



**RPCC Meeting**

**November 1, 2024**

**Zoom Meeting:** <https://ucalgary.zoom.us/j/92024982451>

**Attendees:** Drs. S. Weeks (chair), S. Anderson, G. Bendiak, K. Busche, J. Desy, N. Lear, P. Lee, M. Mintz, M. Sohn, L. Willets, T. Wu, Ms. A. Adel, Ms. S. Facchini, Ms. M. Hsu, Mr. M. Paget, Mr. M. Sobczak, Ms. S. Sullivan (admin)

**Regrets:** Drs. A. Bass, A. Bromley, S. Coderre, A. Gausvik, K. Huartson, M. Lee, J. Ornstein, A. Ramaliu, C. Svrcek, Mr. M. Bondok, Ms. K. Fu, Mr. S. Ivaturi, Mr. V. Joe, Mr. J. Kreutz, Ms. S. Leskosky, Ms. A. Randhawa

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### **Call to Order:**

The meeting was conducted via Zoom and was called to order at by Dr. S. Weeks (Chair) at 10:35am. Dr. Weeks gave the Territorial Acknowledgement, acknowledged an artist, Armond Duck Chief from the Treaty 7 and welcomed the members in attendance.

### **Approval of Agenda**

**Motion:** Mr. M. Paget                      **Seconded:** Dr. J. Desy  
**All in favor**

### **Approval of Minutes from October 11, 2024**

**Motion:** Dr. K. Busche                      **Seconded:** Dr. P. Lee  
**All in favor**

## **STANDING UPDATES**

### **4.1 STUDENT REPORTS**

Ms. Marissa Hsu and Ms. Adibba Adel (Class of 2027) informed the committee that they have the Fundamentals (Unit) 3 exam on Friday, November 15<sup>th</sup> and Fundamentals 4 exam on December 17<sup>th</sup>, followed by the OSCE (December 18<sup>th</sup> and 19<sup>th</sup>). The OSCE information session will be held on November 15<sup>th</sup> which students are really looking forward to.

Students are beginning to obtain all the necessary prerequisites in order to start their CEL placements in January. All students have received their first Career Development Week placements (November 18-22) and are currently completing all their career conversations. They are wrapping up their Block 1 FMCE placements.

They recently experienced significant technical challenges with Freshsheet and missing podcasts. Huge thanks to Sue Ann and Mike for all their help with these issues.

Addiba reported on behalf of Shiva (Class of 2026). The Unit 11 exam was on November 8<sup>th</sup>, Unit 12 will be on December 11<sup>th</sup> followed by the OSCE December 13<sup>th</sup>. The Class of 2026 is completing the onboarding requirements prior to starting clerkship. They have also started the scholarly activity and the CEL symposium is upcoming with most wrapping up CEL placements. Some students have expressed concerns regarding how competency will be judged in Block 3



and the novel questions on the exams. Units 11 and 12 are shorter and some feel they do not have adequate time to prepare for an examination they have not been exposed too since pre clerkship started.

#### **4.2 UNDERGRADUATE MEDICAL EDUCATION COMMITTEE UPDATE**

Dr. Weeks reported in Dr. Bromley's absence. There was some student feedback about adjusting the timing of the Indigenous Health sessions in the timetable to ensure they are not too close to assessments. Sue Ann is in the process of creating a mock timetable. At the last UMEC meeting, there was approval for the schedule shifting for the Class of 2028 with the tutorial groups in Blocks 1 and 2 moving from Monday afternoons to Friday morning. There was also approval for the change to progress exams in clerkship.

The Southern Alberta Medical Program (SAMP) Regional Lead will be selected within the next ten days, and then more of the work will fall into place. The priorities being admissions, pre-clerkship and accreditation needs. Work has begun on the renovations of the building that will be used.

Policies and procedures for promotion are being aligned and will be circulated to UMEC members for electronic vote as soon as possible. Calendar regulations currently in place are in the calendar – specifically 5.6.1 and 5.6.3.

#### **4.3 CLERKSHIP COMMITTEE UPDATE**

Dr. Busche reported that the Class of 2025 is well into clerkship and the heaviest time including CaRMS prep is going well for them. The UME staff are in the midst for preparing a large number of MSPRs for all the students. Class of 2026 will be starting clerkship in January and there has been positive feedback for the discussions with Dr. Busche and SAWH to get information on how CaRMS works. After discussions and student feedback, they will be moving clerkship information sessions earlier for the Class of 2027.

He reported that UMEC did approve a very significant change in assessment strategy in the clerkship - going from having content base multiple choice exams associated with each clerkship, to of a series of exams that examine all mandatory clerkship rotations. They are currently finalizing some factors for how that will work for UCLIC students and hope to avoid some of the students having to come back to Calgary. They are also working on the optimal timing for the exams.

#### **4.4 STUDENT EVALUATION COMMITTEE UPDATE**

Dr. Desy informed the committee that they have not had a SEC committee meeting since the last RPCC, so no new polices or procedures have been updated. She reported that Dr. Bendiak and all the various leads have been hard at work on creating the OSCE cases as well as the non-cards-based questions for the upcoming exams

#### **4.5 CURRICULUM INNOVATION & OVERSIGHT COMMITTEE (TBD)**

Nothing to update since the last RPCC meeting.



#### **4.6 ACADEMIC TEAM UPDATE**

Mr. Paget informed the committee that he met with Dr. Weeks and Dr. Ornstein from Clinical Skills to discuss the potential technology for use in Clinical Skills. They have also been working on ECLIPSE - which is an opportunity in an academic setting for both Classes review scholarly work of the Class of 2026, including posters and content that has come out of the scholarly project work. They are working with the library, along with Dr. Desy and the Research Team to facilitate those abstracts becoming published by the University of Calgary which is exciting. He reported that the UME is supporting poster printing for the Class of 2026 through the Jones Family donation. He informed the committee that Dr. Kevin Eva, who is a Medical Education Scholar from the University of British Columbia, will be giving the keynote address.

A couple of students gave feedback about an error on the submission of the survey results. The AT team is now getting ahead of the problem, but this may have impacted more of the classes. Student use multi factor authentication to access systems, and the academic team at looking at better ways to access the systems.

#### **NEW BUSINESS**

##### **5.1 TIMETABLE APPROVAL**

Dr. Weeks informed the committee that for the Class of 2028 starting in July 2025, the timetable has been circulated. It has long been recognized that, in any given year, navigating some weeks might be quite challenging due to floating holidays. She also informed the committee that this schedule has incorporated the tutorial group change from Monday afternoons to Friday mornings (Blocks 1 and 2). The timetable avoided scheduling the Indigenous Health sessions during exam weeks.

Once the timetable has been approved, the team can start working on room bookings. It was proposed that missed September 30<sup>th</sup> anatomy session would be placed with clinical skills on October 7<sup>th</sup>. It was decided that in Fundamentals 10 the session could be moved to the 10.4 week. Dr. Weeks informed the committee that adjustments for rooms are still possible – but not guaranteed.

**Proposal:** Dr. Sarah Anderson made a motion to approve the Class 2028 timetable

Seconded: Dr. Bendiak  
All in favour

##### **5.2 Accreditation Update**

Dr. M. Mintz informed the committee that part one of the accreditation, which was the virtual review, is now completed and thanked everyone for all their help. She informed the committee that more information will be received next week about what exactly the reviewers want to discuss on December 2<sup>nd</sup> and 3<sup>rd</sup>, when they are here in person. They will also be letting Dr.



Mintz know what elements they want revisited, and who they would like to have in the room. She will have invitations to specific sessions as soon as possible. Some of the general feedback received was the material is very organized, the days went very well, and she thanked Gretchen Greer for putting everything together. Dr. Mintz also noted they acknowledged the monumental work in a curricular change going from legacy to RIME and having two things running simultaneously and wanted to recognize the UME leadership as well as the kind of administrative support ongoing with that.

### 5.3 PR Report

Dr. Sohn reported to the committee that MDCN 398 and 399 Professional Role II and III ran from January 8 to June 21, 2024. Course overview for Professional Role includes a combination of large group, small group, asynchronous, and integrated material. It is largely self directed, assessed via cards, assignments, participation and EPAs. CEL, FMCE, CDW, Scholarship, Collaborative Practice, Professionalism and Physical Health are some of the long-term elements of the professional role course. Dr. Sohn reported that the feedback and evaluation strategy is challenging given the nature of the course and current unit surveys do not allow students to rate certain components. Course strengths include: housing critical components of curriculum, including integration of HE-SC; early exposure to family medicine and career planning; utilizing a wide spectrum of human resources, in and outside of medicine and the scholarly project. Course weaknesses: perceptions as 'ornamental', logistics, lack of cohesive assessment strategy, getting feedback on integrated components and professionalism and physician health are still underrepresented in the curriculum. Dr. Sohn discussed two of the issues with suggested solutions. Dr. Sohn reported efforts to use EPAs to the One45s, hoping it will improve with future iterations of RIME. In terms of logistics and communication with clinical departments there will be upcoming meetings. Dr. Sohn reported that organizational needs require a heavy workload for course coordinators (ie: CDW) and Sheena Nelson put an incredible amount of work with recent preparation for their first career development week.

**Dr. Sohn's report is attached for your review**

**Proposal:** Mr. Mike Paget proposed to accept Dr. Sohn's Course report as it was presented today

**Secunder:** Dr. K. Busche  
All in favour

### 5.4 HESC Update

Deferred until the next RPCC meeting on December 13, 2024



Dr. Weeks told the committee how appreciative she is to the RIME team as we are close to completing the first iteration of a 66-week pre clerkship in RIME. They are currently looking at some dates between the end of January to early March to hold an event/seminar (with food), which the RPCC committee, Block directors and Educators will be invited too. This event will give everyone an opportunity to highlight where they have had issues and where they would like to see things moving in the future.

**The meeting was adjourned at 11:53am**

**Next meeting** – December 13, 2024 @ 1030am