

### Clerkship Committee (CC)

February 25, 2020

12:30 – 2:30 PM

FMC, HSC, 1405B

**Attending:** Drs. K. Busche (*Chair*), K. Albrecht (*phone*), G. Greenfield, A. Harvey, J. Haws (*phone*), R. Kachra, W. Kennedy, M. Louis, C. Naugler, C. O’Shaughnessy, R. Ram, A. Reso (*phone*), S. Wicklum, and K. Brockman, S. George, S. Leskosky, M. Paget, S. Tai, D. Beninger (*Admin*).

**Regrets:** Drs. T. Ayas, S. Bannister, M. Davis, J. Desy, G. Gelfand, J. LaMothe, K. Ragan, S. Weeks, and T. Hawes, A. Maini, L. Palmer.

**Guests:** Drs. A. Di Ninno, D. Fu, F. Jivraj, and N. Begert, Y. Burton, E. Macphail, T. Pander.

#### 1. Welcome / Call to Order

The meeting was called to order at 12:30 PM by K. Busche (*Chair*). K. Busche thanked everyone for coming and the committee members introduced themselves to one another and the committee guests.

#### 2. Approval of Meeting Agenda

K. Busche asked if there were any additions or amendments to the committee agenda as circulated, there were none. K. Busche asked for a motion for the Committee to accept the agenda as circulated.

**MOTION: Moved by – M. Louis / Seconded by – G. Greenfield**

That the Clerkship Committee approve the Meeting Agenda, as circulated, for the Clerkship Committee’s Meeting for February 25, 2020.

**VOTE: Yay – 14 / Nay – 0 / Abstain – 0**

**CARRIED**

#### 3. Approval of Minutes from January 21, 2020

The committee had no amendments to the minutes as circulated. K. Busche asked for a vote from the committee to approve the minutes from the January 21, 2020 meeting.

**MOTION: Moved by – R. Ram / Seconded by – W. Kennedy**

That the Clerkship Committee approve the minutes from the January 21, 2020 meeting, as circulated.

**VOTE: Yay – 12 / Nay – 2 / Abstain – 0**

**CARRIED**

#### 4. Arising from the Minutes

##### 4.1 Shadowing in Clerkship

K. Busche gave an update on Shadowing in Clerkship, which has been approved to proceed through planning with restrictions in place. The shadowing is intended to recognize that changes in student career plans do occur during Clerkship. S. Leskosky is looking into ensuring insurance is in place so UME students will have liability coverage if they receive approvals to shadow. K. Busche mentioned that guidelines will be in place to ensure shadowing does not overlap with other students in scheduled Clerkships with the same preceptor and that S. Tai would be handling that part. W. Kennedy asked about a timeline, K. Busche mentioned tentatively May – as this is when insurance coverage will be available - but dependent on ensuring other pieces are in

place first. G. Greenfield inquired if students would be responsible for finding their own preceptor for potential shadowing, K. Busche said they would be.

## 5. Clerkship Reports

### 5.1 Emergency Medicine

G. Greenfield delivered the Emergency Medicine Clerkship Report to the committee and gave a presentation regarding the same. The Clerkship was rated higher this year than in previous years overall, but on culturally sensitive issues it was rated lower. There is an option for students to pick up extra shifts as long as they don't contravene the work hours policy. A change this year for the current class of 2020 was the introduction of a Nursing Block where learners are asked to do many of the things nurses do. Another change this year is paying preceptors off of completed One45 evaluations - to give them more of a motivation to fill out their evaluations.

K. Busche thanked G. Greenfield and D. Fu for their report and opened it up for questions or comments from the committee. G. Greenfield asked specifically for advice from the committee on what should be done around student perceptions that feedback given by preceptors in person can sometimes differ from what ends up written on the One45 evaluation system. C. O'Shaughnessy mentioned in residency it is the new expectation that preceptors sit down with learners and do feedback with them, she thought this might be a good way to prevent discrepancies between verbal and written feedback, and also to keep consistency across the board. D. Fu mentioned two options – 1) force preceptors to sit down and have awkward conversations with learners, or 2) let preceptors continue to do what they are doing, because some preceptors try to avoid awkward conversations. R. Ram mentioned a third option of giving preceptors a workshop coaching them on how to be more comfortable giving awkward, constructive and other sorts of feedback. D. Fu mentioned it is helpful to reassure preceptors their evaluations are just one data point among many, and one negative evaluation is not going to sink a learner's entire career. A. Harvey mentioned giving advice around wording saying "They did it, but I had to direct them" rather than saying "They were inadequate". M. Louis mentioned clarifying expectations, some learners hear "The shift went good today" and think it means they exceeded expectations, when really for the preceptor it means they met expectations. K. Brockman mentioned from a student perspective they are always trying to figure out what goes on their MSRP for CaRMS so more information regarding that to students could help ease anxiety around feedback and evaluations, she also mentioned if the ITERs are reformatted a section at the end around "Next steps to work towards in order to improve or exceed your standing" could be helpful.

K. Busche asked for a motion to accept the report (report can be found as an appendix to the minutes).

**MOTION: Moved by – R. Kachra / Seconded by – R. Ram**

That the Clerkship Committee accept the Emergency Medicine Clerkship Report as given by G. Greenfield to the Clerkship Committee's meeting held February 25, 2020.

**VOTE: Yay – 14 / Nay – 0 / Abstain – 0**

**CARRIED**

### 5.2 Electives

M. Louis delivered the Clerkship Electives Report to the committee and gave a presentation regarding the same. M. Louis went over some data where elective rotations were ranked in the bottom 10% of how students felt the rotation went. M. Louis went over some data where student ranked the rotation poorly, despite doing well on it. M. Louis went over some data where the student didn't perform well, but still ranked the rotation well. M. Louis went over some data where the students didn't perform well, and also ranked the rotation poorly. M. Louis proposed starting to send letters to schools and rotations where students ranked the elective highly, thanking them and informing them that their rotation was considered exceptional. M. Louis proceeded to go over "Visiting Data" where students from other schools come to Calgary to do their electives. M. Louis went over the process for how visiting students are accepted to come do electives in Calgary, the process is mostly handled by T. Pander on the UME side of things. M. Louis

mentioned in 2017-2017 the University of Calgary was the third highest school across the country in terms of accepted electives students, but Calgary is not the third highest in terms of size or population.

K. Busche thanked M. Louis for the report and opened it up for questions or comments from the committee. The committee had a lengthy discussion around capacity issues in every rotation where departments rarely have to refuse Calgary medical school based Clerks desiring rotations, if there is a late change in schedules. M. Paget pondered if Calgary hosting so many visiting students, while having to refuse Calgary students desiring a Clerkship rotation, could have consequences in terms of students being unmatched. M. Louis mentioned Calgary Clerks have a six month lead on clerks from other students getting a visiting elective, at least in Emergency Medicine where she plays a role in the Clerkships. T. Pander gave the committee an update on how the process works: once all the mandatory clerkships are set-up, once all the University of Calgary students have had a chance to book, then they open up the requests at the beginning of February, at that point all the mandatory are set up for University of Calgary students. R. Ram asked how much preceptors are paid when they take a visiting student, M. Louis answered that they are not paid anything. S. Wicklum stated she felt if students are applying to schools, and the schools for a period of five years or more are never accepting our students, and it costs money to apply for a visiting clerkship, the students should be told so they can make an informed decision if they want to apply and pay for that opportunity or not.

K. Busche asked for a motion to accept the report (report can be found as an appendix to the minutes).

**MOTION: Moved by – R. Ram / Seconded by – W. Kennedy**

That the Clerkship Committee accept the Clerkship Electives Report as given by M. Louis to the Clerkship Committee's meeting held February 25, 2020.

**VOTE: Yay – 14 / Nay – 0 / Abstain – 0**

**CARRIED**

### 5.3 UCLIC

R. Ram delivered the UCLIC Report to the committee and gave a presentation regarding the same. R. Ram mentioned it is 32 weeks where students go into rural sites and do the majority of their learning longitudinally. Over the years UCLIC has received evaluations ranging from 4.1-4.8 from the learners. R. Ram mentioned an increased emphasis on trying to make sure UCLIC prepares students for some sort of project, or research so that they are prepared coming out of Clerkship. R. Ram mentioned it is really stressed to students that they won't have identical exposure to other learners, even if they are in the same city, in the same sites – students can feel left out when other students tell them they saw certain patient presentations which leads to anxieties around CaRMS and not receiving enough exposure to certain things – but no students have identical exposure to any others. If students really want exposure, UCLIC offers 1200% more time exposure to emergency than non-UCLIC students for instance. R. Ram mentioned some students also say they feel isolated, but when they return to the city they realize the feelings aren't geography based and wish they were back at their rural sites with their inter-disciplinary teams. R. Ram mentioned UCLIC students have a greater than 98% match rate in the first round of CaRMS.

K. Busche thanked R. Ram for the report and opened it up for questions or comments from the committee. K. Busche asked if UCLIC was going to be able to meet capacity with recent changes from the Government, like Bill 21. R. Ram mentioned it could go either way – some preceptors have mentioned they won't be taking new trainees in the future, but he anticipates UCLIC's budget being stable because the Government seems to like it and the outcomes of the program are good.

K. Busche asked for a motion to accept the report (report can be found as an appendix to the minutes).

**MOTION: Moved by – G. Greenfield / Seconded by – S. Leskosky**

That the Clerkship Committee accept the UCLIC Report as given by R. Ram to the Clerkship Committee's meeting held February 25, 2020.

**VOTE: Yay – 14 / Nay – 0 / Abstain – 0**

**CARRIED**

## 6. Standing Updates

### 6.1 Report from Student Representatives

W. Kennedy gave an update on behalf of the student representatives. He mentioned "Match Day" is next week, and was hoping to discuss in more detail further along in the agenda under the New Business portion.

### 6.2 UMEC Update

K. Busche gave a UMEC Update in C. Naugler's stead to the committee. UMEC met on January 31, and there is a new process regarding appeals for students who go through the internal process for academic assessment reappraisal, and a new process for the faculty level appeal committee. K. Busche mentioned there is an addition to the technical standards document for when students get an interview for the medical school that they will keep confidential anything they learn from the Multiple Mini Interviews. K. Busche mentioned UMEC has approved shadowing in Clerkship in principle, as was discussed earlier in the meeting. K. Busche also explained UMEC had approved a process by which anyone in UME proposing innovating within courses, will be required to fill out a form describing the proposed change and listing the stakeholders. K. Busche elaborated this is not for minor changes, but for substantive changes with potential implications on: room booking requirements, finance, or personnel requirements. This ensures potential barriers to proposals are identified early in the process.

### 6.3 Pre-Clerkship Committee Update

S. Weeks sent regrets to the committee and had previously mentioned no update would be required.

### 6.4 Student Evaluation Committee Update

J. Desy sent regrets to the committee and had previously mentioned no update would be required.

## 7. New Business

### 7.1 PGME Representation on Clerkship Committee

K. Busche mentioned he had met with PGME and there had been a discussion around transitions from Clerkship into Residency. Locally only 30% of students from the undergraduate go onto post-graduate studies at the University of Calgary, so a lot of the PGME can't be shifted to UME as it wouldn't hit 70% of the new grad trainees. K. Busche asked the committee if they thought someone from PGME should be sitting on the committee.

**MOTION: Moved by – M. Louis / Seconded by – R. Kachra**

That the Clerkship Committee request a Faculty Representative from the PGME Office as a standing and voting member of the Clerkship Committee.

**VOTE: Yay – 13 / Nay – 1 / Abstain – 0**

**CARRIED**

### 7.2 Obstetrics Bootcamp

W. Kennedy presented a letter from Calgary Medical Students' Association (letter can be found as an appendix to these minutes). W. Kennedy discussed students' support of the Obstetrics Bootcamp which is a series of hands-on teaching and learning opportunities at the start of the rotation. W. Kennedy mentioned there was a strong opinion from students that it was an awesome learning experience and they really want it to continue as a part of the Clerkship moving forward. K. Albrecht thanked W. Kennedy for preparing a document outlining students support and the reasoning behind it. K. Albrecht mentioned in terms of sustainability the Bootcamp had actually saved the rotation money in their budget, money that they were able to return to the medical school. K. Albrecht mentioned there is no problem recruiting folks to teach the Bootcamp, and there is even a wait-list of people wanting to teach. K. Albrecht made herself available to other Clerkships looking to explore a similar model for their own clerkships.

### 7.3 Rotation Feedback Funding

M. Paget reported that UME has changed the current end of rotation survey incentive from a threshold model where the class would have to complete 75% of the end of rotation surveys, which had never been achieved, to a 50 cents per end of rotation block incentive, where every survey funds their graduation up to a ceiling of 2000 dollars.

### 7.4 Match Day: Rotation Attendance

W. Kennedy mentioned a lot of feedback had been received from students that the current policy for time away from scheduled learning events during Match Day was felt to be inadequate. W. Kennedy went over some data he had compiled from students regarding their feedback on this issue. The committee had an in-depth discussion around formal teaching hours during Match Day, the way things had been done in previous years, and how the current policy would impact students. A. Di Ninno mentioned Match Day is a life changing experience and supported students having hours off to celebrate, support their peers, or plan their future. E. Macphail mentioned that listening to students from past years, not only is it a celebratory day – but an opportunity to support others who may not match. W. Kennedy proposed a motion.

#### **MOTION:**

That the Clerkship Committee enforce a policy that students be excused from clinical duties starting March 2, 2020 (2300hr) until the start of the day March 4, 2020. The Clerkship's Rotation Committee may require the excused student to make up any night shift or call; students may attend normal rotation duties if they so desire (i.e. the time off outlined in the motion is optional for students).

**VOTE: Yay – 7 / Nay – 7 / Abstain – 0**

The vote was a tie and the Chair (K. Busche) was asked to break the tie.

**CARRIED**

### 7.5 Behind the Scenes Awards for Clerkship

Tabled for a future meeting.

### 7.6 Clerk Pagers / Cell Phone Numbers

Tabled for a future meeting.

### 7.7 Clerkship Committee Photos

K. Busche mentioned that a photographer would be coming to take photos of committee members after the meeting in the AV Hallway.

## 8. Next Meeting

K. Busche mentioned the next meeting of the Clerkship Committee would take place on April 7, 2020 from 12:30 to 2:30 p.m. in room G643; and that reports would be presented from the Psychiatry and Internal Medicine Clerkships as well as Course 8.

## 9. Adjournment

K. Busche asked the committee to vote on adjourning the meeting.

#### **MOTION: Unanimous**

That the Clerkship Committee be adjourned and reconvene on April 7, 2020.

**CARRIED**

The meeting was adjourned at 2:50 PM by K. Busche (*Chair*).

**Minutes:** Dave Beninger – March 3, 2020

**Edits:** Dr. Kevin Busche – March 6, 2020