



Clerkship Committee (CC) Minutes

Clerkship Committee (CC)

UNAPPROVED

Tuesday March 16, 2021

12:30 pm to 2:30 pm

Meeting via Zoom

Attendees: Drs. K. Busche (chair), K. Darcus, J. Desy, G. Gelfand, G. Greenfield, W. Harris-Thompson, A. Harvey, J. Haws, T. Killam, J. LaMothe, M. Louis, B. Meatherall, J. Midgley, C. Naugler, R. Ram, S. Weeks, S. Wicklum, Ms. T. Hawes, Ms. M. Krbavac, Ms. S. Leskosky, Mr. A. Maini, Mr. M. Paget, Ms. T. Pander, Ms. S. Tai, Ms. D. Jean (admin)

Regrets: Drs. K. Albrecht, T. Ayas, S. Bannister, D. Fu, N. Hardcastle, L. Hinz, F. Jivraj, N. Johnson, R. Kachra, A. Kassam, A. Mineyko, S. Mohan, C. O'Shaughnessy, K. Ragan, A. Reso, J. Vantanajal, M. Walter, H. Yoon, Mr. S. Bell, Ms. S. George, Ms. K. Kenny, Ms. E. Lindquist, Ms. L. Palmer

Guests: Dr. J. Lockyer, Ms. G. Greer

1. Welcome and Thanks

The meeting was conducted through Zoom and was called to order at 12:32 p.m. by Dr. K. Busche (Chair). Welcome to members and a brief overview of what the meeting would entail. Also welcomed and introduced Dr. Bonnie Meatherall as the new Internal Medicine Clerkship Director.

2. Approval of Meeting Agenda – Passed unanimously.

3. Approval of Minutes from February 16, 2021 – two abstained, motion Passed.

4. Standing Updates

4.1 Student Reports

Mr. Maini noted that the class of 2021 is currently in the process of their CaRMS interview process and scheduled to start their final rotations in April. Mr. Maini and Ms. Hawes informed the committee that the Class of 2022's are currently in their first core rotation and that there was nothing new to bring to this committee from any of the classes.

4.2 Undergraduate Medical Education Committee

Dr. Naugler stated he had nothing new to report to the committee at this time.

4.3 Pre-Clerkship Committee Update

Dr. Weeks' updates included that the Class of 2023 had just finished Course 3 and are having their MedSkills OSCE this week. She also included that starting the following week that they will be doing their first of three Career Exploration weeks, she noted that they were previously called the Pre-Clerkship Electives. This change came from the notion that pre-clerkship clinical experiences are supposed to prepare the students for clerkship but more importantly for them to try different disciplines and explore different options while setting up their career plans. Dr. Weeks acknowledged that the Class of 2023's have one week of these Career Exploration Electives and then a week of holiday time. Course 4 will be starting soon and the plan is to go ahead with doing half the small group sessions in person, in large rooms as the feeling is that the

students have not had any experience of the social learning of small group sessions. Another update includes that EPA's are starting to be included in Pre-Clerkship evaluations. The 'passing' mark that they need on these EPAs will be different than those of a Clerk and will be used in their clinical core sessions when they have clinical exposure, as well as during the MedSkills OSCE's. Dr. Weeks also included an update from the Academic Technologies team informing the committee that the Preceptor Recruitment tool is rolling out and there will be emails sent from Mike Paget and the Academic Technologies Team. Dr. Weeks updated the committee that at the next Pre-Clerkship Committee meeting they are looking to increase the amount of Career Exploration that is to include 4 additional half days to enhance clinical exposure for students. She confirmed that at this time there is still no shadowing approved so these will be a hands-on clinical experience for the students as a part of the mandatory Career Exploration course. She discussed the current planning for the Class of 2024 orientation and how that will be done this year. Dr. Darcus questioned if the first year students will be doing any elective time in the first year, prior to the end of Course 3, to which Dr. Weeks informed the committee that starting with the Class of 2024 they will have them starting in December of their first year and continuing through when these happen they will be attached to a week of holiday time.

4.4 Student Evaluation Committee Update

Dr. Desy confirmed the approval of the change on the ITER's that included the second comment box for Clerkship ITER's that do not report to the MSPR. Dr. Desy updated that Dr. Harvey has been sending out updates to all the clerkships in hopes to have two versions of all the clerkship exams. The goal is to routinely have two different exams that can be used throughout the clerkship rotations and can alternate from one clerkship block to the next. One other change that was passed from the last committee meeting is a rule that students can review any unsatisfactory exam whether or not they have a rewrite scheduled. This is for the reason that students need to be able to review any unsatisfactory exam to determine if they want to put forward a reappraisal request and challenge any questions they feel are challengeable. Dr. Desy included that the committee is looking to get some guidance from the EDI subcommittee of UMEC on the appropriate ways to address the EDI topics on multiple choice examinations. Until then, all the questions are being hand reviewed before they are released to classes to monitor any of the questions that could cause problems by the way they may be interpreted and the way they may portray patients including possible demographics of the patients that may not be necessary for the question.

5. Arising from the Minutes

5.1 Accreditation Site Visit Update May 2021 – Guests Dr. J. Lockyer and Ms. G. Greer

Dr. Busche welcomed the guests to the meeting and did an overview of the upcoming interim accreditation virtual site visit. He informed Dr. Lockyer and Ms. Greer that he sent out the latest versions of standard 6 in both the Data Collection Instrument (DCI) and the Medical School Self Study (MSS) to the committee for them to view this prior to the site visit and meeting. Dr. Lockyer informed the committee that section six is the section that mostly relates to the clerkship. Dr. Lockyer went over how the accreditation process works and explained the completion process of the DCI and informed the committee that it is a very long list of precise questions, which will then be able to be reviewed then compressed into the MSS. The MSS component is then where the ratings come in and are able to be rated on a satisfactory, satisfactory with monitoring to unsatisfactory scale. Dr. Lockyer also added more components of things that take place that weren't previously circulated including, the Independent Student Assessment (ISA) which is helpful, which is a survey the students complete and get compiled for accreditation as well. Dr. Lockyer went through some of the different elements that pertain to the clerkship portion of the accreditation and how they are currently being rated, that this is important information to go through prior to the site meeting should there be particular questions that arise. Dr. Lockyer then continued to go through some of the items that could come up in the meeting for discussion through areas that were identified, as satisfactory with monitoring, unsatisfactory, and the elements that students have flagged and can be found in the information from these survey's and documents. Dr. Busche informed the committee that the accreditation meeting will take place on May 4th at 10:15 am, will be sending out the updated information discussed here, and a sign up

email for clerkship representation at the accreditation meeting shortly following the adjournment of this Clerkship meeting. Dr. Busche thanked Both Dr. Lockyer and Ms. Greer for their hard work with the accreditation process and for being able to attend this meeting and give the committee a better understanding of what lies ahead with the May meeting.

5.2 Clerkship Schedule Class of 2023

Dr. Busche presented a graphic for the calendar year of the clerkship for the class of 2023. He included that the first 6 weeks are electives, the following 4 weeks are their first mandatory rotations while the class of 2022 are doing their CaRMS interviews, the 4 weeks after that leading up to April 24th will be more electives, and the remainder of their clerkship will begin on April 25th. Dr. Busche informed the committee that during this first section of electives that there also be a week of Inter Professional Education (IPE) electives, and one week of Community Engaged Learning Electives which will be similar to the pilot they did for the class of 2022. He noted that the feedback from the class is still being compiled from the first half of the class and the second half of the class will be starting this in a couple of weeks. He explained the difference this will make when it comes to elective time and the extension that will be included onto the clerkship year by an extra two weeks. Dr. Busche ensured the committee that he has been in talks with the registrar's office, SARC, and the Competency Committee and all agree that this can be made to work, although this would mean that students who require remedial time for whatever reason will not be convocated until the November graduation dates, but will still be able to start a residency program on July 1st. There was discussion and questions that came from the first set of the 6 week electives was mainly the middle 2 week block, Dr. Louis is hopeful that down the road again there will be the allowing of visiting electives and the middle block could be less desirable for those that are going to other areas to do their electives as there is nothing the first set or last set of the 2 week blocks that need them to be in Calgary for. Ms. Hawes questioned if this was going to be a two week extension every year or just for the class of 2023, thinking of the break between Medical School and Residency and the mental health aspect for the students. Dr. Busche informed Ms. Hawes that they have included an extra week during the summer for a mental health break for the students that hasn't been done previously which makes a difference and for the majority of students there will still be about 6 to 7 weeks after they finish clinical rotations before they start into residency. He also referred to other schools that usually do not finish until May which allows for less time between the two as well. Dr. Busche then moved forward talking about the RIME program which is currently looking in the future to re envision and develop Pre-Clerkship in a new structure which may reduce the duration of the Pre-Clerkship and if that is to happen Clerkship would then be able to begin those few weeks earlier, therefore alleviating that end of year extension.

Dr. Busche's next topic with the class of 2023 clerkship is how we do the Clerkship Lottery. With the work of an algorithm developed by the Academic Technologies Team the lottery is able to produce custom clerkships for each of our students, unlike in the past or other schools that have students picking a different pre-set collection of ordered rotations. How this works is each student gives their list of importance for each rotation in order and this algorithm works with these lists and makes a customized clerkship for each clerk. Dr. Busche noted that going forward the goal is to harmonize each department's core rotation capacity and their elective capacity and have that set number up front so that the Academic Technologies Team can run our clerkship lottery algorithm with the maximum capacity available. This allows the UME office the ability to give precise block by block numbers of empty spots still available to be used and booked for electives to each discipline. There was some discussion about the way certain clerkship rotations work and how there are different availabilities for different stages of learners in each part of the year and that some of it continues to change throughout the course of the year. Dr. Louis added her perspective from the electives side of things and encouraged committee members to look at the portal website and there's a list of what each specialty has as far as the distribution of elective spots. Dr. Louis also noted that each clerkship can have different variances in what they traditionally schedule the different types of students for, mandatory rotations could be scheduled in a different way than an elective rotation. This change as Dr. Busche noted is for the reason that

this year the algorithm did not work the way it was intended, when it came to scheduling and adding in the areas for electives to take place.

6. New Business

6.1 Annual Clerkship Reports

Dr. Busche informed the committee that there has been a large amount of administrative turnover within the UME and through this there has been some differences in what used to happen in the way of providing clerkship directors with the data that they need from student feedback in order to prepare these reports to present at their respective clerkship committee meetings. Looking forward will be including setting up a process that tries to make this information as automated as possible, this will include setting up the schedule for when each clerkship is scheduled to present and get the information required around a month before this report is due to present, aiming to make this an ongoing schedule for all clerkships. Dr. Busche noted that if information was pulled from a March to March scenario that there would be information pulled from two different class years, but doesn't feel like this would be too much of an issue with the ability to have more data on a more consistent basis. Dr. Busche updated the committee that this will be discussed with key players in the UME to get a schedule set going forward.

6.2 Visiting Electives, Class of 2022

Dr. Busche informed the committee that for the Class of 2022 the National Undergraduate Dean's Meeting last week has decided there will be the potential to accommodate visiting electives come the fall of this year. Dr. Busche brought forward the challenges based upon restrictions of the dates and amount of times that would be available, also noting that some students will have already completed all of their elective time prior to this commencing in the fall. Current proposal is trying to move elective time from the summer to the fall for those students wanting to do an elective somewhere else, and moving mandatory rotations to the summer in place of their current scheduled elective. Another separate proposal includes changing up the mandatory rotations having their mandatory block and a selective block change to a 2 week elective block so the student can get a visiting elective. There were questions and discussion around the capacity limits and some that have room in their rotations and some that don't.

6.3 Connect Care Training

Dr. Busche informed the committee that Connect Care Training is still being planned for both Pre-Clerks and Clerkship classes starting with the class of 2022. There will be two waves of training first one being in August or September for the 130 students that will be in a site where connect care will be rolling out between August and the end of January, beginning with Alberta Children's Hospital and Peter Lougheed Centre. There will be a second round of training the following February for anyone that is leftover therefore not been in either of these locations while connect care was rolling out. This training includes a short online module and then a half day with an instructor online.

6.4 N95 Mask Fitting

Dr. Busche stated that when the pandemic started the decision was to get the students fit for the most current N95 masks in the hospital at the start of any rotations in Anesthesia or the ICU, due the limited capacity for testing and supplies. He updated the committee that there have been more requests from rotations wanting to have students N95 fitted before they go into rotations, these include certain pathology rotations, respirology, and trauma surgery. He further noted that with the trauma surgery rotations that students who are not N95 fitted and trained cannot scrub into the procedures, which significantly impacts their educational experience. The current update is that there has been contact with Alberta Health Services to get all of the students fitted within the near future.

7. Clerkship Reports

7.1 UCLIC

Dr. Ram presented the UCLIC report for the Class of 2020 (Appendix A). He included the overview of the UCLIC program and how it is different from the normal clerkships and which rotations do still take place in urban settings. Dr. Ram present the overall ratings from the students in regard to the UCLIC program and

compared them with the past four years of ratings, which show a very similar overall pattern. Dr. Ram gave an update that they have received reports now that many previous UCLIC students have returned to work in a rural setting, which he acknowledged as a good indicator of how the UCLIC program works for the medical students. He noted one of the weaknesses was the weekly specific academic sessions, the student led sessions were great and most students had noted that they wished it continued passed the initial 12-week period they were held for. Requesting for all lectures to be podcasted and given to the urban clerks so they do not have a disadvantage for exams. Dr. Ram included the extra things that are available to the UCLIC students including different opportunities inside a learning setting as well as the community experience opportunities as well. The biggest challenge for the class of 2020 was the COVID-19 travel restrictions, with certain areas still requiring students to isolate when arriving, therefore taking time away from hands on education for the students; this is a problem that is still currently happening for the classes of 2021 and 2022 also.

<p>Proposal: Dr. Busche proposed to accept the UCLIC Clerkship Report as it was presented today. First: Dr. W. Harris-Thompson Second: Dr. A. Harvey All in favour.</p>
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Dr. Busche thanked everyone for attending and for their discussion. He let the committee know that the next meeting will be on Tuesday April 13th at 12:30pm via Zoom, where Internal Medicine and Psychiatry will be presenting.

Meeting adjourned @ 2:34 p.m.

Minutes by: Danielle Jean March 17th 2021
Edited by: Dr. Kevin Busche March 18th 2021