
Clerkship Committee (CC)

APPROVED

Tuesday March 5, 2024

12:30 pm to 2:30 pm

Meeting via Zoom

Attendees: Drs. K. Busche (chair), S. Bannister, A. Bromley, S. Coderre, K. Darcus, M. Davis, G. Gelfand, W. Harris-Thompson, A. Harvey, J. Haws, T. Killam, J. Lubin, B. Meatherall, M. Mintz, R. Ram, E. Ruka, M. Sohn, S. Wicklum, C. Zavitz, Ms. S. Facchini, Mr. S. Ivaturi, Mr. M. Paget, Ms. T. Pander, Ms. A. Randhawa, Ms. D. Stanojevic, Ms. S. Tai, Ms. G. Taneja, Ms. D. Jean (admin)

Regrets: Drs. T. Ayas, J. Desy, N. Hardcastle, F. Jivraj, N. Johnson, S. Lopushinsky, S. Pancic, M. Thompson, J. Vantanajal, M. Walter, S. Weeks, H. Yoon, Mr. M. Bondok, Ms. K. Fu, Mr. V. Joe, Mr. J. Kreutz, Ms. S. Leskosky

1. Welcome and Thanks

The meeting was conducted through Zoom and was called to order at 12:31 p.m. by Dr. K. Busche (Chair). Dr. Busche welcomed Dr. Coderre as the Director of Teaching Innovation, he also informed the committee that Dr. Mineyko's term with the Clerkship Committee has ended and introduced her PGME Representative replacement in Dr. Davis.

2. **Approval of Meeting Agenda** – Dr. Busche included the removal of item 7.2 The Psychiatry Report Presentation and informed the committee of a new Standing Update to the Agenda Item 4.6 the Curriculum Innovation and Oversight Committee which will have it's first update at this committee today and is chaired by Dr. Adrian Harvey. **Passed unanimously with the changes.**

3. **Approval of Minutes from January, 16 2024 – Passed unanimously.**

4. Standing Updates

4.1 Student Reports

Ms. Randhawa provided the student updates and informed the committee that the clerkship representatives for the Class of 2026 have been elected and that the class is looking forward to having their first Clerkship Information Session earlier than previous class years. Mr. Ivaturi added that it gives the class a better opportunity to review the traditional Clerkship and the UCLIC model before the UCLIC applications open in April.

4.2 Undergraduate Medical Education Committee

Dr. Bromley informed the committee that at the most recent meeting there was an update to the Flex Day Policy in Pre Clerkship which will begin on April 1st. She included that there are still ongoing discussions for changes to the update of the Big 10 Objectives that will be talked about and updated upon going forward when a final decision is approved. The other big discussion point from the UMEC meeting included the expansion into Southern Alberta and identifying areas in the curriculum that could be seen as challenges as this expansion takes place, including things like preceptor recruitment, possibly some of the curriculum only

being available in Calgary, large collaborative practice events, restructuring of community engaged learning and anatomy specific things such as using the cadavers that are available in Calgary and how that will work with the Lethbridge campus. The approach from the committee is to have a small informal working group to go through and look through these potential obstacles and identifying ways to make the learning environment and opportunities equivalent for both locations.

4.3 Pre-Clerkship/RIME Committee Update

Dr. Busche updated on Dr. Weeks' behalf and this update included, the final meeting for the legacy curriculum PCC will be held on March 15th and that meeting will include the final course reports from the second year of the Class of 2025. The RPCC is continuing to meet monthly with troubleshooting of issues from the new curriculum, working on recruitment, providing communications to students and faculty and responding to feedback. The first block report for the new curriculum will take place in early April and will include the reviews from Block One which includes the event based feedback, unit feedback, faculty surveys, and the end of block feedback. There will also be focus group feedback that has been compiled from meetings that have taken place with Dr. Harvey. Dr. Busche also included that the Class of 2026 has now completed Unit 5 with Units 6 to 8 to come before two weeks of career development and two weeks of holidays. Placements for these career development weeks are to start coming in the next few weeks, he added that there has been some student feedback from learners that have encountered some negative messaging regarding the new curriculum from preceptors in clinical environments, and reminded the committee that there will be continued messaging for preceptors about the benefits of this new curriculum and to communicate the positive feedback in clinical situations.

4.4 Student Evaluation Committee Update

Dr. Busche updated the committee on Dr. Desy's behalf which included, the completion of the Clerkship OSCE and the evaluation marks have gone out to the students, there is a small number that will need to complete a rewrite but overall the OSCE went well. Reminder to Clerkships when communicating to preceptors to remind them to continue doing the EPAs for the to remind students as well to use best practices by talking with preceptors before sending these to be filled out. Dr. Busche included that there was an Interim Clerkship Competency Committee Meeting in December, where the data was pulled from the students in the Class of 2024 to see how they were progressing and sent out a message to the class with the main message being to complete the EPAs, this information was pulled again a few weeks ago to see if there were any areas of concern for any of the students that were felt to be at risk at not successfully completing their required 43 EPA assessments and those students were then emailed directly as a reminder. The Competency Committee will meet again at the end of Clerkship, to review the students in groups with the purpose of creating the recommendation for graduation for each student to the SARC committee, which gets finalized there and passed onto Main Campus for Convocation.

4.5 Research Committee Update

Dr. Harvey's update included that the Research Committee has become a victim of its own success, with the two purposes of the committee they cross two different jurisdictions and often have some conflict of interest which requires a third party for decision making processes. There is an ongoing effort based upon the progression of the committee that will require the separation and creating of two separate entities to this committee to prevent this from happening in the future, a governance entity which will work with the ethics, distribution of data and research aspects, and a sounding board entity which will be designed to help students that want to be involved in research projects be able to find the ones best suited for them.

4.6 Curriculum Innovation and Oversight Committee Update

Dr. Harvey introduced the Curriculum Innovation and Oversight Committee to this committee. This introduction included the reasoning for the committee, the position of this committee in relation to UMEC, with the purpose of being the housing committee for any curricular changes to both the Pre Clerkship and

Clerkship curricula. These changes will include any changes that can be done at the UME level or at a higher or beyond UME level this includes the committees for The University of Calgary, The Cumming School of Medicine or CACMS. Dr. Harvey included that even for changes that do not require approval but should still be brought to the CIOC meetings for information and reference as a library for accreditation purposes. The policies and Terms of Reference are still being finalized with looking into bringing more Clerkship representation into the CIOC membership. Looking ahead there will be standardized forms and reporting ways to submit for change requests to ensure all the steps and procedures are being met and followed at every level where necessary.

4.6 PGME Update

Dr. Davis updated the committee that CaRMS is in full swing in their office, with the Match Day approaching. She included that there are quite a few changes happening in the Post Graduate office around current grants being changed and contract negotiations currently taking place including PARA contract agreements. Dr. Davis also included the expansion processes for the Post Graduate levels as well.

4.7 Accreditation Update

Dr. Mintz provided an update of the ratings from the pre-accreditation review that took place in January. She presented the ratings for each standard and discussed what the standards and elements were and noted which areas were labeled by the accreditors for improvement prior to the full accreditation happening this fall. She informed the committee that these documents and this review is all for in-house use and as a guiding tool for things to work upon before the fall accreditation, noting that any of this information will not be seen or sent to the accreditation board.

4.8 EDI Update

Ms. Taneja provided some information about events that the EDI office is hosting for the coming weeks, with no major updates at this time.

5. Arising from the Minutes

5.1 Selectives in Clerkship

Dr. Busche informed the committee that there will be a two week selective rotation for Clerkship for the Class of 2026 that will include other disciplines to broaden the students experience and will allow for some capacity flexibility when it comes to Clerkship scheduling. There is still work being done to fill positions and ensure sites availability and capacity limits are in place. Will continue to update with more information as it becomes available.

5.2 Red Deer Clerkship Rotations

Dr. Busche informed the committee that there are no updates at this time and will continue to update the committee when there is more information.

5.3 AFMC Portal Update

Dr. Busche informed the committee that there are no present updates, but did include that this is a topic for the International Congress on Academic Medicine (ICAM) meetings in April and there will be more updates to come after these meetings.

6. New Business

6.1 & 6.3 Hot Spot Surveys & Clerkship Rotation Feedback Instrument

Dr. Harvey presented the Clerkship Block Feedback Survey, taking a look at the problems that have come up with regard to feedback surveys he included things such as survey fatigue, data sources, agility and flexibility, and utility of data. He included the new way of cohorting that his being done in the pre clerkship curriculum for surveys sending it out to a third of the class for higher completion rates, alongside adding in focus groups

so working with this wanting to look at reviewing the surveys and being able to send them out to make them concise and provide the feedback at a higher response rate to make the surveys useful. Dr. Harvey then presented a draft for the proposed changes to the Clerkship Block Feedback Survey including the areas that are staying the same including overall feedback and the summative exam questions and new items which include mistreatment hotspot reporting, and the combining some of the questions to make a shorter survey. Dr. Harvey then stated the other change will be to the workload questions on the survey that have been a topic of conversation in the Clerkship Reports of past meetings as the questions have seemed to be unclear and receive different interpretation from different students, this change presented will eliminate two of the questions and just have a regular daytime work hours question. Discussion included the possibility of flexible questions, if there are other areas that a Clerkship Director would like questioned for their rotation if there was opportunity to add their own questions in these feedback surveys. Upon the discussion, it was determined that there will be some changes made to the proposed survey edits and will be presented again at a later date for this committee's approval.

6.2 Curating RIME Resources for Clerkship

Dr. Busche informed the committee that RIME resources could be beneficial to Clerkship as well. He added that these resources which include, podcasts, cards, other things that are being created and used for RIME which could provide more learning materials and options for the students to learn, use and help them be successful. Dr. Busche gave the suggestion to the committee about using these as additional teaching tools and incorporating them into the academic teaching components of the rotations or compiling relevant materials on the clerkship home pages on OSLER. There will be more information to come about this opportunity going forward but wanted to give the idea of being able to use these materials in the clerkship levels as well.

6.4 Mock Accreditation Follow Up

Dr. Busche furthered into the Mock Accreditation points that Dr. Mintz spoke about in her update. He indicated that the areas where there were more weaknesses indicated include the evaluation of a new Pre Clerkship Curriculum and the process of developing a new satellite campus in Lethbridge with both of them still being new and in the planning phases there are more questions than answers that prove the points necessary in the accreditation process. Dr. Busche informed the committee that the biggest areas of concern for the Clerkship as indicated from the students surveyed include call rooms, lockers, and study spaces. Further issues mentioned include the logbooks for each rotation in which students don't complete them on the go in their rotations but rather just before the deadline to get them in, some suggestions included having a paper logbook available for the students to have them on hand during each shift and to have a midpoint logbook review put in place to go over the presentations and have a preceptor sign off on the logbooks. The workhours component was a discussion topic with the mock accreditation with the question being confusing for students as indicated by the survey responses in feedback received, the ways to make this clearer can include the changing of the survey for the block rotations that Dr. Harvey presented in this meeting as well as doing an audit of the rotations to get a more accurate representation on the hours that are being worked for the students. Dr. Busche included that there is a need to review, and update as necessary, the clinical presentation lists which then will be mapped and matched along with the objectives for the rotations. Further implementation to improve on some comments being made around observed histories and physicals. The last big item that Dr. Busche informed the committee was on ITER completion and the timeline in which ITER's need to be completed by the preceptors is currently well beyond the six-week time frame from student completions, he included that there will be discussion with the accreditation team to come up with a way to make this better and will update once there is a plan in place. Discussion took place amongst the committee members with different suggestions for some of the areas and topics pointed out with ways to improve these items before the accreditation occurs in the fall.

7. Clerkship Reports

7.1 Electives

Dr. Lubin presented the Electives Report to the Committee. He included an overview of what electives are, when they take place during the Clerkship, how the students learn about them, and the different options that are available for the students. Dr. Lubin included the process changes of booking electives through the AFMC portal including the Class of 2025 using it for home electives bookings as well, that as the committee discussed previously had a lot of problems for the students. Dr. Lubin presented that for the Class of 2024 there were 172 students that completed 1,246 electives spanning over 2,497 weeks, he added that the majority, 80%, of the electives were two week electives with the remaining being either one week or four weeks in duration. There were five total research electives, with the remaining being clinical electives. The Class of 2024 had 66.7% of their electives took place in Calgary, 13.1% in other areas of Alberta, 19% throughout Canada, and 0.7% in international electives. He reviewed the disciplines that the students select for their electives with Internal Medicine still seeing the most electives like in years past, he included that Family Medicine and Pediatrics both saw declines in electives booked, adding that the distribution of electives between specialities is fairly similar to previous years. The overall student rating was 4.5 from 606 evaluations received. The highest rated by the students included feeling safe and secure at teaching sites, treated professionally and respectfully by faculty and staff, able to see the types of patients required in the objectives. The lowest rated by the students included satisfaction with the administrative organization of the block experience, sensitive issues related to patient care being addressed, and receiving actionable feedback about performance. Concerns from the students with electives include some students at Dalhousie noticed a lack of respect for visiting students from Calgary in Medical Teaching Unit rotations, students like to have consistency with preceptors they work with through each rotation, and a lack of orientation so that students would be prepared for day one of their elective. The biggest challenge came through the AFMC portal and the technical issues that occurred causing stress and inability to book the electives that students wanted. Changes to electives going forward included Dr. Lubin stepping down from his role and having a new director going forward.

Proposal: Dr. Busche proposed to accept the Electives Report as it was presented today.

First: Dr. A. Harvey

Second: Dr. W. Harris-Thompson

All in favour.

Dr. Busche thanked everyone for attending and for their discussion. He reminded the committee that the next meeting will be held on Tuesday April 9th where Obstetrics & Gynecology and Pediatrics will present.

Meeting adjourned @ 2:32 p.m.

Minutes by: Danielle Jean

Edited by: Dr. Kevin Busche