



RPCC Meeting
Zoom Meeting:

November 3, 2023
<https://ucalgary.zoom.us/j/96958877078>
Meeting ID: 969 5887 7078

Attendees: Drs, S. Anderson, A. Bromley, A. Gausvik, N. Lear, P. Lee, A. Ramaliu, S. Weeks (Chair), T. Wu, Ms. S. Sullivan (Admin), S.A Facchini, S. Ivaturi, A. Randhawa, V. Joe, M. Paget, M. Sobczak

Regrets: Drs, A. Bass, G. Bendiak, K. Busche, J. Desy, A. Harvey, M. Lee, M. Mintz, C. Naugler, J. Ornstein, C. Svrcek, Mr. M. Bondok, J. Kreutz, Ms. Kathy Fu, Ms. S. Leskosky, Ms. G. Taneja, Ms. J. Young

Call to Order:

The meeting was conducted via Zoom and was called to order at by Dr. S. Weeks (Chair) at 10:32am. Welcome everyone, territorial acknowledgement, and a brief overview of the meeting and welcome new members.

Approval of Agenda

Motion: Mr. Vak Joe **Seconded: Dr. Amy Bromley**
All in favor

Approval of Minutes from October 20, 2023

Motion: Dr. Patrick Lee **Seconded: Dr. Sarah Anderson**
All in favor

STANDING UPDATES

4.1 STUDENT REPORTS

Class of 2025:

Mr. Joe informed the committee that the Class is very excited to start clerkship in January. There have completed anatomy. The Course 6 midterm is on November 9th. Ethics assignment is due in a couple of weeks followed by the ethics project. The Class is concerned about the communication between the UME toward the students around absenteeism before Thanksgiving. Many students were absent, some for valid reason and did not submit an absent request in OSLER, some were incorrectly sent an absent notification form, but they were in small groups and signed in. Some students felt the email they received from the UME was upsetting and felt unsupported by UME staff.

Dr. Weeks acknowledged that a couple students received an email in error – however the email stated that if the information was incorrect, they should reach out for clarification. Students are aware of the process that is required to submit an absence.



Class of 2026: Ms. Alam Randhawa & Mr. Shiva Ivaturi

Alam and Shiva informed the committee of some feedback from their Class: the shadowing appreciation letter that is sent to preceptors should have the language changed to be more inclusive (changing he/she to them/they).

Students are wondering if in Block 2 and Block 3 that the pre-unit week will remain asynchronous, as this would be good for their mental health, visit families, use it for shadowing. It is also a good opportunity for students to go back to review prior podcasts. Since students have their mandatory scholarly activity project during that time, it would be a great time for students to go into clinic to collect data, do patient interviews or set up meetings during that time.

Dr. Theresa Wu informed Alam and Shiva that the first week of every unit will remain asynchronous but there will be one or two sessions that are mandatory in person, and for units 5 and 7 there will also be a mandatory tutorial group because that will be the first time meeting their new tutorial groups - giving them a chance to get to know each other. Scheduling was another concern and they asked if it was possible once a week for the students to have some protected time in a morning for shadowing, appointments, etc. Starting in January, community placements with various organizations for Community Engaged Learning (CEL) and journal clubs will occur in Professional Role time. They would like to balance that having one morning a week of protected time to catch up on podcasts, shadowing, meetings, appointments, or scholarly activity things.

Dr. Bromley informed the committee that not everyone is going to have the same schedule for Wednesday, Thursday, and Friday mornings for Blocks 2 and 3. Each person will have the same number of in-person events however they are scheduled at different times. Dr. Weeks also informed them they would know their schedules in advance and any appointments would be considered an excused absence.

Sue-Ann did review the PR schedule with the committee and informed them that the groups are now created in OSLER and students should be able to see the individual schedule they are assigned to.

The committee was also informed by Alam and Shiva that they have received great feedback regarding Clinical Skills, but the class have expressed there is some kind of variability with the way clinical skills groups are structured. They would like a standardized way approach by preceptors and would like to share information on how students can be best prepared for OSCEs. Dr. Weeks informed them that that the plan for the beginning for Block 2 is to have some “train the trainer” sessions where the clinical skills team will meet with the preceptors to outline what the teaching plan and style will look like. Students will get specific OSCE prep. The point of clinical skills sessions is to learn skills – this is not the same as an OSCE that assesses skill level.

Dr. Weeks will ask the new physical exam lead if they could release Dr. Lee’s physical exam notes to the students that would be helpful prepping for the OSCE.

Alam and Shiva were also concerned about EPAs, ITERs and if they were being assessed by the competency committee to move on to Block 2. Dr. Bromley informed them she met with Sydney, Career Development Representative on November 2nd and Theresa McNally is in the process of finding a location and time for Career Development Week information session. Dr.



Bromley is working on the presentation which she will be sending out to the students and the rest of the CDW placements should be sorted out shortly. She noted that EPAs ITERS and evaluation will be discussed at the session.

Another concern was mentioned by Mr. Joe that there remains issues with closed captioning for podcast. Dr. Weeks informed the committee they have repeatedly been messaging the educators telling them that this is a requirement. She also mentioned they are working retroactively getting them on prior podcasts.

4.2 UNDERGRADUATE MEDICAL EDUCATION COMMITTEE UPDATE

Nothing to report in Dr. Naugler's absence.

4.3 CLERKSHIP COMMITTEE UPDATE – Dr. K. Busche

Nothing to report in Dr. Busche's absence.

4.4 STUDENT EVALUATION COMMITTEE UPDATE – Dr. Desy & Dr. Bendiak

Nothing to report in their absence but Dr. Weeks reported that Dr. Desy and Dr. Bendiak are hoping to meet with the Class of 2024 to discuss all things evaluation & assessment and are working with Dr. Lee to find a time that works.

4.4 ACADEMIC TEAM UPDATE (Mr. Mike Paget)

Mr. Paget was very happy to report that "Mega-decks" for CARDS launched today. It is the first time there is a feature that allows aggregation of decks so you don't need to click on individual decks and could play from the bundle of shuffled cards. There are a lot of playlist type features. He met with the Class of 2026 to chat about some ideas focusing on personal metrics around current and past sessions and is looking at aggregate performance. Once Mega-decks is up and running a demo will be sent out to the class.

NEW BUSINESS

5.1 Timetables

Dr. Weeks informed the committee that members are required to approve the timetables very far in advance, so they are available for people to plan, book rooms, etc. Sue-Ann will be releasing a copy of the timetables and would like responses within two weeks at the latest so she can finalize room bookings.

5.2 Professional Role time in Block 3

Dr. Weeks informed the committee that Friday mornings is PR time and the week in review is early afternoons on Fridays. The idea of flipping this for Block 3 was raised. Dr. Gausvik informed the committee that the community engaged partners could not take students on



Friday afternoons and if swapped, this would have potentially some significant implications for those community engaged learning placements. As a result a motion was not made and the schedule will remain with Week in Review early Friday afternoon.

5.3 Timing of Career Development Weeks

The potential of moving Career Development weeks 2 and 3 for the Class of 2027 to prior to fundamentals 8 was raised. Dr. Weeks informed the committee that this past year, career development was held in early July and there were issues securing placements for students due to summer holidays and the timing of new residents or allied team members.

Sue-Ann reviewed the timetable (for the Class of 2027) with the committee and informed the committee that this will only affect fundamentals 8, fundamentals 9 will start at the same time and fundamentals 8 be pushed so that fundamentals 7 would end at the end of May. Since July 1st is a stat holiday, this would result in a Tuesday STAT in an assessment week. We could also consider having one week in June and one week after fundamentals 8 because of the statutory holiday.

Dr. Bromley mentioned it would be beneficial having the 4 week block with 2+2 (CDW + vacation) as it allowed the students to travel and pair a travelling career development week with a vacation home, etc.

It was suggested by Dr. Weeks for Sue-Ann to map out these timetables and send to the group for review and discussed again at the next RPCC meeting on December 8th.

5.4 Students Scholarly Activity and Renumerated Work

Dr. Weeks thanked Dr. Bromley and Dr. Anderson for all their help with this. It was recently brought to UME's attention that students have been offered or are in roles already, to do remunerated work that they wanted to count as their scholarly work.

The Class of 2026 representatives agree that fairness is a priority. We suggested a letter be sent to preceptors and supervisors that this project time cannot be remunerated. If students are already research assistants, the time they spend away from the scholarly project they could get paid for, just not the dedicated hours toward the scholarly activity project.

Dr. Bromley informed the committee that an information package that was developed for preceptors will be updated and sent to the preceptors, so they all receive the same information.

The meeting was adjourned at 12:20pm

Next meeting – Friday, December 8, 2023 @ 1030am

Join Zoom Meeting

<https://ucalgary.zoom.us/j/96368296775?pwd=K0xLaklqVVJDeEVINDRvZEp6dE5ydz09>

Meeting ID: 963 6829 677