
Undergraduate Medical Education Committee (UMEC)

Approved

September 26, 2025

1:00 – 3:00 pm

Meeting took place via Zoom

Attendees: A. Adel, N. Boechler, A. Bromley (Chair), R. Buck, S. Buffel, D. Carpentier, K. Dinsmore, D. Fatima, J. Gill, L. Harper, M. Hsu, C. Hutchison, R. Jalil, S. Litton, S. Leskosky, K. Martin, M. Paget, C. Svrcek, S. Tally, S. Weeks and T. Wu

Regrets: A. Bass, T. Bismar, P. Chiu, J. Desy, B. Hallgrimsson, C. Horwood, S. Ivaturi, T. Jadavji, T. Killam, M. Lee, S. Lee, K. Myers, K. Osei-Tutu, A. Randhawa, N. Sandhu, R. Sanguinetti, D. Slater, D. Zuege

1. Call to Order

Dr. Amy Bromley opened the meeting with a land acknowledgment, emphasizing the significance of recognizing the traditional territories of Treaty 7 and the upcoming National Day for Truth and Reconciliation. Dr. Bromley shared details about a local event on September 29 featuring the first episode of the Indigenous-led mini-series Little Bird, followed by a panel discussion and refreshments.

2. Consent approval Agenda: Approved

Consent approval of minutes: Approved

3. New Business

Dr. Amy Bromley welcomed attendees and introduced several new members of the Undergraduate Medical Education (UME) team, including Dr. Carolyn Wong as Pre-Clerkship Director and Block 2 Director, Susan Tally as Accreditation and Data Specialist, and Dr. Fatemeh Ramazani as the new Professionalism Advisor. Representing the Class of 2028, Duaa Fatima was welcomed as Class President, alongside Vice Presidents of Academics Jaspreet Gill and Nicole Boechler. Their leadership was recognized as key to enhancing the student experience.

UME Leadership Update

Dr. Bromley recently shared several updates regarding UME leadership. Dr. Sarah Weeks began her tenure as Assistant Dean, Clerkship in July, while Dr. Theresa Wu has been appointed as the new Assistant Dean, Pre-Clerkship. The Clerkship Clinical Skills Lead position has been filled by Dr. Giselle Botia Cortes. Dr. Harris-Thompson will conclude her role as the Obstetrics and Gynecology Clerkship Director in December 2025. Dr. Kathryn Kenney will assume the role from January to July 2026, after which Dr. Liz Russell will take over. The Psychiatry Evaluation Representative position remains posted and has yet to be filled.

4. Business Arising from the Minutes

Dr. Theresa Wu and Mike Paget presented a motion to adopt expanded taxonomies for curriculum tagging, including Dimensions of Care, Physician Activities, Entrustable Professional Activities (EPAs), and the Big Ten competencies. The proposed frameworks aim to enhance curriculum integration, support student learning, and strengthen accreditation processes.

The committee discussed the proposed adoption of Fresh Sheet, a dynamic curriculum mapping tool designed to

enhance visualization, tagging, and integration of educational content. Dr. Theresa Wu introduced the motion, emphasizing its potential to support curriculum tracking and student understanding of the spiral curriculum. Clark Svrcek endorsed the tool's intuitive interface and tagging capabilities, while raising thoughtful questions about the logistics of curriculum alignment and the possibility of AI integration. Additionally, the committee reviewed a proposal to integrate these taxonomies into the Fresh Sheet curriculum mapping tool to enhance tracking and reinforce the spiral curriculum model. These frameworks were formally adopted as foundational structures for defining learning objectives across all curriculum levels.

Motion Passed

Big 10 Update

Dr. Lea Harper presented the updated "Big Ten" program learning objectives, now thoughtfully aligned with the medical school's core values and national accreditation standards, including the EPA and CANMEDS frameworks. The revised objectives were introduced with a new preamble that reflects the institution's guiding principles. Following consultation with students and health equity experts, the committee agreed to retain the original set of ten objectives. A motion to approve the current version was passed unanimously, with the next step being submission to the Strategic Education Council (SEC) for final endorsement.

Motion Passed

5. Standing Updates:

3.1 Student Report – Class of 2026

Nothing to report as Shiva Ivaturi and Alam Randhawa were unable to attend.

3.2 Student Report – Class of 2027 and Class of 2028

Student updates included the release of clerkship schedules for the Class of 2027, with a focus on electives and scholarly projects.

The Class of 2028 is preparing for their second exam, and feedback on the first exam has been positive. A clarification was provided regarding the attendance policy, noting that flex days are included in the 10-day threshold for check-ins but do not count as penalties. Mental health concerns were raised, and SAWH resources were emphasized as available supports.

3.3 RIME Pre-Clerkship Committee

Dr. Wu provided RPCC updates, including the approval of a newborn exam in the NICU for the Class of 2028. The structure of Unit 8 has been revised to incorporate weekly large-group sessions. Additionally, the Behind-the-Scenes Award was presented to the Cards Team, Kayla Nelson, Kristen Black, and Sarah Weeks in recognition of their contributions.

3.4 Clerkship Committee

Dr. Sarah Weeks provided an update on the Class of 2026's clerkship progress, highlighting strong performance in the ITER review process and positive feedback from preceptors. She noted the success of the recent clerkship lottery, with all students receiving one of their top three choices. The class is also the first to participate in the AFMC electives portal, where strategic scheduling and prioritization of home electives were emphasized.

Leadership transitions within clerkship roles were announced, including upcoming changes to the OBGYN clerkship director position. Additionally, new resident representatives were introduced to the clerkship committee. Dr. Weeks concluded by outlining ongoing efforts to improve the ITER retrieval process and support students in their transition to residency programs.

3.5 Student Evaluation Committee

No update was given as Dr. Janeve Desy was unable to attend.

3.6 UME Research Committee Update

No update was given as Dr. Kevin McLaughlin was unable to attend.

3.7 Accreditation Update

Lea Harper reported that full accreditation has been granted, with a mini-DCI submission due in August 2026. Planning is underway for the annual ISA survey as part of ongoing quality assurance efforts.

3.8 SAMP Update

Dr. Rick Buck provided a comprehensive update on the Southern Alberta Medical Program (SAMP), highlighting continued progress on the new building design, with construction scheduled to begin in early 2026. The program's leadership team has been successfully appointed, and the first student cohort is expected to launch in July 2026. Initially, students will be based at a temporary location until the new facility is completed in July 2027. A key feature of the program will be its longitudinal clerkship model, designed to support integrated clinical learning. Additionally, the committee discussed the need to revise the technical standards and functional abilities for medical students, with plans to review the proposed changes at the December meeting.

Meeting Adjourned: 2:42 pm

Next UMEC Meeting: December 12, 2025