



# Undergraduate Medical Education Committee (UMEC) Minutes

---

## Undergraduate Medical Education Committee (UMEC)

**UNAPPROVED**

November 20, 2020

1:00 – 3:00 PM

Meeting took place via Zoom

**Attendees:** Drs. Allison Brown, Kevin Busche, Melinda Davis, James Fewell, Adrian Harvey, Taj Jadavji, Martina Kelly, Dan Miller, Doug Myhre, Chris Naugler (Chair), Richard Walker, Sarah Weeks, Mr. Scott Bell, Ms. Karen Chadbolt, Ms. Suzanne George, Ms. Shannon Leskosky, Ms. Erica Lindquist, Mr. Mike Paget, Laura Palmer

**Regrets:** Drs. Marcia Clark, Karen Fruetel, Benedikt Hallgrimsson, Carol Hutchison, Kevin McLaughlin, Ian Walker, Ms. Tabitha Hawes, Mr. Arjun Maini, Ms. Kerri Martin

**Guests:** Dr. Jocelyn Lockyer

---

### Call to Order

The UMEC meeting took place via Zoom and was called to order @ 1:00 p.m. by Dr. C. Naugler (Chair).

#### 1. Introduction of New UMEC Members

Dr. Naugler welcomed the Class of 2023 VP Academic representatives, Ms. Erica Lindquist and Mr. Scott Bell. Both Ms. Lindquist and Mr. Bell introduced themselves.

#### 2. Approval of Consent Agenda

The November 20<sup>th</sup>, 2020 Consent Agenda and the September 11<sup>th</sup>, 2020 UMEC Minutes were both approved without corrections.

#### 3. Accreditation Report (Dr. Jocelyn Lockyer)

Dr. Lockyer reported that the accreditation process continues to make good progress. Dr. Lockyer acknowledged Ms. Gretchen Greer, who has worked very hard with many members of the Accreditation Committee, as well as editing the DCI and drafted some of the Medical School Self-Studies (MSS). Dr. Lockyer reported that she is beginning to work with Drs. Chris Naugler and Bev Adams to discuss the external interview process that is scheduled to take place in March or April of 2021. Dr. Naugler thanked Dr. Lockyer, and her team, for all of their great work with regard to accreditation.

#### 4. New Business:

#### Review of the Big 10/12 EPA's (Dr. C. Naugler)

Dr. Naugler suggested that the UMEC committee have a group discussion on a preliminary mapping exercise, mapping the Big 10 with the 12 EPA's and whether the Big 10 should be updated (referring to the attachment "Big 10 and 12 EPA's"). Dr. Naugler looked to see if there were items that were not well captured by the 12 EPA's in the Big 10. Dr. Naugler suggested that in light of us moving towards incorporating more competency-based measures in our curriculum, that perhaps the Big 10 should be reviewed by Drs. Kevin McLaughlin, Janeve Desy and Adrian Harvey. Following their discussion, they could report back to UMEC with suggestions.

**ACTION:**

Request that Drs. Kevin McLaughlin, Janeve Desy and Adrian Harvey review the Big 10 and report back to UMEC with suggestions.

**Potential for an EDI Initiative (Equity, Diversity and Inclusion) Sub-Committee (Dr. C. Naugler)**

Dr. Naugler reported that an EDI Sub-Committee could assist with any curriculum re-evaluation discussions on how to best incorporate EDI issues into our curriculum. This sub-committee could serve as a resource for course leaders, or anyone else reviewing our curriculum evaluation or redesign. The committee would have a broad representation, and review such things as small group teaching and/or patient presentations.

**MOTION: Moved by Dr. S. Weeks. Seconded by Dr. D. Myhre**

UMEC form a standing sub-committee called the "EDI Initiative Sub-Committee". This sub-committee would develop a Terms of Reference and report back to UMEC.

**CARRIED**

**RIME (Re-Imagining Medical Education) Presentation (Mr. M. Paget)**

Mr. Mike Paget gave an informative power point presentation (attached) on a curriculum redesign called RIME. Mr. Paget reported that Drs. Rahim Kachra and Allison Brown have been "leading the charge" of this project for a couple of years. Mr. Paget explained that RIME is a well-socialized model that represents an opportunity to look at the pre-clerkship courses and structure with an "external lens". Dr. Naugler suggested that an ad hoc committee be created to look at the feasibility of bringing RIME into our medical school and what that would mean from a resource point of view, accreditation, etc. Dr. Brown offered that if anyone has questions about RIME to contact her, Dr. Kachra or Mr. Mike Paget.

**MOTION: Moved by Dr. M. Kelly. Seconded by Dr. T. Jadavji**

Create a RIME implementation subcommittee of UMEC. The task of that committee is to examine the feasibility and desirability of implementing RIME and report back to UMEC with recommendations.

**CARRIED**

**5. Standing Items:**

- a. **Pre-Clerkship Committee:** Dr. Weeks reported that pre-clerkship small group sessions are still being held via Zoom. The Classes of 2023 and 2022 are participating in Communications, Physical Exam and Procedural Skills in person. The plan moving forward is that in January small group sessions will be held in person. Due to COVID, however, a contingency plan will be reviewed when students return for classes in January, 2021 if needs be. Classes can be held one hundred percent virtually, if required.

- b. Clerkship Committee:** Class of 2021 – Dr. Busche reported that it has been a struggle with many units in Calgary hospitals going on COVID “outbreak” and “watch”, and that each site responds differently with regard to allowing Clerks to be on those affected units. Dr. Busche also reported that N95 masks are now mandatory when a student is on their Anesthesia rotation. Currently, students on an Anesthesia rotation are being fitted with N95 masks on a week-by-week basis.

Class of 2022 – Dr. Busche informed the committee that the Class of 2022 will be starting Clerkship in January, 2021 therefore two classes (2021 and 2022) will be overlapping clerkship at the same time. Dr. Busche reported that there will be some learning events for the Class of 2022 when they start clerkship such as: a) a boot camp (case based learning that focuses on Physical Exam skills and clinical reasoning), b) one week of junior clerkship (clerks will spend a few days in a clinical environment), c) four weeks of electives in the first 14 weeks of Clerkship and d) community engaged learning electives (students will spend one week working with a community partner organization, for example, paramedics, nurses, etc).

- c. Student Evaluation Committee:** Dr. Harvey reported that there were two policy changes at the last Student Evaluation Committee. The first is regarding summative midpoint exams and quizzes, student results will no longer include MPL and S/U (satisfactory/unsatisfactory) status. Instead, students will be given class mean and standard deviation (in addition to their own exam mark). Students will be advised that they may wish to speak with an assistant dean or member of SAW if their exam score is two or more standard deviations below the mean. The second policy change is with regard to the new anatomy course. The peripatetic exams have been (or soon will be) removed from the pre-clerkship systems courses. Dr. McLaughlin is looking at how this will impact the analysis and setting of the MPL., etc. for these courses going forward.
- d. Student Reports:** Class of 2022 – Ms. S. George reported that her class just wrote the Course 6 Mid-term. As well, the class is getting excited for the pre-clerkship electives.

Class of 2023 – Ms. George reported on behalf of the class representatives for the class of 2023 that the class just had the course 2 midterm and that they are all looking forward to orthopedics.

**Meeting was adjourned @ 3:00 p.m. by Dr. Naugler (Chair).**

**Minutes by Jane McNeill**