



RPCC Meeting October 20, 2023

Zoom Meeting: <https://ucalgary.zoom.us/j/95399524485>

Meeting ID: 953 9952 4485

Attendees: Drs, S. Anderson, G. Bendiak, A. Bromley, J. Desy, K. Busche, A. Gausvik, A. Harvey, T. Killam, N. Lear, M. Lee, P. Lee, M. Mintz, A. Ramaliu, C. Svrcek, S. Weeks (Chair), T. Wu, Ms. S. Sullivan (Admin), S.A Facchini, A. Randhawa, V. Joe, M. Paget, M. Sobczak

Regrets: Drs, A. Bass, C. Naugler, J. Ornstein, Mr. M. Bondok, J. Kreutz, Ms. Kathy Fu, Ms. S. Leskosky, Ms. G. Taneja, Ms. J. Young

Call to Order:

The meeting was conducted via Zoom and was called to order at by Dr. S. Weeks (Chair) at 12:31pm. Welcome everyone, territorial acknowledgement and a brief overview of the meeting and highlighted medical education related Truth and Reconciliation Calls to Action.

Approval of Agenda

Motion: Mr. Vak Joe

Seconded: Mr. Mike Paget

All in favor

Approval of Minutes from September 28, 2023

Motion: Dr. Patrick Lee

Seconded: Dr. Amy Bromley

All in favor

STANDING UPDATES

4.1 STUDENT REPORTS

Class of 2025:

Mr. Joe informed the committee they just received their Course 7 results and are now in the middle of Course 6. Anatomy is wrapping up in a couple of weeks and they are very excited to start clerkship. He reported there were a few issues with the AMFC portal and they appreciated the support they received from Dr. Busche. He informed the committee that there was a situation where some details in OSLER were incorrect. Thanksgiving long weekend there were a large number of students absent from class as they were under the impression they were allowed so many absences without having to enter it in OSLER. Students did receive an email from Dr. Naugler clarifying the attendance policy. On Wednesday, October 18th a large percentage of students did not show up to the Mandatory Physicians Professional Health session because this session was not entered into OSLER. Mr. Joe asked Dr. Weeks if she could reach out to the course coordinators asking them to make sure all information is entered correctly.



Class of 2026:

Ms. Alam Randhawa informed the committee they had their second unit exam a couple of weeks ago which went well. A class survey for exam feedback was sent out. She met with Mr. Paget along with a couple of representatives from her class to discuss how CARDS can be made more user friendly. Currently the Class has voting going on for their non executive portfolios as well as the VP academics position which recently opened. Results should be available next week. She is hoping Dr. Bendiak and Dr. Desy are still able to talk to the class on October 24th at 1030 am. She also reached out to Dr. Lee and he will find a time to talk to the class. She will put together a list of questions and send to them before that meeting.

Considering the recent Scholar MD email, students feel that the November 15th deadline for submitting the proposal is too soon and are hoping the deadline can be extended. Dr. Bromley suggested a blanket extension to the last day of the Course. Extensions till after the Winter Break would be considered on a case-by-case basis.

Ms. Randhawa also informed the committee that students are wondering if unscheduled dedicated time for themselves will be filled with other things in case they want to use that time for shadowing, personal appointments, etc.

There is a Q&A session for the students on October 24, 2023

4.2 UNDERGRADUATE MEDICAL EDUCATION COMMITTEE UPDATE

Nothing to report in Dr. Naugler's absence. No UMEC meeting has occurred since the RPCC meeting on September 28, 2023.

4.3 CLERKSHIP COMMITTEE UPDATE – Dr. K. Busche

Class of 2024 is moving through clerkship and are approaching CaRMS. They have had sessions about CaRMS and how it works. SAWH will also have a series of workshops on document preparation and preparing for interviews. The CMA also hosts a workshop for practice interviews. A letter will be sent out on behalf of all the Undergraduate Medical Education Associate Deans to all the PGME Associate Deans and Program Directors indicating that the Class of 2024 did not have full access to visiting electives (post pandemic).

Class of 2025 The clerkship lottery ran successfully with special thanks to the academic technologies team. They have had challenges booking electives both locally and externally. He received an email from the AFMC today asking to send information out to the Class of 2025 apologizing about the challenges they have had. They have a Portal Steering Committee which consists of administrative and education leaders that advises the AFMC on issues related to the portal. They are meeting November 15th and a number of issues have been brought forward to this committee. He is hoping that the update portal time for booking electives will be changed. We are awaiting confirmation on the CaRMS timeline for the Class of 2025. The AFMC Board are meeting on October 28th and will be putting together timelines for the next few years.



4.4 STUDENT EVALUATION COMMITTEE UPDATE – Dr. Desy & Dr. Bendiak

Dr. Desy informed the committee there was a SEC meeting since the previous RPCC. The following was discussed and voted on relevant to RIME. Course blueprints in RIME were discussed and approved. The discussion included the best ways to present items on a blueprint for a RIME type exam. It was decided to keep the blueprint as is with monitoring. The breakdown of course assessments was approved which included some must complete items and some items that go toward the final percentage grade. Each of the Q2 weekly card exams is worth 5% and ~85% is assigned to the written in person exam at the end of unit. An updated student evaluation development and maintenance policy was approved, along with the reappraisal policy.

Every six weeks the students will have a written exam and the questions come from the CARDS database which is provided to the students in advance for practice. Some students would like more unique items added to the exam on content they have never seen before. For now the exams will remain the same as there will be other opportunities to test their knowledge including the Associate Deans Test.

Dr. Bendiak informed the committee that they are hoping to meet with the Class to discuss some questions around evaluation. It has been challenging to find date/time that works for everyone involved. Dr. Bendiak wanted to clarify they were invited specifically to talk about questions around exams and evaluations and will discuss specific items: what goes to the competency committee for review vs what might show up on an MSPR. They will not be covering scholarly activity contained within Professional Role.

4.4 ACADEMIC TEAM UPDATE (Mr. Mike Paget)

Mr. Paget reported some values comparing the first 100 days of pre-clerkship for the Class of 2025 (Legacy) and the Class of 2026 (RIME). Slides attached. He noted that RIME saw an increase in shadowing, CARDS played, and a decrease in lectures.

Slide presentation is attached for your review.

NEW BUSINESS

5.1 Request for schedule change IPE “Clinic Day” April 8, 2024 (Dr. Amy Bromley)

Dr. Weeks advised the committee of situations where they have permitted exceptional schedule change approval to accommodate changes within the schedule. One of those approval changes was for the SAIT Fair back in September. Another request has been made for an IPE event on April 8th, 2024. This would affect a Monday morning in week 2.6.6, the second unit of Block 2, to change the time of the patient of the week and the subsequent Monday afternoon tutorial groups so that students could attend a multi-site event, which will have collaborative facilitation of the small groups by a nursing preceptor and physician preceptor on CSM campus and nursing campus with SPs present at each site.

Motion: To change the schedule for 2.6.6 on April 8, 2024, for the Intro to the Patient of the Week and take the time for Tutorial Group A to use for Collaborative Practice.

First: Dr. A. Bromley
Second: Dr. G. Bendiak
Not in favor

5.2 Week 2.5.1 Tutorial Group B mandatory (Dr. Theresa Wu)

It was reported that this is an asynchronous week. The pre-unit week is the first week of every unit where students have a lot of asynchronous time. There are certain units where group membership is changing and students need an opportunity to get to know each other. Dr. Wu informed the committee she is trying to block the mandatory things as close together as possible but wants to make sure there is a mandatory tutorial group session that is facilitated. Both her and Dr. Bromley are working together to make the content about teamwork and leadership in a professional role.

Motion: The mandatory pre-unit week Tutorial Group will be on Mondays except when Monday is a holiday or following a holiday.

First: Dr. T. Wu
Second: Mr. V. Joe
All in favour

5.3 Timetables (Dr. S. Weeks, Ms. S. Facchini)

Dr. Weeks informed the committee that Fall is the time to start planning timetables for next year and will be needing timetables for the class of 2027 and the second year of the class of 2026. Ms. Facchini will be sending out a template of what is currently happening on next year's calendar to the Directors to review. Once these timetables are approved they will be final.

5.4 Professional Role Update (Dr. Amy Bromley)

Dr. Bromley gave a brief overview of the Professional Role. She reported that Community Engaged Learning (CEL), Family Medicine Clinical Experience (FMCE), Career Exploration are all running smoothly. Scholarship, Collaborative Practice and Professionalism have opportunities to improve with integration and increased assessment. Professionalism incorporates



professionalism, leadership and wellness. They are developing a series of resources and CARDS with SAWH to incorporate into Block 2 for this year, with a plan to rollout in Unit 2-3 next year. Scenarios reflect real student experience and are woven into presentations/topics from the week.

Scholarship includes an introduction to evidence-based medicine (EBM) (Block 1), applied EBM (journal club) and a scholarly activity which is approximately a ~30 hour project proposal and final report. The details were sent out this week to the Class of 2026. She made the decision to have the proposal due in Block One as a form of assessment to increase the amount of assessment pieces in that block. They are currently in discussions to maybe move into Block 2 and give a longer period for the proposal and shorter period for the actual project.

Collaborative Practice is periodic large-scale events (high burden). It is integrated into fundamentals but with challenges to pull out specific objectives and assessment (teamwork mapped to TGs, but can be more explicit, mapped with CEL & FMCE and opportunities in LGS panels, etc, but needs to be mapped out carefully) and Block 3 introduces patient safety (podcasts and CARDS).

Dr. Bromley informed the committee of the opportunities for improvements going forward include: 1) communication to students which involves an abundant amount of information, especially at the beginning of the year. Student feedback expressed interest for an in-person session to go through each component and explain in detail (to be considered for orientation next year), and student representative for each stream would be helpful for messaging.

2) Course structure is four courses and thus assessment strategy for each varies and is somewhat artificial (it requires a larger discussion to integrate this material into fundamentals and have one coordinated assessment strategy (favored) vs. continued division between fundamentals and PR.

Dr. Bromley asked the committee if they break the course outline that they currently have and consider having project proposal assessed in Block 2. She needs clarity on guideline requirements for faculty preceptors.

Slide presentation is attached for your review.

5.5 Seeking advice from committee – Dr. Weeks

Dr. Weeks is seeking help from the committee as they are struggling to get the weekly content uploaded in a timely manner. This is having a significant impact on students and tutorial group facilitators. Several concerns were made from the tutorial group facilitators that this will limit their ability to sign up. She has been reaching out to individuals directly, understanding that everyone is busy. For the past few weeks, she has been emailing weekly captains and teams two weeks prior to their week reminding them they material needs to be uploaded the Monday of the week prior to their week.

Dr. Murray Lee suggested having a standardized place everyone can review on a regular basis. Dr. Weeks mentioned meeting with Block Directors and captains to help outline roles and offer support pushing deadlines.

Please forward any other ideas you may have to Dr. Weeks.



The meeting was adjourned at 2:54pm.

Next meeting – Friday, November 3, 2023 @ 1030am

<https://ucalgary.zoom.us/j/96958877078>

Meeting ID: 969 5887 7078