



# Clerkship Committee (CC) Minutes

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## Clerkship Committee (CC)

### APPROVED

Tuesday October 12, 2021

12:30 pm to 2:30 pm

Meeting via Zoom

**Attendees:** Drs. K. Busche (chair), T. Ayas, S. Bannister, S. Bates, K. Darcus, G. Greenfield, W. Harris-Thompson, H. Harvey, J. Haws, T. Jablonksi, J. LaMothe, M. Louis, B. Meatherall, A. Mineyko, C. Naugler, R. Ram, S. Weeks, Ms. N. Begert, Mr. S. Bell, Mr. M. Bondok, Ms. K. Fu, Ms. S. Leskosky, Ms. E. Lindquist, Mr. M. Paget, Ms. S. Tai, Ms. D. Jean (admin)

**Regrets:** Drs. D. Fu, J. Desy, G. Gelfand, N. Hardcastle, L. Hinz, F. Jivraj, N. Johnson, R. Kachra, A. Kassam, K. Kenny, S. Lopushinsky, S. Mohan, C. O'Shaughnessy, K. Ragan, J. Vantanajal, M. Walter, H. Yoon, Ms. S. George, Ms. L. Palmer

**Guests:** Dr. Ian Wishart and Ms. Amanda O'Rae

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### 1. Welcome and Thanks

The meeting was conducted through Zoom and was called to order at 12:33 p.m. by Dr. K. Busche (Chair). Welcome to members and a brief overview of what the meeting would entail. Also welcomed and introduced the new students from the Class of 2024 Mohamed Bondok and Kathy Fu.

### 2. Approval of Meeting Agenda – Passed unanimously.

### 3. Approval of Minutes from September 7, 2021 – Passed unanimously.

### 4. Standing Updates

#### 4.1 Student Reports

Ms. Fu updated the committee that the Class of 2024 had their first introduction to CaRMS this morning which she said has brought up a lot of questions in the class like preparation and the processes of how it works, and they are looking forward to more information as their updates continue through both SAW and the UME.

Ms. Lindquist updated the committee that the Class of 2023 is finishing up their first round of electives bookings which the students are finding both exciting and terrifying with clerkship being only a few months away.

#### 4.2 Undergraduate Medical Education Committee

Dr. Busche informed the committee that there had not been a recent UMEC meeting, and there is currently nothing to report as per Dr. Naugler.

#### 4.3 Pre-Clerkship Committee Update

Dr. Weeks welcomed the Class of 2024 while informing the committee they are just finished their first course. The Class of 2023 is currently in the last stretch of Course 6. She informed the committee that some teaching has gone back online due to rising COVID numbers. Some confusion with students between mandatory elements that are clinical experiences versus what is shadowing. She explained the difference by noting that the mandatory to complete objective for the students are the career exploration weeks as they

will have an ITER for their time and shadowing has recently come back and must follow rules of the policy this is extra curricular and must be preapproved.

#### **4.4 Student Evaluation Committee Update**

Dr. Busche updated the committee on Dr. Desy's behalf. The updates include a reminder to preceptors and residents to complete EPA assessments. The students are aware to be doing this and to remind their preceptors of this step. The second update included letting the committee know that the evaluation team is keeping an eye on student failure rates should there need to be changes made to passing thresholds on multiple choice exams for that rotation.

#### **4.5 PGME Update**

Dr. Mineyko updated the committee about the Faculty Assessment tool that's been previously talked about, and is looking at having it available and circulated to this committee by next meeting. Her second update included that during the selection process of CaRMS they are now implementing EDI processes through the CaRMS selection best practices.

### **5. Arising from the Minutes**

#### **5.1 Class 2023 Update**

Dr. Busche updated the committee that the Class of 2023 are finishing up their electives bookings that has included some challenges for blocking out time in different specialty areas. Finalizing the CaRMS timeline will hopefully be in place by late October for the schedule for the Class of 2023. Dr. Busche informed the committee that there will be a new portal coming for electives bookings hopefully ready to launch in March for June visiting electives booking, should they be allowed again.

### **6. New Business**

#### **6.1 IPE Opportunities in Clerkship**

Dr. Busche introduced Dr. Ian Wishart and Ms. Amanda O'Rae as the guests for the meeting to talk about IPE opportunities. They informed the committee what IPE is and how it works within the UME, they are looking for opportunities to include some IPE amongst Clerkship rotations in a pilot for those that are interested. The goal of what they are hoping to see is finding a common place or unit where both clerks and senior nursing students are at and bring them together to look at a case from an interprofessional lens. Objectives include demonstrate effective and respectful communication, display collaborative leadership and conflict resolution skills, identify the unique contribution of disciplines and other disciplines' roles within an interprofessional team, identifying overlap that may occur amongst health care disciplines in care planning, identifying how the teams collaborate and support patients and their families, and collaborate with team members, patients and families to design a person centered care planning. The logistical aspect is that student groups would meet on the unit for a 2 hour IPE clinical experience. Ms. O'Rae presented some different types of scenarios and described more of what the goal is of being able to implement this through the Clerkship. Dr. Wishart noted that they will be reaching out to each individual clerkship to get their support and thoughts of this opportunity going forward.

#### **6.2 July Break, Class of 2023**

Dr. Busche informed the committee that for the Class of 2022 they had a break during the summer for a week long holiday. He noted that the same thing will happen for the Class of 2023, there are no dates set for this as of this time, but will update the committee when that will be in a future meeting or email.

#### **6.3 Clerkship Program Coordinator Transitions**

Dr. Busche Ms. Tai and Ms. Leskosky updated the committee that with the new RIME curriculum changes coming the UME Coordinator positions are changing from how they currently are distributed. They informed the committee that currently each coordinator is responsible for their own courses including a mix of Pre Clerkship and Clerkship courses. The decision to go forward beginning in January will include the division of a team to just run the Pre Clerkship courses and a team to just run the Clerkship courses. There will be some changes with who each rotation will have as their coordinator and that information will be circulated to the committee once the decisions are made.

#### **6.4 Electives Booking**

Dr. Busche informed the committee that there is some difficulty with the Class of 2023 around booking their first blocks of electives. Challenges include having a large number of students who are competing for electives all at the same time (while the class of 2022 is also in mandatory rotations), which means students do have a harder time to getting the electives they are actually wanting. He mentioned that this process should be easier for the second block of electives due to the various clinical departments block availability and being able to get the students allocated to the electives they weren't able to get in the first eight week block.

#### **6.5 Clerkship Reports – Powerpoint Presentation/Word Document**

Dr. Busche informed the committee that the updated data pull includes more current information than before. Previously each chair sent in a power point presentation and a full report done in word, he noted that this seems to be changing and we've no longer received the word reports as often as before. Going forward the thought of having a checklist to ensure all bases are covered through their form of presentations could help to only have one type of report to need to complete prior to the presentation. Dr. Busche informed the committee that doing the 12 month data pull, that was started this fall, allows for reporting on more up-to-date data that can make the reports easier to prepare and to understand.

#### **6.6 PPE Testing for Students**

Dr. Busche updated the committee that AHS has approached all student groups that they will now have to demonstrate proper donning and doffing of PPE. There will be assigned people on units to watch the students do this to ensure the process is done properly. The students will present these demonstrations possibly once a year, and should the student not present the proper technique there will be a re-education of the procedure and will repeat the process. More details are still to come but wanted to make the students and the committee aware that this is coming.

### **7. Clerkship Reports**

#### **7.1 Internal Medicine**

Dr. Meatherall presented the Internal Medicine Report to the committee. She went over the breakdown of the course and the components that Internal Medicine rotations are made up of. She noted that the overall feedback was consistent with the report from last year. Strengths that she noted include the autonomy, teaching environment as it includes lots of clinical presentations. Subspecialty strengths include interesting clinical presentations, one-on-one interactions with staff physician, working with allied health, more likely to observe/perform procedures. The weaknesses Dr. Meatherall noted include the impact of COVID on the rotations for students, those impacts include no bedside teaching, outbreak on ward exclusions, variable MTU experiences between different team structures patient volume and on-call schedules. Limited procedure opportunities in MTU was also noted as a problem. Subspecialty weaknesses include less formal teaching sessions and less structure with unclear expectations in the subspecialties. Going forward Dr. Meatherall indicated that they will continue to look for more bedside teaching preceptors and independent study material content development. Looking into the coming years there are hopes to have a more even distribution of clerks throughout the year. Ongoing plans include evaluating the impact of non-sequential blocks and restructuring, half day teaching curriculum and online material content upgrades.

**Proposal:** Dr. Busche proposed to accept the Internal Medicine Clerkship Report as it was presented today.

First: Dr. S. Weeks  
Second: Dr. S. Bannister  
All in favour.

## 7.2 Anesthesia

Dr. Darcus presented the Anesthesia Report to the committee. He went over the breakdown of the course and all the components that make up the rotation. He noted the overall feedback was slightly lower than that of the previous year, the general theme being the reason for that is COVID and the rotations that were canceled because of it. Strengths that Dr. Darcus noted that the students felt it was a safe learning environment, good support materials, the exam matches the learning objectives, one-on-one bedside teaching and the procedural skills practice had lots of opportunities. Weaknesses he noted include limited opportunity for preceptor continuity, variable preceptor engagement including some not feeling as welcome, too many study resources, the rotation is too short, and administrative scheduling errors. Dr. Darcus then presented some changes that would like to be made through to the next year and that includes returning to a two-week block, online orientation including session with a resident, chronic pain day to return, more opportunity for out of operating room experiences, and to streamline the resources of study materials. The challenges noted going forward include inability to accommodate clerks due to drastic closures, clerks are now able to be involved in more as long as they are N95 fit tested, accommodating all the types of students into their practices, and preceptor burn out.

**Proposal:** Dr. Busche proposed to accept the Anesthesia Clerkship Report as it was presented today.

First: Dr. J. LaMothe

Second: Dr. R. Ram

All in favour.

Dr. Busche thanked everyone for attending and for their discussion. He reminded the committee that the next meeting is on December 7<sup>th</sup> at 12:30.

**Meeting adjourned @ 2:24 p.m.**

**Minutes by: Danielle Jean**

**Edited by: Dr. Kevin Busche**