



Undergraduate Medical Education Committee

APPROVED

Friday, June 15, 2018

Room G643

Health Sciences Centre

Attendees: Drs. Heather Baxter, Hanan Bassyouni, Luc Berthiaume, Kevin Busche, Sylvain Coderre (chair), Chip Doig, Karen Fruetel, Martina Kelly, Kevin McLaughlin, Travis Ogilvie, Pam Veale, Ms. Na'ama Avitzur, Ms. Kate Brockman, Ms. Karen Chadbolt, Mr. William Kennedy, Ms. Shannon Leskosky, Mr. Mike Paget, Ms. Jane McNeill (minutes), Ms. Sarah Smith

Regrets: Drs. Walla Al-Hertani, Ellen Burgess, Benedikt Hallgrimsson, Aliya Kassam, Charles Leduc, Ms. Kerri Martin

Guest: Dr. Nancy Brager, Curriculum Task Force Chair

1. Approval of Agenda

Dr. Sylvain Coderre

The June 15, 2018 UMEC Agenda was approved (Dr. Coderre thanked all committee members for attending today's UMEC meeting 30 minutes early).

- Motion: Dr. H. Baxter Seconded: Dr. K. McLaughlin
All In Favor

2. Approval of Minutes

Dr. Sylvain Coderre

The April 20, 2018 UMEC Minutes were approved.

- Motion: Dr. K. McLaughlin Seconded: Dr. L. Berthiaume
All In Favor

3. Report from Students

Class of 2019: Ms. N. Avitzur inquired whether our medical school could implement a mandatory requirement ensuring Faculty Advisors review students' personal letters for the CaRMS application (a similar process to that of Western University). Dr. Coderre reported that we have a Faculty Mentorship program (originating from the Student Advising and Wellness Program), as well a vocational specialist from our main campus available to assist students. Dr. Coderre noted that he will speak with Ms. Jo Holm (Student Guidance & Wellness Specialist) and request that she contact Western University and inquire about their student CaRMS preparedness process.

Class of 2020: Mr. W. Kennedy informed members that students from the class of 2020 attended a CaRMS Town Hall, he reported that there were a lot of student responses including thirty to forty questions posted online. As well, Mr. Kennedy reported that many students from the class of 2020 are starting to plan for clerkship electives.

4. New Business

a. Undergraduate Curriculum Review Task Force Report

Dr. Nancy Brager, chair of the Curriculum Task Force Committee co-presented with Ms. Sarah Smith the “Undergraduate Curriculum Review Task Force Committee Report to UMEC” (power point slide presentation attached). Dr. Brager reported that the Mission Statement was taken from the strategic plan, with an emphasis on service, education, research, social accountability and service to our larger community. She reviewed the goals as well as recognized and thanked all members of the Curriculum Task Force committee. Dr. Brager informed committee members that the preliminary report presented to UMEC (February 23, 2018) is very similar to the final report presented today. Dr. Brager reviewed the various methods that the committee undertook to obtain information such as review literature, create sub-committees, and create a timeline. She reported that there were special presentations given to the Task Force Committee by Dr. H. Jamniczky (Anatomy proposal) as well, sought out Dr. Ellaway’s expertise in preparing a Town Hall. There was a creation of Sharepoint and a Wishing Well survey. Dr. Brager reported that the results of the wishing well were analyzed and eleven themes were presented in detail (slide 15). Dr. Brager reported that several Master Teachers contributed well thought-out ideas. Dr. Veale presented on behalf of the Clerkship Subcommittee (slides 10-12). Ms. S. Smith presented the Redundancy and Gap Analysis in Pre-Clerkship (slide 13). Dr. Brager presented the Summary of Core Recommendations (slide 19). Dr. Brager suggested that in the future the curriculum be reviewed on an on-going basis in some sort of capacity (for curricular additions, and/or deletions). Dr. Coderre thanked Dr. Brager, and the Task Force Committee for all of their hard work. Dr. Coderre invited UMEC to discuss the Task Force’s presentation. Discussion ensued regarding such topics as, whether, or not, an annual Curricular Town Hall be held, as well if the Curriculum Task Force be continued as a standing item on UMEC’s agenda.

b. Certificate – Dr. Ogilvie

Dr. Coderre presented Dr. Ogilvie with an Award of Excellence and thanked him for all of his hard work as Director of the Student Evaluation Committee and relevant UMEC/subcommittee work.

c. Curricular Proposal

Dr. Coderre reported that Ms. S. Leskosky designed two mock timetables (attached). Dr. Coderre indicated that generally timetables are approved at a sub-committee level, however, with such large curricular changes, these timetables are being brought forward to UMEC. Dr. Coderre commented that the significant change to the timetables is the addition of four or five weeks (depending on Christmas break that given year) to the Clerkship Timetable. The addition of four or five weeks, to the Clerkship timetable will come from the Pre-Clerkship timetable. Dr. Coderre outlined the highlighted changes to the timetables. They are as follows: 1) Med 440 be reduced from 60 hours to 30 hours. 2) Integrative and Intro to Clinical Practice courses be compressed from two weeks to one week each. 3) pre-clerkship summer Electives to be reduced from four weeks to three weeks. Dr. Coderre commented that he has had discussions with the Course Chairs of Med 440, Integrative, ICP and Summer Electives and they all stated that they could make the new timelines work.

Dr. P. Veale thanked UMEC for looking into the prospect of extra time for the Clerkship timetable. She gave an informative presentation entitled “What would we do with the time” (power point presentation attached) suggesting six different options depending on how many extra weeks the Clerkship Timetable receives. Each option was discussed in detail. Dr. Veale informed UMEC members that the extra Clerkship weeks will be discussed at the next Clerkship Committee meeting. Dr. Veale will present the Clerkship Committee’s ideas back to UMEC in September 2018.

It is noted that Dr. K. Busche reported that the Pre-Clerkship Committee discussed, on many occasions, the curricular

timetable proposals. He brought forward concerns from the Pre-Clerkship Committee members. Discussion ensued with regard to the concerns.

Motion: Accept year one and year two mock timetables (attached) that have the three-week summer elective period, 440 reduced to one week, Intro to Clinical Practice and Integrative Courses condensed from four weeks to two weeks and split into two separate weeks (one week in June and one week in January).

Motion: Dr. S. Coderre **Seconded:** Dr. K. McLaughlin

Motion Passed: (all in favor)

d. National Elective Initiative

Dr. Coderre informed UMEC members that during the last CCME in Halifax (April, 2018), a proposal that would affect our elective diversification policy was discussed and agreed upon in principle by UME Deans, PGME Deans and the learner organizations. The original proposal brought forward from CCME is as follows: *UMEC supports the national initiative (and thus modification to our elective diversification policy) to limit the maximum number of electives in one CaRMS entry discipline to 8 weeks. UMEC approves this with the caveat that this only comes into effect once all 17 schools have formally agreed to this proposal.* Dr. Coderre indicated that all 17 medical schools across Canada must be in agreement with the original proposal. It was decided that until a commitment is made from all the schools, a **revised** motion will be brought forward today (below) for the Class of 2021. This will be re-visited if, or when, all medical schools agree with the original proposal.

Discussion ensued regarding equity, pedagogy and providing all students with a chance at a second preferred discipline.

Motion: UMEC supports the national initiative (and thus modification to our elective diversification policy) to limit the maximum number of clerkship electives in one CaRMS entry discipline to 8 weeks beginning with the Class of 2021.

Motion: Dr. S. Coderre **Seconded:** Dr. Travis Ogilvie

Motion Passed: (all in favor)

e. UCLIC Changes

Dr. Veale gave a brief history with regard to the UCLIC schedule and how it has evolved over the years. She informed UMEC members that the UCLIC schedule is presently fragmented. Dr. Veale informed UMEC members that with regard to the Class of 2020 only, Dr. Ritesh Ram proposed a suggestion to manage the UCLIC schedule. He suggested that Pediatrics, Surgery and Internal Medicine be scheduled at the beginning, or end, of the UCLIC students' clerkship year (Pediatrics and Surgery are linked together) and the longitudinal component be scheduled in the middle. Therefore, there would be one week less in the Pediatric and Surgery rotations.

Motion: To approve a one-week decrease in the UCLIC allocation for Pediatrics and Surgery for one year only and revisit for the class of 2021.

Motion: Dr. Sylvain Coderre **Seconded:** Dr. T. Ogilvie

Motion Passed (all in favor)

f. Clerkship Work Hour

Dr. Veale informed members that she is following up from the last UMEC meeting with regard to concerns from students about our Work Hours Policy. Dr. Veale presented a document entitled “Clerkship Work Hours” (power point presentation attached). Dr. Veale reviewed data from the Classes of 2018 (End of Rotation Surveys) and 2019 (Real Time audit). Based on the findings from the Class of 2018, Dr. Veale felt the need to do a three-week “real time” audit of the Class of 2019. Based on those findings, Dr. Veale reported that the End of Rotation Survey results do not match the “Real Time Audit” results. She concluded that we are not breaching our Workload Policy. She also informed UMEC members that the new, revised logbook includes real time tracking. Dr. Veale has requested that UMEC members review our Clerkship Work Hours Policy:

<https://vp.ucalgary.ca/images/policies/Clerkship%20Work%20Hours%20June-17.pdf>

As well, Dr. Veale informed UMEC members that she will be distributing schedules for Internal Medicine, Pediatrics and Surgery to UMEC members, with the question “do we need to alter our policy”? This issue will be revisited in September.

Meeting adjourned at 3:15 p.m.

Next Meeting: September 21, 2018 in Room G637 from 1:00 p.m. – 3:00 p.m.