



# Clerkship Committee (CC) Minutes

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## Clerkship Committee (CC)

### APPROVED

Tuesday November 29, 2022

12:30 pm to 2:30 pm

Meeting via Zoom

**Attendees:** Drs. K. Busche (chair), T. Ayas, K. Darcus, G. Gelfand, W. Harris-Thompson, A. Harvey, T. Jablonski, J. LaMothe, B. Meatherall, M. Mintz, R. Ram, M. Sohn, S. Weeks S. Wicklum, Ms. B. Bradbury, Ms. K. Fu, Mr. V. Joe, Mr. M. Paget, Ms. D. Stanojevic, Ms. S. Tai, Ms. D. Jean (admin)

**Regrets:** Drs. S. Bannister, R. Brett, D. Fu, J. Desy, N. Hardcastle, J. Haws, L. Hinz, F. Jivraj, N. Johnson, R. Kachra, A. Kassam, S. Lopushinsky, J. Lubin, A. Mineyko, S. Mohan, C. Naugler, C. Taheri, J. Vantanajal, M. Walter, H. Yoon, Mr. S. Bell, Mr. M. Bondok, Mr. J. Kreutz Ms. S. Leskosky, Ms. E. Lindquist

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### 1. Welcome and Thanks

The meeting was conducted through Zoom and was called to order at 12:35 p.m. by Dr. K. Busche (Chair). He gave a brief overview of what the meeting would entail, and made an announcement that Dr. David Fu is stepping down from the Evaluation Coordinator position for Emergency Medicine, but will stay in the role until a replacement is named.

### 2. Approval of Meeting Agenda –Passed unanimously.

### 3. Approval of Minutes from October 25, 2022 – Passed unanimously.

### 4. Standing Updates

#### 4.1 Student Reports

Class of 2025 informed the committee that they are currently approaching the Final Exam for Course 2 which is followed by the first Career Development week for the class then the holiday break. The Class of 2024 update included that they only have a few weeks remaining before they begin Clerkship in the new year. The MCQ failure policy was well received by the students. There are still some questions regarding visiting electives, and the placements for the IPE/CEL rotations at the beginning of Clerkship for the students. Those questions included the ability to trade placements once received with other students, and the capacity limitations on visiting electives. Dr. Busche informed the committee that from the return of the visiting electives the limited capacity was indicated to the students, he also noted that the AFMC portal was supposed to be ensuring the elective capacity per program would be put in properly and wouldn't be accessible to interested students once that spot had been filled, so Dr. Busche informed the students that he will look into this through the AFMC.

#### 4.2 Undergraduate Medical Education Committee

Dr. Busche updated the committee on Dr. Naugler's behalf indicating that the committee had met on November 18<sup>th</sup>. The biggest updates at this time were that a number of policies were approved, and a

review of the Big 10 graduating objectives were decided to be left as is as with no changes needed at this time.

#### **4.3 Pre-Clerkship Committee Update**

Dr. Weeks informed the committee that the Class of 2024 is getting ready to start Clerkship and the Class of 2025 are about to begin their first Career Development week, and reminded the committee to ensure they know who their learners are in the coming weeks as far as student level and experience. Reminding the committee that Career Development weeks are not for knowledge or clinical skills but professionalism and dedication to being there. She continued with a RIME update, including laying out learning objectives and planning educational sessions for the launch of RIME in July. Dr. Weeks informed the committee that there are still lots of opportunities to be involved in RIME and there are positions available for interested facilitators and to reach out to her with any questions.

#### **4.4 Student Evaluation Committee Update**

Dr. Meatherall kindly attended SEC on behalf of the clerkship committee. She informed the committee that the biggest update is the change to the EPA scale wording at the end of the EPA to determine if that EPA has been achieved. The rewording of the anchor scale will read something to the likes of “ready for reactive supervision as a first day Resident” – is approaching vs. is not approaching. With a notation defining what is expected for reactive supervision. This rewording change is in keeping with the University of Alberta’s EPA anchor wording “is the trainee at a point where you would be comfortable saying that tomorrow they could start their first day of Residency, and if so, the EPA has been achieved.”

#### **4.5 Research Committee Update**

Dr. Harvey informed the committee that after the first interim competency committee meeting, the research committee is currently working on an AI approach to written comments using natural language processing. This process will help identify people who are performing less well based on the comments they receive, which would allow the identification of some learners who are possibly struggling but not failing in order to offer them some potential interventions to improve their academic performance.

#### **4.6 PGME Update**

Dr. Busche informed the committee that there are currently no updates from Dr. Mineyko

#### **4.7 Accreditation Update**

Dr. Mintz informed the committee that there were no specific updates at this time, however did indicate there was lots of interest for the subcommittees from students in all three class years, and has scheduled townhalls to start before the holiday break.

### **5. Arising from the Minutes**

#### **5.1 Clerkship Work Hours policy**

Dr. Busche informed the committee that the Clerkship Work Hours Policy that was discussed at the September meeting was passed from UMEC and will be available on the website.

#### **5.2 Clerkship Feedback Policy**

Dr. Busche informed the committee that the Clerkship Feedback Policy was updated at the UMEC meeting changing some language in the document. Discussion ensued amongst the committee with regard to the wording of some of the policy and how to incorporate the same feedback in both written and verbal forms to ensure cohesiveness should there be need for an appeal. After discussion Dr. Busche informed the committee that this policy will be circulated back through the committee for further discussion and edits and will then take it back to UMEC for their approval once this committee makes the necessary changes.

### 5.3 Changes to Failures in Clerkship

Dr. Busche reminded the committee that UMEC has passed the proposed changes to the Failures in Clerkship policy. The table below shows the updated Clerkship Failure Policy with outcomes. Dr. Busche informed the committee that this change will start with the Class of 2024.

Combination of Unsatisfactory Results	Outcome
2 MCQ Examinations (different clerkships)	Meeting with Associate Dean
1 MCQ Examinations + rewrite of same exam	SARC
3 MCQ Examinations	SARC
2 Summative ITERs	SARC
1 Summative ITER + 1 MCQ	Meeting with Associate Dean

\*Clerkship OSCE counts as a summative ITER

\*\*Elective ITERs are included as a summative ITER

## 6. New Business

### 6.1 Clerkship Time Away/Flex Days

Dr. Busche informed the committee that departments are noticing more students being away this fall due to the illnesses going around. He reminded the committee that the students do have processes to make up time they miss during clerkship. He stated it could be challenging for scheduling toward the end of clerkship for students to do the make up time, but said students could also do makeup time during the rotation, in December when the students are on break or during the CaRMS interview period as well (if there is capacity on the rotation). Dr. Busche also reminded the committee that students do get three flex days to use through clerkship and informed the committee that a flex date does count toward the overall missing time of a rotation and that the flex days can be used for whatever the student wants to be doing on that day.

### 6.2 Updating Documents: Core Docs, Student Handbook

Dr. Busche reminded the committee to ensure the rotations are making to update the core documents for current information for the upcoming clerkship year starting in January and updating the student handbook where necessary.

## 7. Clerkship Reports

### 7.1 Family Medicine Clerkship Report

Dr. Wicklum presented the Family Medicine Clerkship Report to the committee. She gave an overview of the rotation to the committee that includes two different lengths of rotation for two different class years of data pull mostly being a six-week rotation split into two blocks one with a two week block and the other with a four week block combining both Rural and Urban locations, the other data includes two four week rotations in Clerkship, four weeks of Urban Family Medicine and four weeks of Rural Family Medicine, which are held in various clinics around the province. She indicated that the review process includes mid-rotation and end of rotation reviews for each block for the students. Dr. Wicklum informed the committee that the overall student rating was 4.7, based on 93 reviews. The greatest areas of strength included students felt they were treated professionally and respectfully by faculty and staff, felt safe and secure at teaching sites, and that they had an optimal balance of responsibility and supervision. Areas for improvement noted included the core document, the exam and the exam objectives. Further strengths include diversity of clinical presentations, quality of instruction from preceptors, longitudinal continuity with patients, opportunity to work with residents, exposure to multiple roles of family physician, notably no negative comments about virtual care, nor about burn-out or government issues. Dr. Wicklum explained the further themes of areas to improved, they included some sites with a lower load, some rural sites with too many learners from multiple disciplines, some negative comments towards academics, continue to monitor 'rurban' sites (Lethbridge,

Medicine Hat, and Red Deer), one significant preceptor concern noted and in the process of being addressed, and consideration for Black Diamond accommodation. Plans for improvement include careful selection of practices, support for preceptors who have deficits or pairing of preceptors to make the rotation more well-rounded, academic teaching sessions reviewed and changed. Evaluation of the students include must pass and must complete components, the must pass components are a mid-term ITER and a final ITER, Formative exam, Patient-Centred Project presentation, and the final exam. The must complete components include the rotations, logbook of clinical presentations and a logbook of procedural skills. One student was unsatisfactory and had makeup clinical time and there were no appeals during the reporting period. Changes to the class of 2023 included the stopping of Advanced Care Planning podcast and the Vaccine Hesitancy session, addition of the Health Screening Lecture and the development of a full second exam, and the mapping of logbook and exam questions onto objectives. Academic sessions in both urban and rural rotations done differently but well received in both settings. Upcoming changes for preceptors include utilizing lunchtime Zoom cafes for education, connection and support, preceptor events, recruitment and site visits with PGFM, strong pipeline of preceptors developing from MDCN330/430 to Clerkship to Postgrad, develop teaching skills roadmap alongside DLRI. Discussion amongst the committee largely around the match rate of clerks to family medicine and what can be done to increase the numbers of the students matching to family medicine.

**Proposal:** Dr. Busche proposed to accept the Family Medicine Clerkship Report as it was presented today.

First: Dr. S. Weeks  
Second: Dr. T. Jablonski  
All in favour.

Dr. Busche thanked everyone for attending and for their discussion. He reminded the committee that the next meeting will be held on Tuesday January 31<sup>st</sup> 2023 via Zoom, where Emergency Medicine and UCLIC will present.

**Meeting adjourned @ 2:17 p.m.**

**Minutes by: Danielle Jean**

**Edited by: Dr. Kevin Busche**