



Clerkship Committee (CC)

Minutes

Clerkship Committee (CC)

APPROVED

Tuesday January 31, 2023

12:30 pm to 2:30 pm Meeting

via Zoom

Attendees: Drs. K. Busche (chair), T. Ayas, R. Brett, K. Darcus, D. Fu, W. Harris-Thompson, A. Harvey, J. Haws, T. Jablonski, R. Kachra, J. LaMothe, J. Lubin, B. Meatherall, J. Midgley, A. Mineyko, M. Mintz, C. Naugler, R. Ram, M. Sohn, J. Vantanajal, S. Weeks, Ms. K. Fu, Mr. J. Kreutz, Mr. M. Paget, Ms. T. Pander, Ms. S. Tai, Ms. D. Jean (admin)

Regrets: Drs. S. Bannister, J. Desy, G. Gelfand, N. Hardcastle, F. Jivraj, N. Johnson, A. Kassam, S. Lopushinsky, S. Mohan, C. Taheri, M. Walter, S. Wicklum, H. Yoon, Mr. S. Bell, Mr. M. Bondok, Ms. S. Leskosky, Ms. E. Lindquist, Ms. D. Stanojevic

Guests: Dr. G. Bendiak

1. Welcome and Thanks

The meeting was conducted through Zoom and was called to order at 12:32 p.m. by Dr. K. Busche (Chair). He gave a brief overview of what the meeting would entail, and thanked everyone for being able to make it.

2. Approval of Meeting Agenda –Passed unanimously.

3. Approval of Minutes from November 29, 2022 – Passed unanimously.

4. Standing Updates

4.1 Student Reports

Class of 2025 informed the committee that the first exam of Course 3 is approaching so students are preparing for that. Mr. Kreutz also indicated that the students were having their Introduction to CaRMS session coming up which the students are eager and looking forward to, being able to get some answers for questions and find out the processes of deadlines as they approach Clerkship going forward.

The Class of 2024 update included that the students are currently on the second elective or their IPE/CEL rotations, with feedback being positive with everyone doing well so far. Ms. Fu indicated that communication for booking electives have had some harsh responses from certain program administrators, when looking to book electives. Dr. Busche informed the committee that (contrary to the message sent out by some programs) there is no binding contract to an elective, and they will be working with the departments that have had an issue to soften the language in communications with students. He also included that if a student feels they are being threatened by unprofessional behaviour to inform him directly.

4.2 Undergraduate Medical Education Committee

Dr. Naugler informed the committee that the next UMEC meeting was coming up, and there were no updates to bring forward at this time.

4.3 Pre-Clerkship Committee Update

Dr. Weeks update included that the Class of 2025 currently has a lot going on including the exams of Course 3, Anatomy and their year one Medical Skills OSCE. The placement coordinators are setting up the second of the career development weeks, which is currently challenging due to the time available with all three of our classes in clinical settings during this time. Dr. Weeks also informed the committee that RIME is launching on July 4th 2023 for the Class of 2026 with lots of work going on including the hiring of 35 educators to oversee the blocks and over 50 facilitators who will be delivering all the small groups. She explained to the committee that these facilitators are similar to Master Teachers, the difference being that the facilitators will be the only ones teaching. Still looking for the hiring of some more small group facilitators, an ethics educator and a pediatric consultant and asked the committee to ask around to those who may be interested from their departments.

4.4 Student Evaluation Committee Update

Dr. Harvey noted that there is an upcoming SEC meeting which will include the discussion on reappraisals in clerkship. He did advise the committee that the exams for clerkship are running smoothly with functioning A&B exams for all clerkships, he also noted that the EPA collection is going well and reminders are sent to students as needed for the completion of these EPAs. There is also the language that will be changed for the EPAs to be more reflective of what the goals are.

4.5 Research Committee Update

Dr. Harvey informed the committee that there are no updates at this time.

4.6 PGME Update

Dr. Mineyko informed the committee that the only update at this time is the welcoming of the new Associate Dean for the PGME office, Dr. Melinda Davis.

4.7 Accreditation Update

Dr. Mintz informed the committee that the formal accreditation with the external reviewers will be held in October 2024 virtually and in person in December 2024. The mock accreditation will be held in January or February 2024. Dr. Mintz went over the accreditation elements for the objectives of clerkship rotations. Dr. Busche informed the committee that as a medical school we are required to have the learning objectives for each of the clerkship rotations available to all the preceptors and have to be able to demonstrate that this is happening. Dr. Busche asked all the clerkships to think about how they could demonstrate to someone who asked to see the objectives, and when the rotations had last sent out the objectives to the preceptors in the rotations.

5. Arising from the Minutes

5.1 Clerkship Policy Feedback

Dr. Busche informed the committee that the Clerkship Feedback Policy is to provide useful and timely feedback to our clerks and provides documentation to support the kind of feedback that was given to the learner. With the varying types of clerkship rotations and feedback requirements to the students prove to make the concept of a policy that approaches all of these topics difficult. Work will continue to craft a new policy that better addresses these disparate types of rotations.

6. New Business

6.1 Changes Approved to Clerkship Extension Policy

Dr. Busche informed the committee that the policy that was discussed in a previous meeting, and was approved here, did go to UMEC and has been approved there, and is currently on the website.

6.2 Clerkship Objectives

Please note, this was discussed in item 4.7 the Accreditation Update.

6.3 Reappraisal Policy

Dr. Bendiak presented the reappraisal policy and discussed some of the different options currently with this policy, including the fact that students have two different spots where they can request a reappraisal of a course. Currently, students can request and obtain a reappraisal of either graded term work or an academic assessment, an academic assessment is defined as their final achievement in a course. Dr. Bendiak explained that this means they can submit a request on their grade back from their summative exam and when they receive the formal letter from the clerkship in case of difficulty. Dr. Bendiak noted that going forward with this policy the Reappraisal Committee is wanting ways to avoid a student submitting a reappraisal on one question twice, and has asked the committee for their opinions. Dr. Busche put forth the suggestion of a clerkship student only being able to request a reappraisal after the student receives their letter from the departmental clerkship committee, stating this is a student friendly option that gives them more time to consider the request. Dr. Harvey's suggestion included to keep it with being able to request a reappraisal at both times with language to state that a student cannot reappraise an academic assessment based on an issue of a previous reappraisal of graded term work. Discussion included having the reappraisal request available at various times, such as one for the Summative MCQ result and the ITER result is reasonable, just wanting to ensure the position of the committee is not doing a reappraisal on the same item more than once. Further discussion ensued with different viewpoints from Clerkship Directors and the evaluations teams. Dr. Busche encouraged the discussion continue at the Student Evaluation Committee to get the view of the evaluations standpoint, and Dr. Bendiak stated she would be in touch with Deborah Book, University Lawyer, and get some more information on how this happens in different areas of the University.

7. Clerkship Reports

7.1 UCLIC Clerkship Report

Dr. Ram presented the UCLIC Clerkship Report to the committee. He gave an overview of what the UCLIC clerkship is, how it runs, and all the people who are part of UCLIC. Dr. Ram informed the committee that based on the Class of 2022 UCLIC was the only clerkship rotation to receive an aggregate score of 100% in the following sections: Given appropriate responsibility for patient care, Level of supervision ensured the safety of the patients for whom I provided care, and the Level of supervision ensured my safety. Had the Strategic Planning retreat in November 2022 in Canmore, with great feedback and discussions for the program going forward. Dr. Ram included that they had produced videos for each site and two new videos for the UCLIC program. The overall student rating for the Class of 2022 was rated 4.5/5 from 11 Strengths include good exposure to inter-professional teams, fulfilled experience, able to see a range of case types, culturally sensitive issues related to patient care were addressed, and relevant professional and ethical issues were covered. There was one professionalism issue encountered with a preceptor, which was handled with the appropriate outcome, this can be referenced for element 9.3 of the accreditation document. Dr. Ram informed the committee that UCLIC meets grant requirements to ensure they maintain funding for the program. Weaknesses are noted to be that some questions on the exams are not currently up to date for current guidelines, sometimes difficult to see necessary presentations due to the rural environment, teaching and the need for more academic half days to be sure content is being covered. Dr. Ram informed the committee that the UCLIC program has an office that works similar to the SAW Hub and is the student affairs and support office for UCLIC students, called PaSS, there has been some issues with this office as some students weren't aware of it or didn't understand what the program was, he explained that they have a meeting with the SAW Hub to discuss these issues further. Challenges and concerns include maintaining the increased focus that UCLIC has had from the Class of 2024, headed out to do site visits in May, concerns with availability of teachers in Yellowknife, and further infrastructure to continue to be updated. Future planning include implementing strategic planning document including the distribution of marketing videos

for each site and UCLIC and maintain the interest in rural medicine. Dr. Ram concluded by stating that the UCLIC program has a higher than 96% match rate in the first round of CaRMS, and shared a UCLIC video for the committee.

Proposal: Dr. Busche proposed to accept the UCLIC Clerkship Report as it was presented today.

First: Dr. T. Jablonski

Second: Dr. S. Weeks

All in favour.

7.2 Emergency Medicine Report

Dr. Sohn presented the Emergency Medicine Report to the committee. She gave an overview of the rotation, which include seven total shifts, two at Foothills Medical Centre and five shifts at the other sites, grand rounds occur on Thursdays, nursing block, formative exam via CARDS, and the logbook. The must pass components are the final ITER and the summative MCQ. Dr. Sohn also included the administrative structure from all the sites and the requirements for each of the students rotations', stating that for the Class of 2023 had seven unsatisfactory students for the summative component, two reappraisals which resulted in one being changed to a passing grade and the other leading to the rewording of a question. Overall student feedback was at 4.32 with the highest feedback including feeling safe and secure, being treated professionally and respectfully, optimal balance of responsibility and supervision. Lowest rated items included the core document, types of patients required to see, and opportunity to learn and perform procedures. Strengths include great preceptors, balance between autonomy and support, variety of clinical work including the patients, sites, and acute vs. minor presentations. Weaknesses include needing more consistency with preceptors, the nursing block, difficulty seeing all the clinical presentations for the exam blueprint. Changes ahead include Block 1A simulation, one day of key concept rounds from two, nursing block will now be at Foothills Medical Centre, Peter Lougheed Centre, and at South Health Campus changing from just the Foothills location, and log book changes. Things that will be looked at in the future include the formal review of objectives, reconcile objectives with the unpredictability of ER, social accountability, support and how to better support and thank the preceptors.

Proposal: Dr. Busche proposed to accept the Emergency Medicine Clerkship Report as it was presented today.

First: Dr. R. Ram

Second: Dr. W. Harris-Thompson

All in favour.

Dr. Busche thanked everyone for attending and for their discussion. He reminded the committee that the next meeting will be held on Tuesday March 7th 2023 via Zoom, where Electives and Psychiatry will present.

Meeting adjourned @ 2:28 p.m.

Minutes by: Danielle Jean

Edited by: Dr. Kevin Busche