
Undergraduate Medical Education Committee (UMEC)

Approved

September 27, 2024

1:00 – 3:00 PM

Meeting took place via Zoom

Attendees: Amy Bromley (Chair), Adam Bass, Alam Randhawa, Kevin Busche, Janeve Desy, Carol Hutchison, Naminder Sandhu, Donna Slater, Shiva Ivaturi, Kim Meyers, Rabiya Jalil, Marcy Mintz, Kevin McLaughlin, Jane McNeill (Admin)

Regrets: James Fewell, Taj Jadavji, Jason Kreutz, Clark Svrcek, Shannon Leskosky, Mike Paget, Sarah Weeks, Kerri Martin, Allison Brown, Dan Miller, Kim Meyers

1. Call to Order

The UMEC meeting took place via Zoom and was called to order @ 1:03pm by Dr. Amy Bromley.

2. Consent approval Agenda

Consent approval of May 31st minutes

New Business

- **Annual Reports: PreClerkship – (A. Bromley on behalf of S. Weeks)**

Amy presented the report on behalf of Sarah Weeks and the report is attached with more detail. Highlights though were as follows:

- Winding down of legacy curriculum
- Switched to RIME- through a first year full cycle of RIME and close to being done the first entire of Preclerkship in RIME.
- All course reports passed
- Timetables passed
- The Preclerkship leadership was reviewed and is in the attached report.

Motion to accept the report was made by K. Busche and seconded by Janeve. Approved by vote to Sharon Litton via Zoom chat.

- **Schedule change to PreClerkship (K. Busche on behalf of S. Weeks)**

K. Busche added to the Preclerkship report by noting that the Class of 2027 animal name is Potoos and they are currently in Unit 2. Each block is six months and each unit is six weeks. There is difficulty at the moment in finding local capacity for the Career Development weeks. The Class of 2026 is now in Unit 10, so they only have two units left before starting Clerkship in January. There have been 20 more tutorial group facilitators,

which brings the total to around 105 currently for both classes. A few adjustments upcoming is to potentially merge some of the clumps of clinical presentations that the various PCEs have been responsible for. The Class of 2027 are at 186, which presents challenges with exams, ATSSL, clinical skills and as mentioned the Career Development Week. Sarah also forwarded a motion: Motion to move a structural change to the schedule for the class of 2028, who start in July of 2025. The change will be with the tutorial groups in blocks one and two to Friday mornings instead of Monday afternoons. This will move Professional Role time from Friday morning to Monday morning and the intro of the patient of the week to Monday afternoons. This motion has been passed by the Preclerkship committee.

K. Busche presented the motion stated above. Seconded by N. Sandhu. Approved by vote to Sharon Litton via chat in Zoom.

* Note * At this point, the Class of 2027 reps left for studies and passed their vote to S. Ivaturi on their behalf.

- **New Clerkship Exam Format: (K. Busche)**

K. Busche and J. Desy introduced that there is a proposed change to the clerkship assessment strategy from the current one. There is now both clerkship based and longitudinal assessment throughout clerkship, with students completing one or more ITERs successfully and a summative multiple choice examination at the end of the clerkship rotation. All the student data is collected and passed forward to the Competency Committee for review and recommendations are sent to the Associate Dean for graduation. Clerkship has had a significant increase in the number of deferrals the last couple of years and rewrite numbers have also increased as well. If the students have outstanding deferrals and rewrites, then they are not able to graduate. In addition there is also a declining pass rate on the MCCQE Part 1 examination, and this is an alarming trend. The adjustment to the current assessment strategy is to remediate this failure rate by changing the way written examinations are done.

The new assessment model will move the written examination questions into a longitudinal format and provide the students with progress tests at regular intervals throughout their clerkship training. The benefits are the examination dates can be decided in advance and space them at equal intervals throughout the clerkship rotations. The number of examinations will decrease, so the students will write three paired progress test examinations throughout their clerkship rotations. Other benefits are a generalist focus/appropriate level, aligns with cognitive psychology principles (spacing/interleaving) and to be similar format to the MCCQE Part 1.

The first examination would be formative and meant to get the students used to this type of assessment model and also a chance to give them feedback. The second and third examinations would be summative, and the students will need to pass one of either exam two or three. Detailed report is attached for format.

Janeve made the motion to pass the new model of clerkship assessments as noted above and in the attached presentation. Kevin seconded the motion and discussion was opened to the committee. K. Busche noted the concerns from the clerkship committee at their meeting and despite this, the motion was passed at that level. Shiva brought forward concerns as well, but consensus that the change is the right direction to move in for Class

of 2026. K. Busche also noted the clerkship exam change that is in the motion would be a two-year trial. The motion was approved by voting to Sharon Litton via Zoom chat.

- **Additional item to agenda: Adding SAW Representatives to Clerkship & UMEC as voting member.**

C. Hutchison stated her appreciation for SAW being added as a voting member. This will benefit the students and UME with a variety of perspectives that may not be able to be voiced by students. K. Busche made the motion to add SAW representation to UMEC TOR as a voting member. Seconded by R. Jalil. Approved via votes to Sharon Litton in Zoom chat.

K. Busche also motioned that the committee consider adding SAW to the Clerkship Committee TOR and to have them as voting member as well. S. Ivaturi seconded. Approved by vote to Sharon Litton via chat in Zoom.

3. Standing Items:

3.1 Pre-Clerkship Committee: Sarah Weeks could not be in attendance. Please see the above information given by K. Busche in the New Business item, 'Schedule change to PreClerkship'.

3.2 Clerkship Committee: Kevin reported the Class of 2025 are in the midst of getting ready for CaRMS and have had a number of presentations from himself and SAW and CaRMS. The Class of 2026 have finished their lottery, received their schedules and have started booking electives. UCLIC had a significant expansion this year and it has been reported that there is some success in potentially finding specialty placements in some of the regional centers. The Class of 2027 have mentioned that they would like to learn about clerkship earlier so the first introduction to clerkship will be done in the beginning of the new year.

3.3 Student Evaluation Committee: Janeve reported that the first iteration of the first year of RIME is finished. As moving into the next first iteration of RIME, work is being done to improve the reporting mechanisms to the Competency Committee and increase the number of individual assessment pieces for the Competency Committee so this will be the expansion of EPA based assessment throughout as many of the courses as possible in the Preclerkship curriculum. At the last SEC meeting there was discussion about the types of questions that will appear on the unit examinations in the RIME curriculum. After a long discussion a motion was passed that moving forward up to 20% of the questions that appear on the unit exams will be questions that are not taken from the Cards bank. This change will be starting with the beginning of the next units for both the first and second year classes. Janeve also mentioned that the UME Research Interest Group has been separated from the UME Research Committee. There

has been a more formalized Research Committee with a Terms of Reference and Dr. Kevin McLaughlin will be the Chair and they will meet every three to four months. The first meeting involved the preparation for the first Annual ECLIPSE event in December. The event gives the students a chance to present their research projects from their courses within the RIME program. The support from the Jones Family will allow the event to host an external speaker, Dr. Kevin Eva from the University of British Columbia regarding assessment for learning.

3.4 Student Reports: Class of 2025 – no representation

3.5 Student Reports: Class of 2026 – Shiva Ivaturi

The Class of 2026 have the Unit 10 exam on October 18th, Unit 11 on November 8th and Unit 12 and OSCE in December. The scholarly activity symposium, ECLIPSE is in December and as this class is the first year of RIME, there will be a variety of scholarly projects. CEL projects are now being completed and in addition the students have finished their IPE events in block one and block 2 and their journal club was completed in block 2. Shiva mentioned there have been concerns regarding the 20% of novel questions for Units 10 to 12. The students are wanting an email explaining to what extend these questions will contribute to the MPL. The electives are being set up at home and the AFMC portal has opened up as well.

3.6 Student Reports: Class of 2027 - Adibba Adel & Marissa Hsu

Adibba and Marissa introduced themselves as they are the new reps for Class of 2027 and this is there first UMEC meeting. Currently the Class of 2027 is in Unit 2 of block one and the exam upcoming next Friday. The first Career Development week is in November and OSCEs in December. No concerns reported regarding the Career Development capacities as of today. The students thanked Mike Paget for his troubleshooting skills and extra work.

3.7 Accreditation Update: Marcy Mintz reminded everyone of the virtual Accreditation on October 21st-23rd and Gretchen, the Accreditation Coordinator has sent the calendar invites and information to everyone their meeting times. On December 2nd and 3rd there will be in-person meetings, but the groups that will need to meet will not be decided until after the October sessions. There is some difficulty with the Class of 2025 signing up to meet with the accreditation team in October, and Eddie G. is assisting with this. The weekly newsletters summarizing the standards have been distributed.

3.8 Associate Dean's Report: Amy Bromley referenced a finding from late June/July regarding assessment strategy policies and procedures that were not aligned with the current changes in the curriculum or were not updated to meet the needs of all the students. These policies and procedures have been selectively chosen and combed through to update them as needed. Amy will have a document package ready to send to the committee and students to ensure their involvement for clarity and alignment. The expansion is underway and the baseline of student numbers is 155 and then the expectation is that the expansion has an additional 30 students. Once the Lethbridge campus opens, then the Calgary student numbers will return to 155, which will give us the

opportunity to be more flexible. The Lethbridge campus Physician Lead position has been posted and the goal is to have this done by mid-November. The expansion is going to have challenges but it is very positive and allows our school to be responsive to the needs of society in Southern Alberta, specifically about access to care in rural and regional areas.

Meeting was adjourned at 2:42 pm and the next meeting will be December 13, 2024.