



RPCC Meeting **June 7, 2024**

Zoom Meeting: <https://ucalgary.zoom.us/j/93088313745>

Attendees: Drs. S. Weeks (chair), S. Anderson, A. Bromley, K. Busche, N. Lear, M. Mintz, M. Sohn, M. Lee, Ms. S. Facchini, Ms. G. Taneja, Ms. S. Leskosky, Mr. M. Paget, Mr. M. Sobczak, Shiva Ivaturi, S. Litton (admin)

*Note: Proxy votes were sent to the chair, Dr. S. Weeks from Drs. Desy and Wu, therefore counted in all motions put forward today.

Regrets: Drs. S. Coderre, J. Desy, Theresa Wu, J. Desy, P. Lee, A. Gausvik, K. Huartson, A. Ramaliu, C. Svrcek, G. Bendiak, Mr. J. Kreutz

Call to Order:

The meeting was conducted via Zoom and was called to order at by Dr. S. Weeks (Chair) at 10:35am. Dr. Weeks gave the Territorial Acknowledgement and welcomed the members in attendance.

Approval of Agenda

Motion: Mr. Mike Paget **Seconded:** Dr. K. Busche
All in favor

Approval of Minutes from April 5, 2024

Motion: Mr. S. Ivaturi **Seconded:** Dr. M. Sohn
All in favor

STANDING UPDATES

4.1 STUDENT REPORTS

Mr. S. Ivaturi informed the committee that the Class of 2026 have started Unit 8 and have received their Associate Deans Exam results (formative). Within Block 2 they were happy to have the opportunity to focus on one given topic for a few weeks at a time. There was positive feedback for the weeks that covered topics in obstetrics and gynecology. Block 3 has more of this structure as there will be significant content related to neurology as well as mental health. UCLIC placements could be decided late June or early July and although not confirmed they are hoping for approximately 32 placements. Dr. Weeks commented that tutorial group facilitators are completing EPAs on the students in Unit 8 in an effort to build up a more holistic view of students across different areas.

4.2 UNDERGRADUATE MEDICAL EDUCATION COMMITTEE UPDATE

Dr. Bromley reported on there was a UMEC meeting on May 31st (quorum not achieved) which will have an electronic to approve the Clerkship Committee and Student Evaluation Committee annual reports, and the Research TOR that were presented. Dr. Bromley also mentioned that a review of the Extended Clerkship Policy is taking place to ensure the rules and resources of the



Student Academic Review Committee are being utilized to best suit the needs of the students that do not match in the CaRMS process. Updates to the policy will be presented for approval in time for the Class of 2025 Match. There was a proposal to dismantle the EDI Committee. The two co-chairs, Dr. Amy Gausvik and Dr. Tito Daodu, have decided that the people on this committee already hold roles across many areas within UME and CSM, therefore the additional committee would be an overlap of work already being done. They would like to see a focus on collaboration with PESJO, ILGH, and other groups to form smaller discussion groups and provide resources.

There was also discussion at UMEC regarding current budget cutbacks and tutorial group proposed strategies; first one being to decrease some of the tutorial group facilitators to have an intentional and strategic approach that as students progress through the curriculum, the tutorial groups would have less one-on-one support; second strategy is have anatomy asynchronous weeks in the first weeks be optional lab time in hopes this will increase the ability for clinical skills preceptor recruitment. Discussion regarding the tutorial group strategy opened up and it was noted that content/groups will be flagged if the need for more one-on-one was needed. Dr. Weeks noted that there are currently 38 educators and 12 of them are from family medicine, which represents 32%. There are 98 tutorial group facilitators, 44% of whom are from family medicine.

4.3 CLERKSHIP COMMITTEE UPDATE

Dr. Busche mentioned the Class of 2024 have finished with just a few writing their last exams and finalizing remediation. The Class of 2025 is doing really well. An update will be sent to them shortly regarding EPAs, as they are behind in numbers. For the Class of 2026, the 32 UCLIC spots are still being confirmed. Dr. Busche added to this report later in the meeting that at the last clerkship committee meeting plans were put in place to move away from clerkship exams at the end of each of the core rotations, to a version of progress testing. This would involve students writing an examination that covers all clerkship content multiple times over the course of clerkship with the expectation that they would show improvement over time. This will render the clerkship assessment to be similar to assessment used in RIME and would eliminate some of the structural problems that arise in the current format. The expectation is to have the change in place for the Class of 2026.

4.4 STUDENT EVALUATION COMMITTEE UPDATE

Dr. J. Desy could not be attendance therefore no update provided.

4.5 ACADEMIC TEAM UPDATE

Mr. Paget reported work on the new ITER that would embed EPAs into it. He noted the work by Sue-Ann to track down captions for all the podcasts and as of now there are approximately 100 podcasts for the RIME curriculum that have closed captioning. Also, the AT Team have added playback controls for audio, links have been updated on the dashboard of OSLER, and Freshsheet is getting updates as well. The EMR structure will have richer lab results, more complicated patients will be added, poll feedbacks, and word clouds. Cards will be updated and a print to PDF mechanism will be in place soon. There have almost been 10 million cards played.



Accreditation Update

Dr. M. Mintz thanked everyone for their hard work in completing the standards. Documents must be submitted by early July. The first external review is in October 21-22 (all meetings virtual). The calendar invites will be sent shortly. The in-person review will be December 2-3rd. The transition to a new RIME curriculum has complicated accreditation – requiring two answers for every question, but revisions and information have been going well.

NEW BUSINESS

6.1 Professional Role Director's Report (attached)

Dr. A. Bromley presented on behalf of herself and Dr. M. Sohn. Dr. A. Bromley was the Professional Role Director until the end of December. Dr. M. Sohn has been hired into the role effective April 8, 2024. The course dates were July 17th, 2023 to December 15th, 2023. Dr. Bromley reviewed the course details. The material is presented in a combination of tutorial groups, large groups, asynchronous sessions as well as fundamental sessions. The Professional Role is delivered in a different way compared to other fundamental courses. PR one occurs in Block one, and PR four occurs in Block three, but PR two and three occur in Block two. The assessment strategies were discussed- each component has unique assessment pieces. The assessment strategy is challenging given the longitudinal nature of some of the components and integrated nature of others. Student feedback is difficult to filter for each PR component. Peer evaluation/assessment ideas were brought forward by Dr. M. Lee.

Approval of Professional Role Director Report

Motion: Dr. K. Busche **Seconded:** Mr. M. Paget

All in favor

6.2 Class of 2028 Monday Tutorial Group Timing Change (Dr. M. Lee)

Dr. M. Lee proposed a major schedule change to the timetable for the Class of 2028. The idea is to move the tutorial groups that are currently in Block one and two on Monday afternoons to Friday mornings. The reasoning behind this is to prepare the students for more success and give more time to watch podcasts, go through resources and shift timing so that the weeks are less front loaded. Motion to move the tutorial groups for Block one and Block two on Monday afternoons to Friday mornings. PR will move to Monday morning and the Intro/patient moves to Monday from 1:30pm to 3:30pm. If the motion is approved the decision will be taken to UMEC in September for review and approval.

Approval of Clinical Skills Director Report

Motion: Dr. M. Lee **Seconded:** Mr. M. Paget

All in favor

6.3 SRT Files for Podcasts for Transcription Generations (Dr. S. Weeks/Ms. S. Facchini)

Dr. S. Weeks mentioned that podcasts need to have SRT files, this allows closed captioning but also accessible transcripts to download. She is looking for ideas of how to get the messaging out



to the PCEs or anyone creating podcasts to do this moving forward. No comments were given so Dr. S. Weeks asked that everyone pass on the messaging of adding the SRT files to their podcasts and to follow Sue-Ann's steps for creation.

Dr. Weeks thanked everyone for their time and participation today, she informed the committee that there will be no meetings held over the summer and that the next meeting is scheduled for September 6th at 10:30 am.

The meeting was adjourned at 12:23 pm

Next meeting – September 6, 2024 at 10:30am