with Dr. Harvey and some CEL questions will be added to the End of Unit Feedback Surveys. Only a third of the class are surveyed at a time, but students can opt in to a survey to provide feedback. She also added the possibility of having a Focus Group in the early fall with Dr. Harvey as an opportunity for students to provide feedback. Discussion included the opportunity for more office hours for students to reach out if and when necessary, and the thought of having a dedicated CEL student representative. Task trainer practice and usage for students to book for studying was requested by the students. Given the cost as well as the need for ATSSL access – this is not an option. Dr. Weeks will review with the Clinical Skills team what the plan for OSCE review will be. Task trainers will only be included on the OSCE if there has been adequate opportunity for students to practice. CARDS functionality and speed have improved.

Mr. Ivaturi questioned what the process would be if CARDS has an outage with an increase usage before. Mr. Paget described that if there is an outage he will know and notify if an outage lasts longer than 15-minutes and update on progress as needed. Dr. Desy added that exams will not be rescheduled should there be an outage or bandwidth issue. Mr. Ivaturi included that UCLIC applications have opened for the Class of 2026 and there is concerned that UCLIC applicants find out more about clerkship before the rest of the Class. Dr. Busche informed him that although the applications are open, the students all find out the information at the same time about clerkship. The reason for the early application is to ensure the UCLIC spots are filled before the clerkship lottery is run for the rest of the students.

#### **Class of 2025:**

Mr. Joe's update to the committee included that students are in the midst of clerkship electives and going back into mandatory rotations in the coming weeks. Exciting updates included that the Calgary students received a grant for \$9,772 for work around sustainable lab coats in the anatomy lab, with lots of work put in by the students and the anatomy team to make this happen. He included that the CFMS meetings were coming up and that the Class of 2026 representatives will be attending. They will have more information after those meetings for the committee.



#### **4.2 UNDERGRADUATE MEDICAL EDUCATION COMMITTEE UPDATE**

Dr. Bromley updated the committee that the Big 10 Objectives are still being finalized through the Strategic Education Council and they will be distributed when ready. She included that the strategic planning for the expansion of the Northern and Southern Medical Schools is underway which includes the Lethbridge Campus (open in July 2026). They will be accepting 30 Pre-Clerkship students. Curriculum review is underway to ensure all teaching opportunities are the same for both Calgary and Lethbridge students including things such as CEL, IPE and other events. Dr. Bromley informed the committee that Dr. Coderre is the primary UME person for this expansion along representation from DLRI.

#### **4.3 CLERKSHIP COMMITTEE UPDATE**

Dr. Busche informed the committee that the first round CaRMS Match Rate for the Class of 2024 was 93% which is likely near the national average. 46% of Calgary students are remaining in Calgary. Unfortunately only 26% were matched to Family Medicine (still on the decline across the nation). Dr. Busche included that the SAWHub have had great resources available for unmatched students and unhappily matched students. He added that there are still some questions regarding how the expansion to Lethbridge will impact the clerkship students in UCLIC and core rotations with the likelihood of fewer tertiary care experience sites for the clerks to have rotations.

#### **4.4 STUDENT EVALUATION COMMITTEE UPDATE**

Dr. Desy informed the committee that there were no significant updates from the last meeting, The Unit 6 exam for the Class of 2026 is approaching followed by the opening of the first Associate Dean's Exam (ADT). This is a formative MCQ exam spanning pre-clerkship content. This is administered online through Dolphin for the purpose of learning and review. She informed the committee that Dr. Bendiak is working on creating the next OSCE exam cases for the Class of 2026. Dr. Weeks added that there are three OSCE exams in the RIME Pre-Clerkship to continue to apply knowledge in different ways than in traditional multiple choice exams.

#### **4.5 ACADEMIC TEAM UPDATE**

Mr. Paget informed the committee that there has been an update to FreshSheet which includes a 'What's New' button, bug fixes and added new features like tagging, media caption transcript error issues flagged, and pdfs now being opened in a new tab. The new features include a cohort date view for faculty ease and a search content button that will allow for the user to search for directly related content for their studies or curriculum building.

### **NEW BUSINESS**

#### **5.1 Block 1 Report**

Dr. M. Lee gave the first report of the RIME curriculum. He included that there were four units throughout the block with an exceptional 85-98% feedback rate from student surveys. He indicated that each unit had a survey that went to a third of the class after each unit, then there were event or session specific surveys and a block survey that was distributed to the whole



class. He indicated that the three main challenges included implementation, execution, and design. Dr. Lee discussed that the implementation issues have continued to improve over the first block. The execution issues came largely from the consistency of things like podcasts. There has been continued efforts to get a standard practice. Going forward he is holding regular meetings with weekly captains and PCEs. Goals include more integrated content with the aim to even out workload and workflow. CARDS are great low stakes self assessments and will continue to improve with integration.

## **5.2 Health Equity & Structural Competency (HESC) Director Update**

Dr. Gausvik gave an update on the ways the HESC team is incorporating EDIA in the curriculum. She added that the Indigenous Health Portfolio Lead has been hired and will begin December 2024. Dr. Gausvik gave an overview of what the HESC team does and how they work with the Captains and PCEs to collaborate on incorporating content into the sessions, creating podcasts and CARDS on health equity topics and also that they join alongside of the PCEs to deliver content in large group sessions. Successes include increased awareness and integration of content, faculty development through review of materials, and having a clear team for students to engage with. Areas for growth include better integration into Clinical Skills and all CARDS, podcasts, large group sessions, increased faculty development, and having more representation on exam materials.

## **5.3 Week in Review September 20<sup>th</sup> (1.2.4 & 10.3.1) Body Donor Memorial Service**

Dr. Weeks provided the background that the Body Donor Memorial Service is being held in September and stated that it happens every two years. Students and faculty are invited along with the families and loved ones of those who have donated their body to the medical school. The team wanted to explore the possibility of having optional review sessions on this date so that students could attend. Dr. Willetts informed the committee that this service is taking place on September 20, 2024 at 2:00 pm and is held off campus at Queen's Park Cemetery in Calgary and motioned that the following accommodations be made:

For the Class of 2026 their review session will be cancelled so that the students can attend.  
For the Class of 2027 their review session will be scheduled for 10:30 am to 12:30 pm on that day so that the students can attend.

**Motion:** Dr. L. Willetts                      **Seconded:** Dr. A Bromley

**Three in favor 10 against**

**Motion Denied**

Discussion included finding options to make this feasible within the rhythm of the curriculum. Dr. Willett's informed the committee that she will look into previous student attendance numbers. Dr. Bromley included that there could be a possibility of changing the number of students that can request time off for that day from the usual 20 students per class to a higher



number or an unlimited number if necessary. Dr. M. Lee added that there could be a way to ensure the students are aware of the session material being available after for those that attend the service ( recording or session notes).

Through discussion, an amended motion was made to state the sessions will remain as scheduled however, there can be an increase made to the limit of students per each class that can request time off for to attend.

**Motion:** Dr. L. Willetts            **Seconded:** Dr. A Bromley  
**13 in favor 1 against**  
**Motion Passed**

#### **5.4 Review Session Changes**

Dr. Weeks informed the committee that Dr. Bass has reached out with a motion for Block 3 that would make the Friday review session in first week of each unit optional. The biggest reason for this is that many students find the first week in review less helpful. Some discussion around the potential of students asking why all review sessions are not optional. Dr. Weeks included that Block 3 is different than the other blocks which could make this more doable, but this item will be tabled and discussed at a future meeting for more discussion and a vote.

**The meeting was adjourned at 12:50pm**

**Next meeting** – April 19, 2024 at 1030am

**Zoom Link:**     <https://ucalgary.zoom.us/j/96997509716>

Meeting ID: 969 9750 9716