



Pre-Clerkship Committee (PCC) Minutes

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UNAPPROVED

Friday, April 9, 2021

12:30 pm to 2:30 pm

Meeting via Zoom

Attendees: Drs. F. Aghajafari, S. Anderson, N. Brager, A. Bromley, C. Brown, K. Busche, M. Davis, E. Dempsey, A. Harvey, T. Killam P. Lee, M. Louis, W. Rosen, A. Seto, M. Slawnych, K. Smyth, P. Stokes, C. Svrcek, S. Weeks (chair), Mr. S. Bell, Ms. K. Chadbolt, Ms. SA. Facchini, Ms. E. Lindquist, Ms. S. Leskosky, Mr. M. Paget, Ms. T. Pander, Ms. E. Weir, Ms. C. Wong, Ms. D. Jean (admin)

Regrets: Drs. L. Barss, A. Bass, H. Bassyouni, G. Bendiak, S. Bhayana, B. Bhella, E. Cheng, J. Chu, J. Desy, A. DiNinno, J. Fagnou, S. Jarvis, D. Jenkins, C. Josephson, M. Jung, R. Kachra, R. Kapadia, M. Kelly, M. Lee, T. Lohman, K. McBrien, C. Naugler, J. Paw, E. Qirjazi, J. Rizkallah, J. Schachar, N. Sharma, L. Willetts, I. Wishart, T. Wu, Ms. S. George, Ms. T. Hawes, Mr. A. Maini, and Ms. L. Palmer

1. Call to Order

The meeting was conducted through Zoom and was called to order at 12:44 p.m. by Dr. S. Weeks (Chair). Welcome to members and a brief overview of what the meeting would entail.

2. Approval of Meeting Agenda – Passed unanimously

3. Approval of Minutes from March 19, 2021 – Passed unanimously

4. Standing Updates

4.1 Student Reports

a. Course Scheduling and In-Person Issues – Mr. Bell updated the committee that the students have communicated concerns about the coming in to do in person classes and sessions for a limited time in a day including sometimes where the students would only be here for an hour or two a day. He asked if there would be consideration to make classes that were mandatory in-person sessions combined so students could have a half day or a full day of in person classes. He also included that when the new class starts he's asked if there would be the possibility of not having anything in-person until later in the year so students who are moving are able to do so later. Ms. Facchini advised the students that the timetable for year one were approved in January 2021. Dr. Weeks noted that she would not want to move in person sessions from the summer, but did inform the students that there were things they could look at in the schedule to see what sort of adjustments that could be made to the schedule to allow for either more time for travel between sessions or the possibility of using theatre space for Zoom sessions that are close in time to in-person activities.

b. Mentoring Timeline and Exam Results/Review – Ms. Lindquist brought forward concerns around the time between receiving course marks and mentoring access. With the review of the exams Ms. Lindquist stated that the faculty do exam reviews to go over concepts that several students struggled with but that isn't always enough for those struggling with a large portion of the content. Dr. Weeks added on Dr. Desy's

behalf that UME adheres to releasing marks within 14 business days from when the exam is written. This timeline includes reviewing all the feedback from students and their requests for item removals from exams with the course chairs. Once that step is complete the marks are combined to set an mpl. Marks are also only released when the SAW office is available. Dr. Killam noted that there is now someone available at all times in the SAW office in that 10-14 day time frame after an exam is completed so that the need to wait for SAW availability now has been eliminated.

4.2 Undergraduate Medical Education Committee

No current updates at this time.

4.3 Clerkship Committee Update

Dr. Busche updated the committee that the Class of 2021 has completed their virtual CaRMS interviews and their OSCE and are now back in their final block of Clerkship. The Class of 2022 is currently split , half doing a four-week block of Electives and the other half are doing their Interprofessional Education, Community Engaged Learning, and Course 8 class time. Both Clerkship classes are being affected by the outbreak of the COVID Variant at the Rockyview Hospital. Affected students have been moved to alternative sites. The removal of students is a precautionary measure and once students are vaccinated, this will not be the procedure. Dr. Busche also informed the committee that students are able to be vaccinated in Phase 2C of Alberta`s vaccination roll out which is expected to come out within the following couple weeks. From the previous meeting, Dr. Busche updated that the UME is beginning to do the full class testing of N95 Mask Fittings. The Clerkship for the Class of 2023 has the basics planned out, with some variables still remaining including not having the CaRMS timeline available yet. Furthermore, Dr. Busche added that there are plans to work with each clerkship rotation to improve the capacity process for the clerkship lottery.

4.4 Student Evaluation Committee Update

Dr. Harvey informed the committee that there was nothing new to report at this time.

4.5 Update on EDI Initiatives

Dr. Weeks informed the committee that the previously discussed faculty census has been distributed. The EDI Subcommittee TOR was circulated to the UMEC members for electronic approval with lots of feedback, no official word on if it has been approved yet. UME hopes that it will be able to start filling the positions soon.

4.6 RIME Update

Dr. Weeks updated the committee that Dr. Kachra and the RIME Subcommittee are reaching out to meet with course leaders for individual meetings.

Course Reports

5.1 Family Medicine Clinical Experience Report

Drs. Svrcek presented the Family Medicine Clinical Experience Report (Appendix A). For spring 2002 the course had to move online due to COVID. Changes included a new student evaluation tool for the course, new virtual healthcare visit resources with discussion, added in a new learning objective ``Demonstrate an awareness of Generalism in Medicine``, and a mandatory written reflective exercise. He noted that they lost the co-chair and both community doctors on the committee to other obligations and has noted that will be a challenge going forward.

Ms. Chadbolt presented the course financials. Costs for Family Medicine Clinical Experience 330 increased by 29.7% while Family Medicine Clinical Experience 430 was 86.5% lower cost than the previous year due to less payments to faculty due to transitioning to online group learning. Of ote, this course incorporates important elements of IPE and “disease prevention/health promotion”.

Proposal: Dr. Lee proposed to accept the Family Medicine Clinical Experience Report as it was presented today.

Second: Dr. Anderson
All in favour.

5.2 Integrative

Dr. Lee presented the Integrative Course Report (Appendix B). Discussion included that the course was given virtually for both Part 1 and Part 2 and Part 1 had to be rescheduled to a later start. Each student took a history from a standardized patient with five different clinical scenarios. Students were evaluated using a Global Rating Scale of EPAs this year. There were also eight optional Integrative clinical reasoning sessions that were offered to the Class of 2022.

Ms. Chadbolt presented the course financials. Costs were about 181.2% higher this year than previous years; this was due to having an Integrative Part 1 and a Part 2 in the same year. Additionally new course content was added which required some additional payments.

Proposal: M. Paget proposed to accept the Integrative Report as it was presented today.

Second: Dr. Busche
All in favour.

5.3 Electives

Dr. Louis presented the Electives Course Report (Appendix C). Discussion included that the former process of Summer Electives were three weeks in July. Due to COVID this ended up as two weeks split up in late September and early December. All experiences were local. Dr. Louis also indicated that going forward this experience will be part of the Career Exploration Program chaired by Dr. Melinda Davis.

Ms. Chadbolt presented the course financials. Costs were 25.3% lower than in the previous years, she noted this is mostly due to having two elective weeks compared to three.

Proposal: M. Paget proposed to accept the Electives Course Report as it was presented today.

Second: Dr. Busche
All in favour.

5. New Business

6.1 IT Safety and Security

Dr. Weeks informed the committee that Mr. Paget's presentation will be moved to the next meeting on May 14th due to time restrictions.

6.2 Course I Schedule

Dr. Weeks updated the committee that for the Class of 2024, Course 1 is hoping to not schedule “individual” podcast time in OLSER but instead create a curricular map that gives the outline of which podcasts are needed prior to each small group. This is an opportunity to give students more agency in scheduling their learning time.

Dr. Weeks thanked everyone for attending and for their discussion. She let the committee know that the next meeting will be on Friday May 14, 2021 at 12:30 pm via Zoom. She included that there will be a guest presentation from Dr. Pam Chu, the Associate Dean of the Office of Professional and Equity Diversity. Course 6 Chairs have met with Dr. Chu to help make EDI changes to the curriculum and found it beneficial. Dr. Chu will be available next meeting to discuss what their office did for Course 6 and what they are willing to do to help support the rest of the courses as EDI continues to evolve within Pre-Clerkship.

Meeting adjourned @ 3:04 p.m.

Minutes by: Danielle Goss

Edited by: Dr. Sarah Weeks