

Clerkship Committee (CC)

November 24, 2020

12:30-2:30PM

Attending: Drs. K. Busche (*Chair*), K. Albrecht, T. Ayas, S. Bannister, K. Darcus, G. Gelfand, G. Greenfield, N. Hardcastle, A. Harvey, W. Harris-Thompson, R. Kachra, J. LaMothe, M. Louis, A. Mineyko, C. Naugler, R. Ram, S. Weeks, S. Wicklum and S. George, S. Leskosky, M. Paget, L. Palmer, S. Tai, A. Ancelin (*Admin*).

Regrets: Drs. S. Mohan, H. Moon.

Guests: N. Begert, M. Krbavac.

1. Welcome and Thanks

The meeting was called to order at 12:30 PM by K. Busche (*Chair*). K. Busche thanked everyone for coming and everything they have continued to do throughout the COVID-19 pandemic.

2. Approval of the Meeting Agenda

K. Busche added 6.3 e: Goggles and 6.6: Lock down planning to the agenda. K. Busche asked for any amendments or additions to the meeting agenda as circulated, there were none.

K. Busche asked for a motion for the Clerkship Committee to accept the meeting agenda as circulated.

First: S. Weeks

Second: J. LaMothe

Passed Unanimously

3. Approval of the Meeting Minutes from Oct 20, 2020

K. Busche asked if there were any amendments or corrections for the minutes as circulated from the Oct 20, 2020 meeting of the committee. There were none.

K. Busche asked for a motion for the Clerkship Committee to accept the minutes from Oct 20, as circulated.

First: J. LaMothe

Second: S. Wicklum

Passed Unanimously

4. Standing Updates

4.1 Student Reports

S. George (class of 2022) provided a student report to the committee. The Limpkins (Class of 2021) are excited to be in Clerkship. The Tunukis (class of 2022) are preparing to start their next pre-clerkship electives next week.

4.2 Undergraduate Medical Education Committee (UMEC) Update

C. Naugler reported the work on the data collection process for the Interim Accreditation is close to completion and thanked J. Lockyer and G. Greer for all their work on preparing the documentation. There will be a two-day accreditation (late April-early May), however the exact dates are to be determined. The annual review of the "Big 10 Objectives" was discussed. The decision was to keep the "big ten", however there will be ongoing discussions with regards to making slight adjustments. These were compared/contrasted to the 12 AFMC EPAs and it was felt they were complementary and served somewhat different purposes.

Developing the TOR for the Equity, Diversity and Inclusion (EDI) subcommittee was discussed. C. Naugler thanked S. Weeks for her work on moving this subcommittee forward.

It has been decided A Reimagining Medical Education (RIME) Subcommittee will be implemented. The plan is to develop the TOR, look at resources and then re-evaluate the first- and second-year curriculums. The subcommittee will be seeking applications/nominations from those who are interesting in participating. The role of the subcommittee will be to look at whether it is feasible to move forward with implementing RIME.

4.3 Pre-Clerkship Committee (PCC) Update

S. Weeks indicated the Tanukis are in their last numbered course (course 6). When they return there will be some flexibility around time for Connect Care, SCM and ICP/Integrative. The Echidnas (class of 2023) are currently in course 2.

On-line learning has been put into place in the event hands on learning is disrupted due to COVID-19. S. Weeks indicated the Pre-Clerkship Course leaders have been great at planning ahead if this is the case.

S. Weeks indicated the plan is to bring the Echidnas back for half of their case-based small groups (having half of the students at a time in a large room), as Tanukis indicated they missed having the in-person case studies with their preceptor and classmates. The hope is to continue as planned, however if need be it can be delivered virtually. The OSCES for the Tanukis will also take place virtually if need be.

4.4 Student Evaluation Committee (SEC) Update

In K. McLaughlin's absence K. Busche indicated J. Desy will be returning from her leave in January to fulfil her role as the Evaluation and Research Assistant Dean.

K. Busche also reported all UCLIC students will be given the option to complete their exams at their UCLIC site, rather than having to return to Calgary to complete those exams. At some sites, the details for this are still being sorted out to ensure that there are appropriate rooms and proctors available.

5. Arising from the Minutes

5.1 Class of 2022 Clerkship Planning

K. Busche indicated the students have been assigned to groups A,B, C and D for the first 14 weeks. A process has been put in place for students to start selecting electives in their first elective block (during the first 14 weeks of Clerkship) and a date and time has been set where the students can start emailing the Elective Coordinators to set up their first electives.

A plan is in place to open the Clerkship lottery for the allocation of rotations opening November 30 and closing on December 9.

Community Engaged Learning (CEL) Electives in the Special Electives Clerkship section is moving forward. K. Busche has a meeting with Heather Baxter and Amy Gausvik to complete the objectives. K. McLaughlin is working on some tools for evaluation on this.

Ian Wishart is working to find placements for students on the Interprofessional Education (IPE) Electives portion of the Special Electives section.

M. Paget and S. Tai are working on putting together a selection system for students to be able to add input

on what they are interested in for Junior clerkship.

K. Busche has not started working on the Boot Camp section due to COVID-19, and potentially having to change what's already been put in place, however, plans to work with S. Weeks on this soon.

Action item: K. Busche to send email to Clerks Re: Clerkship lottery/Junior Clerkship.

5.2 EPA Assessments

K. Busche asked Clerkship Directors to remind preceptors to complete the EPA assessments. K. Busche indicated approximately 95% of the EPA assessments are completed successfully, and approximately 55% of the assessments requested by students have come back from the preceptors.

6. New Business

6.1 Plan for time off before/on match day (April 20)

The committee agreed students would be excused from clinical activities starting April 19, 2021 (2300hr) until April 20, 2021 (1700hr).

MOTION to accept by J. LaMothe, seconded by M. Louis. CARRIED.

6.2 Time off for unmatched students (April 19)

Unmatched students (who have allowed CaRMS to release their unmatched status AND who have allowed UME/SAW to contact them) will be contacted on April 19, 2021 and will be excused from clinical activities for at least the remainder of the week (Short term LOA will be set up) and outstanding exams will be deferred for that time period.

6.3 Revisiting the student-Patient Interaction Guidelines

a) Edited Document

K. Busche reviewed the revisions made to the Student-Patient Interaction Guidelines document (Appendix A)

b) Anesthesia Changes

N95 re-testing for students starting on Anesthesia has begun. Michelle Krbavac will contact students starting these rotations a week prior to schedule a time to do a fit test on the new N95.

c) ICU Changes

N95 testing for students on ICU rotations will begin. Michelle Krbavac will contact students starting these rotations a week prior to schedule a time to do a fit test on the new N95.

d) Students wanting to avoid watch/outbreak units

Students will be expected to attend to patients on wards where there are COVID-19 patients. Clerks will not have much to do if they do not go to wards where there are COVID patients, which would affect the educational experience. K. Busche indicated if there are students who have health related conditions or are on medications that increase their risk, taking a LOA and resuming the program later could be arranged.

e) Goggles

K. Busche indicated some clinical areas are mandating continuous use of goggles. The rationale for this is if a student sees a patient who later turns out to be COVID-19 positive and the student has had a sustained exposure to that patient, they will have to quarantine for two weeks, if the student was not wearing full contact/droplet PPE during the patient encounter. K. Busche indicated goggles are in short supply in some

areas, therefore students can bring their own goggles until UME has purchased AHS PPE goggles for all clerks. Goggles need to be sanitized between patients who are on droplet precautions

6.5 Student Feedback Documents in Clerkship

K. Busche indicated it has become apparent that some Clerkship Student Representatives (via google document) and the UME Leadership are asking students for feedback with regards to rotations and their preceptors, which is creating a parallel process. This could be potentially reducing the input received by the students to UME Leadership, as students may think they have already given their feedback to UME.

K. Busche suggested encouraging the Clerkship Student Representatives to exhort students to fill out the “end of block” surveys provided by UME. K. Busche also suggested using Qualtrics to develop a survey for immediate concerns/issues when required by clerkship reps.

M. Paget added the survey policy has been updated. It is now based on the number of surveys given to UME. This mechanism funds the grad parties.

Action Item: K. Busche to send out an email to the VPs Education and Class Presidents regarding the parallel surveys.

6.6 Lock Down Planning

K. Busche indicated there are three plans in place:

Plan A: There will not be any interruption with clerkship in the event there is a lockdown, and Clerks would continue to do the same day to day work.

Plan B: If there are some closures (eg. outpatient clinics, some sites) students would be shuffled and moved to clinical environments that are open.

Plan C: If clerks are forced to be removed from clinical environments, then online learning such as the MCC prep course, or using the students unsuccessful EPA’s to determine educational experiences where they could complete their EPAs.

K. Busche asked committee members to think about ways the exams can be completed if in-person exams are not permitted. K. Busche indicated one option would be to postpone the exams, however this may affect the MSPRs as the MSPR letters would state the rotations have not been completed. Another option would be to do the online exams, however the security, cheating etc. would be a concern.

7. Clerkship Reports

7.1 Surgery

J. LaMothe delivered the Surgery report and presentation (Appendix B) to the committee. K. Busche thanked J. LaMothe for the report and asked if any committee members had questions or comments. There were none.

K. Busche asked for a motion for the Clerkship Committee to accept the Surgery report as presented by J. LaMothe

First: S. Weeks
Second: K. Albrecht
Motion Passed

7.2 Family Medicine

S. Wicklum delivered the Family Medicine report and presentation (Appendix C) to the committee. K. Busche thanked S. Wicklum for the report and asked if any committee members had questions or comments. There were none.

K. Busche asked for a motion for the Clerkship Committee to accept the Family Medicine report as presented by S. Wicklum.

First: J. LaMothe
Second: G. Greenfield
Motion Passed

8. Next Meeting

The committee's next meeting will be on January 12 from 12:30 - 2:30PM. The committee would be receiving a report from the Emergency Medicine clerkship rotation.

9. Adjournment

K. Busche (*Chair*) adjourned the meeting at 1435hrs.

Minutes: Andrea Ancelin– November 27, 2020

Edits: Dr. Kevin Busche – December 1, 2020