



RPCC Meeting

December 13, 2024

Zoom Meeting: <https://ucalgary.zoom.us/j/92024982451>

Attendees: Drs. S. Weeks (chair), S. Anderson, A. Bass, A. Bromley, J. Desy, A. Gausvik, L. Harper, N. Lear, P. Lee, M. Sohn, C. Svrcek, T. Wu, Ms. A. Adel, Ms. S. Facchini, Mr. M. Paget, Ms. A. Randhawa, Mr. M. Sobczak, Ms. S. Sullivan (admin)

Regrets: Drs., G. Bendiak, K. Busche, M. Lee, M. Mintz, J. Ornstein, A. Ramaliu, Ms. M. Hsu, Mr. S. Ivaturi, Mr. V. Joe, Mr. J. Kreutz, Ms. S. Leskosky,

Call to Order:

The meeting was conducted via Zoom and was called to order at by Dr. S. Weeks (Chair) at 10:36am. Dr. Weeks gave the Territorial Acknowledgement and welcomed Dr. Lea Harper, Director of Continuous Quality Improvement.

Approval of Agenda

Motion: Dr. J. Desy **Seconded:** Dr. S. Anderson
All in favor

Approval of Minutes from November 13, 2024

Motion: Dr. M. Sohn **Seconded:** Dr. J. Desy
All in favor

STANDING UPDATES

4.1 STUDENT REPORTS

Alam informed the committee that half of the Class of 2026 had finished the first day of the Block 3 OSCE. They have taken the Fundamentals 12 exam. Right now, their major concerns are; when the Fundamentals and OSCE exam marks will be announced, and how to send ITERs and EPAs in clerkship.

Dr. Desy informed the Class of 2026 that grades for Block 3 will be available by next Friday. Prior to the start of the clerkship, students who are not progressing to clerkship will be informed. EPAs will be distributed in the same manner as in pre-clerkship. Dr. Desy will confirm with Dr. Busche to see if students will receive a summary email or an have an orientation session. Alam provided a report on behalf of the Class of 2027. Next week they have their OSCE and Unit 4 Exam. For their Class, along with the Class of, a motion was passed stating that if they missed >20% of clinical skills, they would have to make it up prior to taking the end of Block OSCE.

Dr. Desy informed the committee that any modifications to assessment made in the middle of a Block would not be implemented until the next Block.



4.2 UNDERGRADUATE MEDICAL EDUCATION COMMITTEE UPDATE

Dr. Bromley informed the committee that the next UMEC meeting is taking place later today so there are no updates at this time. She did inform the committee that they are working on increasing the membership of some of the committees, adding class presidents to attend UMEC and other committees. She recently met with CMSA to discuss feedback they received from the Class of 2026, and to try and implement that for the Class of 2027. Dr. Lea Harper's portfolio will include reworking some of those data collection tools to ensure they are obtaining the information they need. Additionally, Dr. Bromley met with the OFD to examine the possibility of holding informal education sessions for students on how to provide feedback, maybe developing a podcast or cards as resources.

4.3 CLERKSHIP COMMITTEE UPDATE

Dr. Busche was unable to attend this meeting. Dr. Weeks did inform the committee that there was a Clerkship meeting this week and a large part of that meeting revolved around changes in assessment and options for formative assessments. Dr. Desy reported that the new clerkship exam strategy was discussed at Clerkship and UMEC. There will be three summative exams that cross the clerkship disciplines. They have also created a number of mandatory formative exams that are similar in style to those three summative exams. She noted that there was some discussion surrounding additional mandatory formal examinations housed within each individual clerkship. This was not supported by the committee given part of the change was to decrease the number of examinations during clerkship. The exam team is now in the process of moving all of the previous clerkship formative exams onto the cards platform. The SEC committee approved the formative exams being optional but not mandatory.

4.4 STUDENT EVALUATION COMMITTEE UPDATE

Dr. Desy informed the committee that the Clinical Skills attendance motion was passed electronically through the SEC committee this week. Students are able to sit their Block OSCE if they have completed $\geq 80\%$ of the clinical skills sessions, however if $>80\%$ of the sessions have not been completed, make up sessions would be offered. Dr. Weeks is in the process of informing all stakeholders about this. This will also be included in relevant course materials moving into Block 2 for the Class of 2027.

4.5 CURRICULUM INNOVATION & OVERSIGHT COMMITTEE (TBD)

To be updated at the January 2025 meeting.



4.6 ACADEMIC TEAM UPDATE

Mr. Paget reviewed the curriculum objective pages with the committee that Mike C. and Scott S. have been working on for Freshsheet. The plan is to launch the update at the end of December or early January. The MCC prep course element should be launching in February.

Mr. Paget's report is attached for your review.

NEW BUSINESS

5.1 REVIEW AND REVISION OF RPCC TOR

Dr. Weeks informed the committee that further changes on the CIOC are likely. The terms of reference was updated with modifications including Dr. Harper's position, reinstating Dr. Clark Svrcek's position as the Undergraduate Medical Education lead for Family Medicine and OFDP Representative to be changed to OFD Representative.

Dr. Naomi Lear requested to have a vote for the SAWH representative. Dr. Gausvik requested for Indigenous Health Lead Representative be added in the place of the ILGH office representative. It was also suggested that Ms. Sue-Ann Facchini, Manager of Curriculum should also be changed to a voting member and the senior manager be removed from voting as she no longer attends and be invited as a guest only.

Proposal: Dr. Janeve Desy motioned to approve all TOR changes and revisions

Seconded: Dr. Lea Harper
All in favour

5.2 ACCREDITATION UPDATE

Dr. Weeks reported in Dr. Mintz absence.

Monitoring the impact of change related to producing physicians and scientists who need to meet the needs of society is going to be very difficult to monitor.

Dr. Mintz thought too much weight was put on the ISA comments for research opportunities. The graduate questionnaire is more robust and has shifted greatly over the past 18 months. The office is working with Dr. Pam Chu on data collection around diversity and will have some updates soon.

There was a comment in the preliminary report around racism and not sure if they are going to get into more details in the June 2025 report.

They are looking for a greater awareness in the mistreatment reporting process.



Lack of facilitators was also noted and is currently being worked on.

It was also noted that there was a call room issue that they felt was a factual area error and that no one is expected to sleep on couches, and that there are policies in place to protect the students.

The CEL group is working on a safety plan.

Curriculum oversight is complicated and needs to be simplified and transparent, hoping to streamline that.

The difficulty to appeal promotion decisions based on curricular timelines needs further explanation.

There will be a preliminary report provided on February 8, 2025, which is 8 weeks following the visit. Dr. Mintz reported that the Dean is allowed to respond with comments to factual errors and only errors that were included in the documents that were submitted. The secretariat will provide the Dean with the final report on March 11, 2025, which will be 12 weeks after the visit. March 25th a response will be resubmitted and then a final report will be received after the CACMS meeting in June 2025.

Note that the visiting team creates these reports which are reviewed at CACMS where adjustments can be made. CACMS will then issue the final report end of June, early July.

5.3 HESC UPDATE

Dr. Gausvik informed the committee that there have been a few updates since last year's report. She reviewed the wheel of power and privilege with the committee, along with the portfolio leads, and noted some turnover with those leads which are attached to her report for your review.

Dr. Kristen Black will be taking over the Indigenous Health portfolio, Dr. Fiona Mattatal for Gender and Sexuality, Dr. Simon Colgan, Wealth and Health, Space and Place, and Dr. Stephanie Hart for Diverse Bodies and Minds. Dr. Gausvik asked if people could please liaise with Dr. Black regarding content about indigenous health so she can try to integrate. Please note that the new portfolio leads FTE is 0.05 (2 hrs/wk) and giving them some lead time will be very helpful.

The HESC team will work with the captains of the week and the PCEs to incorporate HESC content, create/collaborate podcasts and cards on health equity topics. They will also collaborate with clinical skills and anatomy to include HESC content into those courses and review content from a HESC lens to offer suggestions to remove bias and ensure inclusivity.

Dr. Gausvik informed the committee of some of the successes they have had as a RIME program overall. There is an increased awareness and integration of all HESC content. Students are very aware of content and who to reach out to with concerns. There has been faculty development through review of materials and questions have been added on OSCEs that test deeper knowledge and skills of health equity.

She also discussed areas of growth which include continued integration into clinical skills; continuing faculty development and incorporating more HESC into cards. She recognized the work of Dr. Theresa Wu in this area.



Dr. Gausvik also reviewed the health equity Do's and Don'ts with the committee and how to access the HESC team, which is included in the attached report for your review.

The meeting adjourned at 12:04pm and Dr. Weeks thanked the committee for all their hard work and wished them a safe and happy holiday season.

The next meeting is scheduled for January 10, 2025 at 1030am. If you would like to add anything agenda items for that meeting, please email Dr. Weeks and Shelly.