



## Undergraduate Medical Education Committee

**APPROVED**

**Friday, September 22, 2017**

**Room G743**

**Health Sciences Centre**

**Attendees:** Drs. Hanan Bassyouni, Heather Baxter, Ellen Burgess, Kevin Busche, Sylvain Coderre (Chair), Chip Doig, Charles Leduc, Pam Veale, Ms. Kate Brockman, Ms. Karen Chadbolt, Ms. Shannon Leskosky, Ms. Sarah Smith (teleconference), Ms. Jane McNeill (minutes)

**Regrets:** Drs. Walla Al-Hertani, Luc Berthiaume, Karen Fruetel, Benedikt Hallgrimsson, Aliya Kassam, Martina Kelly, Kevin McLaughlin, Travis Ogilvie, Ms. Na'ama Avitzur, Ms. Lauren Galbraith, Mr. William Kennedy, Ms. Kerri Martin, Mr. Mike Paget, Mr. David Reading

**Guest(s): Drs. Heather Jamniczky, Gary Klein**

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### **1. Approval of Agenda**

**Dr. Sylvain Coderre**

The September 22, 2017 UMEC Agenda was approved

- Motion: Dr. S. Coderre    Seconded: Dr. H. Baxter

### **2. Approval of Minutes**

**Dr. Sylvain Coderre**

The June 29, 2017 UMEC Minutes was approved.

- Motion: Dr. S. Coderre    Seconded: Dr. H. Bassyouni

### **3. Introductions**

**Dr. Sylvain Coderre**

Dr. Coderre introduced Ms. Kate Brockman, as well as informed members of Mr. William Kennedy, as our two class representatives for the Class of 2020.

### **4. Terms of Reference Review**

**Dr. Sylvain Coderre**

Dr. Coderre informed members that the TOR itself did not change, however there are a few changes in membership. The changes are as follows: (1) The addition of the two new VP of Academics for the class of 2020: Ms. Kate Brockman and Mr. William Kennedy. (2) Our e-Learning unit is now called Academic Technologies. (3) Dr. Karen Fruetel has replaced Dr. Anne Roggensack as one of our Faculty Representatives. (4) The removal of the two VP of Academics for the class of 2017 (Drs. Laura Senst and Ann Zalucky).

- **Motion: Dr. S. Coderre    Seconded: Dr. K. Busche**  
**Motion Passed**

**Discussion:** Dr. C. Leduc inquired about the possibility of having formal indigenous representation on UMEC, or possibly on a subcommittee (PCC or Clerkship). Dr. Leduc offered to prepare a report for UMEC members for their consideration.

## **5. New Course and Clerkship Leadership**

Dr. Coderre brought forward a list of new Course and Clerkship Leadership members to be approved by UMEC. The list is as follows:

- Dr. Patrick Lee, Unit Chair PE (as of July 1, 2017)
- Dr. Melinda Davis, Anesthesia Clerkship Director (as of July 1, 2017)
- Dr. Edwin Cheng, Course 1 co-Chair – GI (as of July 1, 2017)
- Dr. Colin Josephson, AEBM Evaluation Coordinator (as of April 1, 2017)
- Dr. Karl Darcus, Anesthesia Evaluation Coordinator (as of July 1, 2017)
- Dr. Janeve Desy, Course 8 (as of July 1, 2017)
- Dr. Phillippe Couillard, Course 5 co-Chair-Neurology (as of Oct, 2017)
- Dr. Erika Dempsey, Course 5, co-chair (Aging) (as of Oct, 2017)
- Dr. Michael Kwan, Surgery Evaluation Coordinator (as of January 1, 2017)

- **Motion: Dr. S. Coderre      Seconded: Dr. C. Doig**  
**Motion Passed**

## **6. Anatomy Longitudinal Proposal – Dr. Heather Jamniczky**

Dr. Jamniczky gave a detailed presentation regarding the Anatomy Longitudinal Proposal (attached). She explained that the Anatomy team is finding it difficult to keep Anatomy connected with the numbered courses. She explained that presently the students do not have an appropriate number of scheduled Anatomy teaching hours in any of the courses, therefore presently students are offered blocks of time that fit into their IST (open labs), however this system is not ideal for either preceptors or students. Dr. Jamniczky explained that it would be optimal to propose the idea of an Anatomy curriculum, which would be a separate numbered course, with an ideal start date of Course 1 in August 2019 (class of 2022). The proposed Anatomy course would run parallel with the numbered courses, with content mirroring those numbered courses. A detailed description of the proposal is attached. Much discussion ensued with regard to the proposal. Dr. Coderre suggested that the proposal be forwarded to the Curriculum Review Task Force for their review and expertise. Ms. Sarah Smith, co-chair of the Curriculum Review Task Force, confirmed that the Task Force could present a preliminary report to UMEC by February 23, 2018 with regard to Dr. Jamniczky's proposal. The proposal will be presented for formal discussion (and possibly approval) February 23, 2018.

## **7. Curriculum Review Task Force Update**

Dr. Coderre introduced both Dr. Nancy Brager and Ms. Sarah Smith, co-chairs of the Curriculum Review Task Force. Dr. Brager gave an informative overview of the task force and what they are currently discussing. She presented that though as a medical school we are fully accredited, however the curriculum is “an ever-moving target” and should undergo periodic review outside of accreditation (this is an accreditation requirement). Dr. Brager reported that a main topic that the task force has been reviewing is our clerkship timeline (possibly adding four weeks to clerkship). As well, Dr. Brager reported that at the last task force committee meeting, members discussed a “wishing well” which is asking stakeholders (preceptors, students, residents) very small questions, such as “if there was one wish you had for the Cumming School of Medicine, what would it be”, or “what would

you like changed in the UME””? Dr. Brager commented that it was important to ask questions that would generate meaningful information for the task force to consider.

#### **8. Reviewing Student Evaluation of Teaching Faculty - Dr. Klein**

Dr. Klein gave an informative presentation on reviewing student evaluation of teaching faculty (presentation attached). The proposal (slide 6), is as follows: The current system be replaced by three options: the teaching graded as meeting expectations (3), Above expectations (4/5), Below expectations (1/2). He suggested that the evaluation process should be reviewed, such as using drop down menus, or boxes, for students to make useful comments on short specific topics. A “below expectations” grade followed by comments in a drop down box would be more meaningful for preceptor feedback. Dr. Busche informed UMEC members that he meets with each course chair to discuss the course chair report, including faculty feedback. Dr. Coderre informed members that he will discuss the drop down menu box of evaluations at a management meeting (with our Academic Technologies team), as well as give some thought as to how to improve our quantitative student feedback particularly of small group sessions such as clinical correlation.

**Meeting adjourned at 3:10 p.m.**

**Next Meeting: November 24, 2017 in Room G750 from 1:00 p.m. – 3:00 p.m.**