
Undergraduate Medical Education Committee (UMEC)

APPROVED

April 1st, 2022

1:00 – 3:00 PM

Meeting took place via Zoom

Attendees: Adam Bass, Kevin Busche, Melinda Davis, Janeve Desy, Martina Kelly, John Kortbeek, Chris Naugler (Chair), Sarah Weeks, Karen Chadbolt, Shannon Leskosky, Mike Paget, Richard Walker, Dan Miller, Erica Lindquist, Carol Hutchison, Karen Fruetel, Sharon Litton (Admin)

Regrets: Allison Brown, Kevin Busche, Sarah Weeks, Rahim Kachra, Ian Walker

Call to Order

The UMEC meeting took place via Zoom and was called to order @ 1:00pm by Dr. C. Naugler (Chair).

Consent Agenda

Approval of Agenda – The April 1st, 2022 Agenda was approved

All in favor – Motion Approved

Approval of Minutes from January 21st, 2022 was approved

All in favor – Motion Approved

1. Standing Items:

3.1 Pre-Clerkship Committee:

Dr. Naugler reported the Pre-Clerkship committee content on behalf of Dr. Sarah Weeks as per her PowerPoint presentation. Key items from the report were:
Course 4 will be back in person if all continues to improve. Course 3 clinical core was hybrid, and the Anatomy lab is open. The EDI committee is ongoing as are all courses as we move into more in-person. Leader changes in PCC involve new Course 1 Evaluation Coordinator – Dr. Amanda Wang (FM); Course 6 Evaluation Coordinator – Dr. Kayla Nelson (OBGYN); Procedural Skills – Dr. Melanie Sohn (ER)

Highlights from the annual report are the increased number of Cards, preceptor recruitment tool, podcasts, EDI content and faculty engagement with EDI professional development. Report was approved as distributed with no questions or discussion.

3.2 Clerkship Committee

Dr. Naugler reported the Clerkship committee content on behalf of Dr. Kevin Busche, as per his email information distributed in advance. Key items from the report were:

The Class of 2022 finished up their CaRMS interviews and clerkship OSCEs and are now in the process of completing their final rotations. Class of 2023 have completed 3–4-week electives, four weeks of core rotations and some have completed their one week each of IPE/CEL. There has been a huge success in that the FMC leadership has agreed that learners can stay in clinical environments on units that are on outbreak. This has prevented the need to move students around as outbreaks arise.

Report was approved as distributed with no questions or discussion.

3.3 Student Evaluation Committee

Dr. Desy reported that the Clinical Core form changed to match the tasks that the students were being asked to do in that clinical environment. It is similar to a shadowing environment. Exams have moved back to in person. Dr. Naugler asked for an update in the process for the Competency Committee for this year. Janeve responded with the dates for CC have been set with Dr. Kevin McLaughlin chairing and presentations of all students in groups will be completed by herself. The members will be voting on the promotion of each individual student for graduation. EPAs for this year have been for the full clerkship year and the designated number of satisfactory EPAs for each category were given to the students and a full requirement to meet for graduation.

Report was approved as distributed with no questions or discussion.

3.4 Student Reports: Class of 2022

No representation

3.5 Class of 2023: Erica Lindquist reported that the start of clerkship has been a wild experience so far and very exciting. The second round of elective booking went smoothly. Erica reported that the Class of 2023 have been rumoured to be the ‘bad class’.

3.6 Class of 2024: No representation

3.7 RIME (Re-Imagining Medical Education):

Mike Paget presented the RIME Progress report on behalf of Dr. Rahim Kachra. The Block Directors have been hired: Dr. Murray Lee, Dr. Theresa Wu and Dr. Adam Bass. The job descriptions for ?????? are being worked on; ongoing engagement with all stakeholders and communications are continuously improving as the program progresses. Mike provided a visual slide of Rhythm, which outlined the blocks and framework of RIME. The Progress Report was distributed prior to the meeting as well. No further discussion therefore the emailed report and the presentations was approved.

*Added presentation from Mike Paget involved visuals of sample Cards showcasing the success and advancement in the Cards for students. The students are now playing closer to 300 or more cards per week. Dr. Hutchison thanked Mike and the team for this amazing resource for the students. Dr. Hutchison asked if it is possible to add some evidence-based wellness cards into the system, as well as CaRMS interview

question cards. The utilization of the cards has increased from 1 million to 3.7 million cards played.

3.8 Accreditation Update: N/A at this time

3.9 Associate Dean's Report (C. Naugler):

Dr. Naugler started by thanking Dr. Kelly for asking himself and Rahim Kachra to report on RIME at the Family Medicine Grand Rounds. Accreditation is the Fall of 2024 so in preparation of this an interview was conducted for the new Accreditation Lead. The successful applicant could not be confirmed at the time of the meeting but will be announced at the next UMEC meeting.

New Business

- 1. Annual Reports for PCC, CC, and SEC: Distributed via email to the UMEC committee in advance for review. No discussion or questions from the committee. (Please above for details.)**

Motion to approve reports as distributed – all in favour

Meeting was motioned to be adjourned by Dr. Kortbeek, second by Dr. Desy; carried @ 1:34 p.m.