



## UNIVERSITY OF CALGARY

### Clerkship Committee Meeting Minutes

**APPROVED**

**Tuesday, May 29<sup>th</sup>, 2018**

*Present:* Drs. Laurie-Anne Baker, Melinda Davis, Gary Gelfand, Adrian Harvey, Rahim Kachra, Rithesh Ram (teleconference), Thomas Raedler, Pamela Veale (chair), Sonja Wicklum, Ms. Kate Brockman, Ms. Dory Glaser-Watson, Mr. William Kennedy, Ms. Shannon Leskosky, Ms. Emily Macphail, Jane McNeill (admin), Mr. Mike Paget, Ms. Sarah Smith, Ms. Sibyl Tai

*Regrets:* Drs. Kelly Albrecht, Tim Ayas, Susan Bannister, Kevin Busche, Sylvain Coderre, Janeve Desy, Karl Darcus, Jason Fedwick, Gavin Greenfield, Farah Jivraj, Nicole Johnson, Martina Kelly, Kathryn Kenny, Michael Kwan, Irene Ma, Kevin McLaughlin, Thomas Raedler, Artan Reso, Mike Slawnych, Jimmy Vantanajal, Ian Wishart, Mr. Parthiv Amin, Na'ama Avitzur, Ms. Sue-Ann Facchini, Ms. Marianna Hofmeister, Mr. Yugmel Nijjar

#### **1. Welcome**

Members introduced themselves, including Dr. Rithesh Ram who participated via teleconference.

#### **2. Approval of Meeting Agenda**

With regard to the May 29<sup>th</sup>, 2018 Agenda, items were altered in order to accommodate a new Agenda item entitled Extra Clerkship Time - "What would we do with the time" (presentation attached). Dr. Veale informed members that standing Agenda items not discussed at today's meeting will be brought forward to the next Clerkship Committee meeting (September 25<sup>th</sup>, 2018). The Obstetrics & Gynecology Annual Clerkship Report has been delayed to the September, 2018 Clerkship Committee meeting as Dr. K. Albrecht was respectfully unable to attend today's meeting.

#### **3. Approval of Minutes**

The April 24, 2018 minutes was approved unanimously.

#### **4. Arising from Minutes**

There was no further discussions with regard to the April 24, 2018 minutes.

#### **5. New Business:**

- a) UCLIC Scheduling for Class of 2020:** There was a discussion with regard to the scheduling of UCLIC students for the Class of 2020. Dr. Veale gave a brief history with regard to the UCLIC schedule and how it has evolved over the years. She informed members that the UCLIC schedule is presently fractured. Dr. Rithesh Ram proposed a practical suggestion to manage the UCLIC schedule. He suggested that Pediatrics and Surgery and Internal Medicine be scheduled at the beginning, or end, of the UCLIC student's clerkship year and the longitudinal component be scheduled in the middle. Dr. Veale informed members that this could work with regard to scheduling and capacity, if we take 4 weeks of Pediatrics, 4 weeks of Surgery and 4 weeks of Internal Medicine and turn them into **3 weeks of Pediatrics (clinical teaching unit), 3 weeks of General Surgery (with the ACCESS component) and 4 weeks of Internal Medicine (medical teaching unit)**. The Pediatrics and Surgery components would be linked in the same block. Students would complete Peds/Surg at the beginning and IM at the end of the clerkship year OR IM at the beginning and Pediatrics/Surgery at the end. Dr. Veale informed members that she reviewed the impact of the proposed UCLIC scheduling change and how it could potentially affect the block students. She made it clear that the desire to ensure that the capacity for first choice disciplines before the CaRMS match is essential for all clerkship students. Dr. Veale informed members that the proposal to UMEC will be to shorten the block rotation times for UCLIC students in Surgery and Pediatrics by one week each for the Class of 2020. What is sustained however, will be the current amount of time for clinical teaching units, general surgery or ACCESS team and medical teaching teams. There will be a Surgery and Pediatric Committee meetings to discuss the proposed UCLIC scheduling change before the June 15<sup>th</sup>, 2018 UMEC meeting.

- b) Overall Rating of Clerkship Rotations:** Dr. Veale presented a slide that indicated a compilation of the end of rotation surveys. She indicated that each Clerkship Director of each discipline has received their own discipline's summary. The clerks' response rate is approximately 50% for each clerkship rotation. Clerkship directors will soon receive preceptor and resident ratings as well as overall ratings. Dr. Veale indicated that the ratings of our clerkship preceptors are excellent. Beginning this year, we are going to be highlighting our Clerkship preceptors by sending out Associate Dean's Letters of Excellence (this has been done for Preclerkship preceptors and residents in previous years). Dr. Veale reported that Mr. Mike Paget reviewed clerkship preceptor ratings from 2013 to 2017 and indicated that the preceptor ratings are phenomenal (average ratings of 4.5 out of 5). A cut off of a 4.6 rating will be used to recognize a preceptor or resident with an Associate Dean's Letter of Excellence in Clerkship. Dr. Veale commented that she is proud of clerkship, and proud of the excellence and dedication put into it.
- c) Clerkship Student Workload** - Dr. Veale has compiled the clerkship workload questions from all rotation surveys for the Class of 2018. She explained that this process was difficult due to low clerk response rates as well as questionable responses to what was being asked. She indicated that there are three separate items to follow-up on. They are as follows: 1) Questions being asked are not being answered correctly, 2) In three rotations, there is a 20%, or higher, rate of students indicating that they exceeded the workload policy and 3) 25% of the students say they were not dismissed post call (on Internal Medicine). Due to these findings, Dr. Veale is now doing a three-week "real time" audit with all 2019 Clerkship students on all rotations. The three-week "real time" audit answers are being submitted directly to Dr. Veale. The audit questions are as follows: 1) what time did your first patient, or teaching encounter start?, and 2) what time did you finish (dismissed, leave, on call)? Dr. Veale indicated that this "real time" audit cannot be anonymous. Dr. Veale reported that this audit was not advertised in advance, therefore rotations did not have time to adjust timetables or informal scheduling practices. The deadline to participate in the audit will be Tuesday, June 12<sup>th</sup>, 2018. The findings of this audit will be presented to UMEC on Friday, June 15<sup>th</sup>, 2018. Dr. Veale stressed to the student representatives to "please encourage your classmates to fill out the "real time" audit". Ms. Sarah Smith indicated that many students were hesitant to fill out the audit as they may get their preceptor, or resident, in trouble. Dr. Veale will report back to the Clerkship Committee with the "real time" audit findings.
- d) Extra Clerkship Time – "What would we do with the Time"** (presentation attached) – Dr. Veale reported that Clerkship rotations have been requesting more time for many years. She indicated that the Curriculum Task Force will be presenting a recommendation to UMEC on June 15<sup>th</sup>, 2018 with regard rebalancing the Preclerkship-Clerkship ratio class time (possibly taking some time from the Preclerkship timetable and adding it to Clerkship). The amount of extra weeks that will be allocated to Clerkship will be presented by the Curriculum Task Force to UMEC. Dr. Veale presented a power point presentation "What would we do with the time"? suggesting five different options depending on how many extra weeks Clerkship could possibly receive. Each option was discussed in detail. Ms. Sarah Smith requested an option six, that being, vacation time for students, Dr. Veale agreed to add that option. Once the number of extra Clerkship hours are presented to UMEC by the Curriculum Task Force, Dr. Veale will bring that back to the Clerkship Committee for further discussion.

## **6. Clerkship Report (attached)**

**Electives Program:** Dr. Laurie-Anne Baker presented an Annual Electives Clerkship report for the Class of 2018. Highlights included:

- Electives are required curriculum components. Opportunity to explore beyond core curriculum. Develop area of interest/expertise (clinical or research). Sample disciplines for a) career choices b) residency training applications.
- UME Electives: MMDCN 402: Summer Electives (4 weeks), Clerkship Electives (Class of 2017) (12 weeks), Visiting Electives
- Process: Elective coordinators/core docs on OSLE. Select areas of interest, location, University, preceptor and make contact (Clerkship electives via Student Portal for non-U of C Electives). Evaluation forms/Electives Committee.
- Resources: Elective Coordinators, Course Chair. Core Documents/Medical Electives Catalogue. Student Portal: Specific Universities provide links/updates. Student representatives. International Health Program Office. U of C OSLE (student resource section). UME Website.
- Clerkship Electives (Class of 2017: Feb 15, 2016 to Apr 10, 2017): Total # Students: 160. Total # Electives: 894. Total # Elective Weeks: 1831 – Clinical 884 (99%), Research 9 (1%), Non-Clinical: 1 (0.1%)

- International Clerkship Electives: USA – Class of 2017, 3 students participated in US Electives (total of 8 weeks). International – 3 students (Angola, Guatemala, India) – total 10 weeks.
- Visiting Clerkship Electives (Apr 10, 2017 to Apr 8, 2018) - # of Students – 959. # of Completed Electives – 1063. # of Electives Weeks – 2213.
- Visiting Elective Clerks (# of weeks/students) (Apr 10, 2017 to Apr 8, 2018) – Canada – Average – 2.30, Alberta – Average 2.33, International – Average 3.44.
- Evaluation: Student Feedback – Major Themes: 1. Allowed opportunity to participate in new experiences, 2. Provided clinical exposure to help with career choices, 3. Great learning opportunity, 4. Ability to experience the daily routines of specialty.
- Key Components: 1. Electives must reflect a minimum of two different CaRMS disciplines over the 16 weeks (pre-clerkship/clerkship). 2. Cancellation notice for electives remains at 8 weeks. 3. Int'l medical students must be from an LCME accredited school with the exception of those students from schools with whom the U of C has a reciprocal agreement (MOU).

Dr. Veale thanked Dr. Baker for the Electives Clerkship Report and hard work.

Meeting adjourned at 2:30 p.m.

**Next meeting is Tuesday, September 25, 2018 @ 12:30 – 2:30 p.m. in G750, HSC Bldg.**

/jm